

Director's Report

July 2020

From: Sara Johnson, Director

To: Woodbury Public Library Board of Trustees

Personnel

Waiting for the Library Clerk list again.

Marketing

Facebook: 297 Likes; 321 Follows;

Programs

SRP

Our Private FB group is quickly gaining membership and Christine has been posting videos and activities so group members will have a lot of content right away. Our FB page continues to gain popularity, thank you to all who are liking, sharing, reposting our content; it's working!

Our Storywalk and Poetry Promenade by Edeli and Anita has been featured in HV Parent Magazine and have received many positive comments from community members.

Circulation

- Curbside Pick Up is continuing to gain in popularity. After the first two weeks we moved to our second phase which is to allow the public in the building for fax/copy services by appointment. We have had some patrons use this service although curbside is much more popular.
- Inter Library Loan is opened up to our region which includes north Rockland County and Southern Orange County.
- We are still quarantining items but the amount of time has been reduced to 3 days.
- We have stopped working in teams but are still limiting the number of staff in the building at one time.
- Many libraries are planning on opening to the public on Monday, Aug. 3. As long as the plexiglass around the desks and computer moves are able to happen before that date, we should also be able to open. We have our Safety Plan prominently posted and available and are adding signage around the library to help patrons follow the guidelines in the plan. We are also posting a sign outside our front doors informing patrons of the expectations once they are in the library.
- Planning to limit patron time in the library to 30 minutes to minimize potential exposure. More of an 'Express Library'.

Budget

The Town announced that we can pick up our 2021 budget prep info this week.

We will need a budget modification for line L7410.202 Automation. Since we no longer will be purchasing some new furniture line L7410.200 Equipment has extra funds that may be transferred.

Circulation Statistics

June 2020

Physical Collection

	Items Circulated
Highland Mills	135
Central Valley	143

Digital Collections

Both Kanopy and Hoopla are continuing to offer a 'free' collection, this means our patrons can download these items at no cost to us. Typically we are charged a small fee for each download depending upon the item and format.

	Books	Audiobooks	Movies/TV	Music
Hoopla	39	40	11	0

Patrons registered 86; including 6 new patrons in June.

	Movies/TV	Classes
Kanopy	28	46

Great Courses keeps increasing in popularity. That and the kids channel seem to be the most popular formats on Kanopy.

	2019		2020	
	Books	Audiobooks	Books	Audiobooks
Overdrive/Libby	319	222	611	192

Universal Class: 23 lessons viewed

New Library Cards: 17 new patrons since beginning online registration