

Minutes of the Town Board Meeting held at Town Hall on December 20, 2018 at 7:30PM

Present: Frank Palermo, Supervisor
Michael Essig, Jacqueline Hernandez and Robert Hunter, Council
Absent: Timothy Arone, Councilman
Also Present: Kevin Watson, Police Chief; Kevin Phillips, Police Lieutenant; Joseph Gianzero, Parks Director; John Smith, Parks Commissioner; Sandra Capriglione and Maria Hunter, Village Planning Board

1. Public Input:

Robin Crouse asked about the payment to the Woodbury Professional Center (\$6500) that appears on the abstract to be approved this evening. It states it is a security deposit but a payment was made in November. Supervisor Palermo explained that in November the payment was for the December rent and the payment made in December is for the deposit, which he agreed was out of order. Mrs. Crouse then noted on the abstract there is a payment made to Fusco Engineer (\$5758) and she asked that that was for and Supervisor Palermo stated it was for the layout design of the offices at the Professional Center. Mrs. Crouse then noted at the worksession there was a mention of the new Parks and Recreation website and she wanted to know if the price previously discussed had changed and Supervisor Palermo stated it had not. Mrs. Crouse then stated at the same worksession Supervisor Palermo mentioned that the public comment policy had changed and it would only be held at the beginning of the meeting. She asked that it occur at the beginning and at the end of the meeting, noting by doing so it would give the public the opportunity to discuss any extra items that do not appear on the agenda. Supervisor Palermo stated he did not feel that was necessary and if any extra items do exist at a meeting, he will allow comment at the end of the meeting on those items. Mrs. Crouse stated she would like each Board member to state their opinion on the issue but none did. She then asked for an update on the relocation of Town offices to the Woodbury Professional Center. Supervisor Palermo stated the tentative dates for the move is January 8 and 9. A report has been received from the building's owner that showed the mold issue has been resolved. He also had an independent test done and he expects the results to be in on Monday.

Sandra Capriglione stated in March 2018 the Board awarded the contract for the construction of the Earls Reservoir Recreation Center and at that time she asked for the construction timeline and was told it would take about two months. However, in the recent Parks and Recreation minutes it states there is no completion date determined. Supervisor Palermo stated there was a problem with the electrician who walked off the job and caused delays. Director Gianzero then confirmed the building is currently about 95% complete. Mrs. Capriglione asked if there was a change to the construction costs due to the electrician leaving and Supervisor Palermo stated no as he returned to finish the work at a later date. Mrs. Capriglione stated there are minutes missing from the Town's website and Supervisor Palermo stated he will look into it.

John Smith stated he supports Mrs. Crouse's request to have public comment at the start and end of the meeting, adding at a previous meeting Councilman Essig had said the public deserves to be able to speak at the end of the meeting. He then commended the Beautification Committee for the decorating they did at the library. At the recent worksession a discussion was held regarding the Route 32/17 improvements and fill coming from that location to the town property located by Gasho. He asked for more information. Supervisor Palermo stated he met with the NYSDOT representatives yesterday and an application for a permit from the Village is being applied for. The contractor was provided a copy of the survey for the property and they will then submit renderings for Engineer Fusco

to review. The fill will be used to fill in the ground where the buildings and trees were removed. This will cause the entire area (thirteen to fourteen acres) will be flat at no cost to the Town.

2. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilwoman Hernandez, seconded by Supervisor Palermo, to accept receipt of the minutes of the regular meeting held December 6, 2018.

ADOPTED AYES 4 Palermo, Hernandez, Hunter
NOES 0

Motion was then offered by Councilman Essig, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the worksession held December 17, 2018.

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve Abstract 24 containing vouchers 20182094 - 20182206 and totaling \$177,120.43.

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
NOES 0

c. Approval of Budget Modifications:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve modification to the 2018 budget of various departments as follows:

- 1) Increase A9040.801 (Worker's Comp Tail Claims NEAMI) by \$1,600, decrease A9040.800 (Workman's Compensation) by \$1600, increase B9040.801 (Worker's Comp Tail Claims NEAMI) by \$430, decrease B9040.800 (Workman's Compensation) by \$430;
- 2) Increase A1420.400 (Attorney Contractual) by \$41,211, decrease A1420.414 (Attorney/Special Litigation) by \$41,211;
- 3) Increase A1620.429 (Municipal Building Lease) by \$6500, decrease A1420.414 (Attorney /Special Litigation) by \$6500;
- 4) Increase A1410.100 (Town Clerk Personnel Services) by \$12,000, decrease A1410.444 (School/Dues) by \$1500, decrease A1410.454 (Town Board Expenses) by \$1000, decrease A1410.463 (Computer Maintenance) by \$1000, increase A0599 (Appropriated Fund Balance) by \$8500;
- 5) Increase A1620.452 (Vehicle Maintenance) by \$2323, increase A7620.414 (Trips) by \$150, increase A1620.471 (Police Station Repairs Only) by \$535, increase A1610.201 (Relocate Town Hall – Equipment) by \$2289, increase A1010.453 (Town Board/Ambulance Gas) by \$376, decrease A1420.414 (Attorney /Special Litigation) by \$5673;
- 6) Increase A1620.475 (Animal Control Repairs and O&M) by \$1000, increase A2706 (Animal Control Donations) by \$1000;
- 7) Increase L9060.800 (Hospitalization) by \$2209, increase L0599 (Appropriated Fund Balance) by \$2209;
- 8) Increase A1330.400 (Tax Collector Contractual) by \$700, decrease A1330.100 (Tax Collector Personnel Service) \$700; increase A1010.400 (Town Board Contractual) by \$550, decrease A1010.430 (Town Board Transportation/Travel) by \$550;
- 9) Increase SMB3120.403 (Policing – Other Agencies) by \$590.66, decrease SMB3120.100 (Police Personnel Service) by \$590.66;

10) Increase A1620.470 (Town Hall Repairs and O&M) by \$1400, decrease A1420.414 (Attorney/Special Litigation) by \$1400

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
 NOES 0

3. New Business:

a. Authorize Supervisor to Sign - School Resource Contract with MWCSO:

Motion was offered by Councilman Essig, seconded by Councilman Hunter, to authorize the Supervisor to sign an agreement with the Monroe Woodbury Central School District for the School Resource Officer program that has a term of January 1, 2019 - December 31, 2019.

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
 NOES 0

b. Authorize Supervisor to Sign - Forte Credit Card Use Agreement - Parks Department:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to authorize the Supervisor to sign a Merchant Application with Forte to enable the Parks Department to accept credit cards for payment.

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
 NOES 0

c. Authorize Supervisor to Sign - Stratagem Agreement - Additional Security Install:

Motion was offered by Councilman Essig, seconded by Councilman Hunter, to authorize the Supervisor to sign an agreement with Stratagem Security to install security/safety equipment at the Woodbury Professional Center for the new Supervisor's Office (\$2686.28), new Assessor's/Town Clerk's Office (\$2593.50), and to add additional security and cameras to the existing Town Hall/Courthouse (\$8904.07).

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
 NOES 0

4. Old Business: *There was no old business to discuss.*

5. Department Reports

- a) Supervisor's Report - Not Received
- b) Town Clerks Report - November 2018
- c) Buildings & Grounds - Not Received
- d) ACO Report – November 2018
- e) Police/Communications Reports- November 2018
- f) Beautification Committee Minutes - No Meeting Held
- g) Library Board Minutes - November 27, 2018
- h) Parks & Recreation Minutes - November 20, 2018
- i) Budget vs Actual - November 2018

6. Board Member Comments:

The Board members collectively wished all a happy holiday season. They each also asked all to use caution while navigating the new traffic pattern during the construction at the south end of Town. The Beautification Committee was also recognized for the decorations that were erected for the holiday season. Supervisor Palermo thanked the following for donations to the new recreation building:

Viacom for donating a refrigerator, Martha Nask for donating a stove and Animal Control for allocating funds from their donation account to be used to purchase tables and chairs.

8PM - Executive Session:

Motion was offered by Councilman Essig, seconded by Councilman Hunter, to enter into an executive session pursuant to Public Officers Law Section 105(1)(e) to discuss negotiations of the UPSEU Employee Union Contract and pursuant to Section 105(1)(f) to discuss a matter of discipline of a Town employee.

ADOPTED AYES 4 Palermo, Essig, Hernandez, Hunter
 NOES 0

There were no minutes of the executive session held. The following was provided to the Town Clerk by Councilwoman Hernandez regarding action that took place after the Board entered into executive session:

Board Present: Supervisor Palermo, Councilman Essig, Councilman Hunter, Councilwoman Hernandez, and Chief Watson.

Absent: Councilman Arrone

Town Board entered into Executive session at 8:30pm.

Discussion about ongoing Police Dept personnel matter. Board will move forward with disciplinary action.

Motion to close by Councilman Essig, and seconded by Supervisor Palermo at 9:10pm;

all in favor: Essig, Palermo, Hunter, and Hernandez