

**Woodbury Public Library
Board of Trustees Meeting
August 25, 2020
Remote Meeting**

Trustees in Attendance:

Dorothy Morris, President
Patricia Coogan
Ellie Pastel
Cathy Schmidt
Gail Tummarello
Also present:
Sara Johnson, Library Director

Trustees Absent:

Angela Cooper

The meeting was called to order at 3:32 p.m.

Acceptance of Minutes:

Motion by C. Schmidt, seconded by E. Pastel to accept the minutes of the August 11th meeting. All voted in favor of said motion.

Finance Report:

As per the recommendations of the Personnel and Finance Committee, a motion was made by C. Schmidt, seconded by D. Morris to set aside \$300,000 from fund balance to capital fund. All voted in favor of said motion.

Altering Hours of Operation:

Motion by D. Morris , seconded by C. Schmidt to slightly reduce hours of operation at both library branches. These changes will save money and have been made in accordance with studies of foot traffic and usage. All voted in favor of said motion.

Acceptance of Library Budget:

Motion by E. Pastel, seconded by P. Coogan to accept library budget for presentation for 2021. All voted in favor of said motion.

Payment of Vouchers:

Motion by G. Tummarello, seconded by E. Pastel to accept 6 vouchers for payment. All voted in favor of said motion.

Budget Modification:

Motion by P. Coogan, seconded by D. Morris to move \$800 from equipment line to Library Contracts. All voted in favor of said motion.

Personnel Change:

Motion by C. Schmidt, seconded by G. Tumarello to alter the status of Elijah Jonas from temporary library clerk to library clerk, effective as of 8/22, at a salary of \$18.7105 per hour, not to exceed 19 hours. All voted in favor of said motion.

Adjournment:

Motion by C. Schmidt, seconded by D. Morris to adjourn meeting at 4:48 pm. All voted in favor of said motion.

Next Meeting:

The next meeting will be held remotely at 3:30 pm on Tuesday, September 29, 2020.

Respectfully Submitted,

Patricia Coogan, Secretary