
Building and Grounds

January 2019

Town Hall

Built shelving units for Town Clerk and Assesors office.

Placed all files on shelving units for Town Clerk and assesor.

Assembled and set up all furnature in Town Clerk and Assesors office.

Hung shelving, glass cabnet, file holders ect. in new Town Hall.

Purchased custodial supplies for new Town Hall.

Cleaned daily.

Town Court

Removed old carpet and levelled floor in office.

Patched walls and painted office.

Had new carpeting insalled.

Replaced old bent baseboard heat covers with new covers.

Deep cleaned carpet in four offices.

Dismanteled non load bearing wall to make court room larger.

Removed electrical lines in in dismantled wall.

~~Cleaned all walls and began painting new court room.~~

Moved all office furniture and supplies into new court offices.

Built new shelving units for court documents.

Moved all boxed court files and placed on shelving units.

Cleaned daily.

Removed snow and ice from walkways and parking areas.

P.D.

Replaced broken light switch in bathroom.

Cleaned daily.

Removed snow and ice from walkways and parking areas.

Libraries and Senior Center

Cleaned daily.

Removed snow and ice from walkways and parking areas.

Animal Control

Removed snow and ice from walkway and parking area.

Cleared snow and ice from sidewalks.