

Minutes of the Virtual Town Board Meeting held on June 18, 2020 at 7:30PM

Present: Frank Palermo, Supervisor
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council
Absent: None
Also Present: Joseph McKay, Attorney for the Town; various members of the public

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Burke, to accept receipt of the minutes of the meeting held June 4, 2020.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Supervisor Palermo, seconded by Councilman Etzel, to approve Abstract 11 containing vouchers 200791 – 200856 and totaling \$234,571.63.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

II. New Business:

a. Town Board to approve new lease with WPC Associates:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to adopt the following resolution authorizing the Town Supervisor to enter into an agreement with WPC Associates, LLC, to lease additional space at 615 Route 32:

WHEREAS, pursuant to Town Law section 220(2), the Town Board wishes to lease additional space at the premises located at 615 Route 32 to be used in connection with its existing Town Hall use (the "Project"); and

WHEREAS, the proposed lease and/or rider agreement would be for 1,275 square feet a term of 3 ½ years with an option for 2 additional years; and

WHEREAS, the Town Board wishes to authorize the Town Supervisor to execute the lease agreement subject to compliance with the referendum on petition requirements of Town Law section 90,

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Town Board hereby designates itself as Lead Agency with respect to the Project; and be it further

RESOLVED, that the Town Board has determined that the Project lease is not an action pursuant to SEQRA Part 617.2(b)(1), or alternatively, acting as Lead Agency, finds that the lease is a Type II action pursuant to Part 617.5(c)(2), and authorizes the Town Supervisor to execute the lease and/or rider agreement; and it is further,

RESOLVED, that within ten (10) days of the adoption of this resolution, the Town Clerk shall, in the same manner as provided for notice of a special election, post and publish a notice which shall set forth the date of the adoption of this resolution; contain an abstract of this resolution concisely stating the purpose and effect thereof, and shall specify that such resolution was adopted subject to a permissive referendum.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Town Board to approve Bids for Fuel # 2:

Clerk Potvin stated the bid notice was printed in the Times Herald Record on June 6, 2020 and the bid opening was held on June 18, 2020 at 10AM. Only one bid was received as follows:

H Reynolds and Son, Central Valley, NY -

- 1) They will deduct \$0.20 per gallon off the current selling price (which is \$2.099)
- 2) They will offer a capped price lock when details are available. This is not included in the bid and will be invoiced separately if opted into.
- 3) They will not charge any sales or petroleum tax
- 4) They will supply 24-hour oil/service as per their service agreement
- 5) Pursuant to their contract, no additional charges for service contracts (savings are as follows: Police Station \$464.94 per boiler plus \$145.96 for separate hot water heater; CV Library \$464.94; Animal Shelter \$464.94 and an additional deduction of \$0.20 per gallon discount will be given.
- 6) For the Police Station Only – they will cover all labor on boiler units and materials will be billed at cost. The water heater is completely covered

Motion was then offered by Supervisor Palermo, seconded by Councilman Burke, to accept the bid and award the contract to H Reynolds & Son.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

III. Department Reports:

- a) Supervisor's Report – May 2020

Motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to approve the May 2020 Supervisor's Report with receipts totaling \$330,765.39 and disbursements totaling \$980,887.79.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

- b) Town Clerks Report – May 2020
- c) ACO Report – May 2020
- d) Police/Communications Report – May 2020
- e) Beautification Committee Minutes – No meeting held.
- f) Library Board Minutes – May 26, 2020
- g) Building & Grounds/Parks & Rec Report – May 2020
- h) Parks Committee Minutes - May 26, 2020 and June 9, 2020
- i) Budget vs. Actual – May 2020

IV. Board Meeting Comments:

Councilwoman Hernandez stated the Board will be soliciting nomination of individuals in the community that went above and beyond to help during the Coronavirus pandemic. Individuals selected from the nominations received will be honored at the second meetings held in July and August. More information will be available on the Town's website, on social media and from the Town Clerk's Office. She noted there is a lot of tension in the community due to the current unrest in the country. She asked that everyone remember our humanity and encouraged all to be kind to each other. She then noted we are approaching summer and asked all to remember to practice social distancing and be patient while we navigate each phase. She also asked that everyone follow posted speed limits.

Councilman Burke noted the parks will open this weekend and he is looking forward to seeing everyone. He reminded there will be limitations that the Town is required to adhere too due to the phasing requirements. He then thanked all the Department Heads for the job they do.

Clerk Potvin noted at the last meeting Attorney McKay requested a conference call be scheduled with Bond Counsel to go over the steps to be followed relating to the John P Burke Pool improvements/reconstruction. She asked to be included in this conference call due to the election she is responsible to oversee. She asked if the conference call will be held. Supervisor Palermo stated he spoke to bond counsel (Bob Smith) and he was supposed to call her today to go over the details. He then noted the Board will be adopting the bond resolution on July 2 and the vote will be held on September 9.

Attorney McKay stated the BOAR will be holding its meetings very soon and his office has been in touch with them to be sure video conferencing goes correctly. He will be speaking with them about procedures and histories of applications that are submitted regularly.

Supervisor Palermo stated the next Board meeting will be held in the meeting room and the Junior Deputy Supervisor's program will resume. He noted the pool will be open on Saturday 10AM-8PM and we are required to limit attendance on the beach to 200 at a time. He asked everyone to be patient while we navigate through these requirements. The Parks Department has created a Facebook© page and will provide updates on counts so you should check there before you arrive to see if there is room.

V. Adjournment:

With no further comments received or business to discuss, a motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to adjourn the meeting at 7:50PM.

ADOPTED	AYES	5	Palermo, Burke, Etzel, Hernandez, Hunter
	NOES	0	

Desiree Potvin, Town Clerk

