

Minutes of the Town Board Work Session held at Town Hall on December 17, 2018 at 7:30PM

Present: Frank Palermo, Supervisor
Timothy Arone, Michael Essig, Jacqueline Hernandez and Robert Hunter, Council
Absent: None
Also Present: Joseph Gianzero, Parks Director; Thomas Burke, Martha Nask, Fred Ungerer and John Smith, Parks Commissioners; Maria Hunter, Village Planning Board

1. Discussion Programs for new Rec building:

Councilwoman Hernandez presented a proposed program schedule/use for the new Recreation building at Earls Reservoir (see next page), noting it is setup to maximize the use of the building while focusing on all age groups in the community. She stressed this proposal is just a guideline and can be altered according to use requests. The Board discussed the proposal in detail and it was suggested that programs will be done as pilots to see how they are received. Mr. Ungerer stated the Parks Commission met on December 10 to discuss uses for the building, noting that its primary use will be for Camp Rez. He believes the building will increase enrollment in Camp Rez by 50% since there will be no need to cancel days due to inclement weather. Other possible uses are movie nights, bingo and indoor sports. The Commission feels that a fair fee structure should be determined to cover costs to the department and suggested following what the firehouses do. Mr. Smith stated he agrees programs should proceed slowly so the interest of the community can be gaged appropriately. He also agreed the primary usage of the building should be for Camp Rez. When asked about which entity would govern the usage of the building, it was noted the Town Board will oversee the building through Director Gianzero, similar to what is done at the Senior Center.

2. Revisit Eruv at Country Crossings:

Supervisor Palermo noted this topic is being tabled since the applicant could not be present.

3. Stratagems proposal Alarming Town Court:

A proposal was reviewed for a security system to be installed at the three offices that are relocating to the Woodbury Professional Building as well as upgrading the existing system at the current Town Hall (future courthouse).

4. Receiving Fill For Gasho:

Supervisor Palermo noted he was contacted by the Route 32/17/86 Improvement Project liaison about fill they have available. He feels that it would be a good idea to have some of the fill to be used to fill in at the Gasho property. The Board agreed and Clerk Potvin suggested the Village Building Department be contacted regarding permits.

8:15PM - Executive Session: Discussion 19 Adams Street:

Motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to enter into an executive session to discuss the purchase of property [POL 105(1)(h)] and to discuss a police officer as the Police Commission [no specifics provided].

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

No minutes of the executive session were recorded.

With no further business to discuss, a motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez to end the executive session and adjourn the meeting at 8:25PM.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk

Recreation Building - Proposed programming schedule

RECREATION BUILDING LOGISTICAL INFORMATION - The recreation building will be available for:

- Town programs, departmental events, and Community use Sunday through Saturday between the hours of 7am through 10pm.
- Non-profit programs and agencies to use provided services are offered to Woodbury residents only. Insurance policy of 1 million dollars required to cover Town property.
- Rental by the residents for the nominal maintenance fee of \$125. Insurance policy for 1 million dollars will be required. Building can only be reserved by a resident.
- Programs that require supervision by Parks Dept Director must occur during specified times of the day not to exceed hours determined by Town Board. Use of facility for community meetings may follow same procedure as Senior Center with key pick up at Police Dept.
- All scheduling will be done through Parks Department. The new Parks website may provide alternate medium for reserving date or viewing community calendar for availability.

RECREATION BUILDING PROGRAMMING

- The Town board wants to ensure that program time is offered to ALL age groups to encourage full community use. To this end, program planning must consider the specific community group's peak use time for optimal programming. Below is a RECOMMENDATION of when programs should be offered:
 - Saturday & Sunday, 7am to 10pm*: Open to community for public and private events;
 - Monday through Friday:
 - 7am to 2pm: Children under 5 and Seniors;
 - 2pm-6pm: Youth and Teens;
 - 7pm-10pm: Adults

Please note that the community WILL BE ABLE TO RESERVE whatever time and day for use if the building is available. Parks Dept programming will have first priority for planning. The above time frames are suggested program time for Parks Dept programming to ensure optimal participation.

- The Parks Dept will provide certain program, using allocated budget, to fund programs for all age groups. There may be some programs offered by the Parks Dept that will require a nominal fee to cover cost to offer a variety of programs.
- All programs will be structured as a 6, 7, or 8 weeks session for the community. Programs that do well will be extended for an additional 6, 7, or 8 weeks. The Director will use attendance and demand to determine the popularity of a program. Programs that are deemed successful will be considered for long term programming on the schedule.
- All programs will start in September and finish in June. The Summer Camp will have full use of the facility from July through August from 7am to 6pm. Use of the building outside of program time will be permitted.

TYPES OF PROGRAMS OFFERED AT RECREATION BUILDING

- Children: Mommy and Me, Mothers of Preschoolers (MOPS), Story time with puppets, and Arts & Crafts;
- Youth/Preteens: Chess, building projects, painting, Boys/Girls Scouts, 4H, science, cooking, sewing, tutoring, knitting, baking, martial arts, and sports.
- Teens: Academic support, Chess, games, competitions, archery, hikes, mentorships, synergy, art, music, martial arts, exercise boot camp, and specialty sports.
- Adults: Yoga, Exercise boot camp, art, baking, specialty meals, special interest workshops, synergy, self defense, golfing, Crafting, Pottery, Landscaping and Design on a dime workshops.
- Seniors: Yoga, Synergy, painting, baking, cooking, knitting, special interest workshops, pottery, crafting, and Bingo.