

Minutes of the Town Board Meeting held on May 20, 2019 at 7:30PM

Present: Frank Palermo, Supervisor  
Timothy Arone and Jacqueline Hernandez, Council  
Absent: Michael Essig and Robert Hunter, Council  
Also Present: Kevin Watson, Police Chief; Joseph Gianzero, Parks Director

**1. Public Input:**

Robin Crouse asked a question about an invoice on the abstract pertaining to the illegal dumping that occurred at the Gasho property a few years ago. She asked what the status was on the contaminated soil. Supervisor Palermo stated the testing showed there was no contamination and the fill is no longer a threat. Mrs. Crouse then asked if the person being appointed tonight for the Library is a new position or filling a vacancy. Supervisor Palermo stated it is to fill the vacancy formerly held by Catherine Imburgia. Mrs. Crouse then asked if a date for the next joint Village/Town Board meeting has been schedule. Supervisor Palermo stated the Mayor provided him with a set of dates recently and the Town Board members are checking their calendars.

**2. Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to accept the minutes of the meeting held May 2, 2019.

**ADOPTED** AYES 3 Palermo, Arone, Hernandez  
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to approve Abstract 10 containing vouchers 20190785 - 20190851 and totaling \$318,311.39.

**ADOPTED** AYES 3 Palermo, Arone, Hernandez  
NOES 0

c. Approval of Budget Modification:

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to approve the following modification to the 2019 budgets:

- Woodbury Common BID - increasing SMB3120.403 (Policing, Other Agencies) by \$291 and decreasing SMB3120.100 (Police Personal Services) by \$291;
- Police Fund - increasing B3120.484 (Citizen's Police Academy) by \$56 and decreasing B3120.448 (Miscellaneous) by \$56.

**ADOPTED** AYES 3 Palermo, Arone, Hernandez  
NOES 0

**3. New Business:**

a. Appointment of Part-Time Principal Library Clerk:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Arone, to approve the appointment of Debra Raif to the position of part-time Principal Library Clerk. This position is for 29 hours per week, and is paid per the UPSEU schedule \$19.27/hour. The start date is June 1, 2019.

**ADOPTED** AYES 3 Palermo, Arone, Hernandez  
NOES 0

Supervisor Palermo noted this appointment was approved by Library Board.

b. Accept and Award bid for Bulk Chlorine:

Clerk Potvin noted a bid opening was held on May 3, 2019 for the purchase/supply of Bulk Chlorine for the 2019 summer season. The public notice was printed in the Times Herald Record on April 15, 2019 and the following bids were received:

Kuehne Chemical, Kearny NJ	\$6/gallon
Slack Chemical, Carthage, NY	\$1.964/gallon
Wechsler Pool & Supply, Thompsonville, NY	\$1.99/gallon

Per delivery charge - \$3.40 compliance; \$2.65 fuel

Supervisor Palermo noted the Town is very happy with Wechsler Pool & Supply and we would like to stay with them since the cost is not that different. The apparent low bidder, Slack, had been a supplier in the past and the Department was not satisfied with their service or response time. Clerk Potvin noted she spoke to Attorney McKay about this concern and he stated the board can select a company that was not the low bidder if they determine the low bid is not a responsible one. Therefore, a motion was offered by Supervisor Palermo, seconded by Councilman Arone, to award the bid for the purchase of bulk chlorine for the 2019 summer season to Wechsler Pool & Supply.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

c. Accept and re-bid for Propane:

Clerk Potvin noted a bid opening was held on May 3, 2019 for the purchase of a propane tank and supply of propane at the Community Building at Earl's Reservoir. The bid notice was printed in the Times Herald Record on April 9, 2019 and no bids were received. Supervisor Palermo stated he spoke with Engineer Fusco regarding the specifications that were prepared. He noted three companies were interested but they did not follow the instructions correctly so he would like to rebid the project one more time. Motion was offered by Councilwoman Hernandez, seconded by Councilman Arone, to authorize the Town Clerk to re-advertise for bids for the purchase of a propane tank and supply for the Community Building at Earl's Reservoir.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

d. Accept and re-bid for Fuel:

Clerk Potvin noted a bid opening was held on May 3, 2019 for the supply of Fuel Oil No. 2 for the 2019/2020 season. The public notice was printed in the Times Herald Record on April 15, 2019 and no bids were received. Supervisor Palermo suggested the bid be let one more time. Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to authorize the Town Clerk to re-advertise for bids for the purchase/supply of Fuel Oil No 2 for the 2019/2020 season.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

e. Accept resignation of Nicole Woodin:

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to accept the resignation of Nicole Woodin from the position of part-time ACO effective May 17, 2019.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

Supervisor Palermo thanked Nicole and recognized for her service.

EXTRA ITEM – Appointment of Sole Assessor:

Supervisor Palermo stated notification was received from the State Department of Taxation and Finance informing the Town they have reviewed the application for Julie Rose to serve as Sole Assessor. They believe she meets the minimum qualification standards as prescribed in the Real Property Tax Law and 20 NYCRR 8188. Therefore, a motion was offered by Councilwoman Hernandez, seconded by Councilman Arone, to appoint Julie Rose to the position of Sole Assessor effective May 20, 2019 at a salary of \$69,000. This appointment is to complete the current term, which will expire September 30, 2019, unless determined differently by Attorney McKay.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

**4. Old Business:**

EXTRA ITEM - Update of Contaminated Fill at Gasho:

Supervisor Palermo stated that the fill is clean and nothing needs to be done.

**5. Department Reports:**

a. Supervisor's Report - April 2019

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to approve the April 2019 Supervisor's Report with receipts totaling \$691,833.55 and disbursements totaling \$932,055.53.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

b. Town Clerks Report - April 2019

c. Buildings/Grounds Report - April 2019

d. ACO Report - April 2019

e. Police Department Report - April 2019

f. Police Commissioner Minutes - January 17, February 11 and April 15, 2019

g. Beautification Committee Minutes - May 2, 2019

h. Library Minutes - April 23, 2019

i. Parks & Recreation Minutes - April 16, 2019

j. Budget vs. Actual - April 2019

**6. Board Meeting Comments:**

Supervisor Palermo reported the passing of Town employee Michael McColgen. Michael was diagnosed with cancer and fought very hard. He had a lot of courage and did a great job for Woodbury. Supervisor Palermo then announced the annual Memorial Day Parade will be held May 26 starting at 1PM. He also announced on May 25 at Earl's Reservoir there will be a "Introduction to Pickle Ball" at 10AM at the tennis courts.

Clerk Potvin announced some upcoming Chamber of Commerce events.

7:50PM - Executive Session:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Arone, to enter into an executive session pursuant to Public Officers Law Section 105(1)(d) to discuss one item relation to proposed litigation.

**ADOPTED**      AYES    3            Palermo, Arone, Hernandez  
                     NOES    0

***Executive Session Notes Taken by Councilwoman Hernandez:***

Attendance: Supervisor Palermo, Councilman Arrone, and Councilwoman Hernandez

Absent: Councilman Hunter and Essig

- Discussed litigation matters

Motion to close the meeting by Councilman Arrone at 8:15pm

Motion seconded by Councilwoman Hernandez

All in favor: 3 Ayes, 0 Nays

Desiree Potvin, Town Clerk