

Minutes of the Town Board Meeting held at Town Hall on September 6, 2018 at 7:30PM

Present: Frank Palermo, Supervisor
Timothy Arone, Michael Essig, Jacqueline Hernandez and Robert Hunter, Council
Absent: None
Also Present: Joseph McKay, Attorney for the Town; Kevin Watson, Police Chief; Joseph Gianzero, Parks Director; John Smith, Parks Commissioner; Sandra Capriglione and Maria Hunter, Village Planning Board

A moment of silence was held for the passing for former Highway Superintendent George Weyant.

1. Public Input (Agenda Items only):

Sandra Capriglione inquired about the lease of the professional building. At the April 2 worksession a report/quote was provided regarding repairs needed to the current Town Hall. Councilman Hunter recommended the Town look into office space at the Professional Building and Supervisor Palermo stated he was not interested in that location due to a flood that occurred there and also the Village was looking at it, adding he wanted to buy a building while the Village was looking to rent one. Supervisor Palermo noted the owner of the building has repaired the flooded areas and initially he was looking for space just for the Assessor's office. While looking at this location the owner informed him they had other space available and he felt it would meet our needs for now. Mrs. Capriglione stated the quote received from Engineer Fusco states he will inform the building owner of any repairs that would be needed and Supervisor Palermo stated the sidewalk for the disabled entrance needs to be addressed and some windows. He will also be doing a test for mold. Mrs. Capriglione asked the size of the area being used and the lease amount. Supervisor Palermo stated it is 4600sf and the lease is still being negotiated. Mrs. Capriglione asked what the cost will be for the actual move and Supervisor Palermo stated that has not been determined yet but he has spoken to the Village of Harriman Mayor and was informed it cost them approximately \$5000 for their recent move. Mrs. Capriglione asked which offices will be moved and Supervisor Palermo stated all Town offices with the exception of the court, which will take over the main floor of the current Town Hall. Mrs. Capriglione asked if additional security will be hired for the courthouse and Supervisor Palermo stated there has not been any discussion about added security.

John Smith stated a study of the professional building was done years ago and asked if that could be used to compare notes/prices for the current proposal. He also noted concern about all the money spent to remodel the current courtroom. Supervisor Palermo stated that study was done in 1998-1999. He added this proposal will be a temporary solution until the Board can come up with a plan for a building. He feels this is an opportunity to solve some much needed space issues. Councilman Hunter added when the court did its remodeling it was a modular system so it could be moved.

7:45PM - Attorney/Client Session:

Councilman Essig offered a motion, which was seconded by Councilman Arone, to enter into an executive session to discuss a matter of personnel information about a particular employee and contractual issues.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

The session ended at 8:05PM and open session resumed. Attorney McKay explained the Board actually held an attorney/client session to discuss with him concerns regarding the work to be done by Engineer

Fusco and not for the reasons that were specified in the motion, which were tabled since it was not clarified.

2. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the regular meeting held August 16, 2018.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to approve Abstract 17 containing vouchers 20181457 - 20181576 and totaling \$433,765.99.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

c. Approval of Budget Modification(s):

Motion was offered by Supervisor Palermo, seconded by Councilman Essig, to approve a modification to the budget of the Police Department by increasing B599 (Appropriated Fund Balance) by \$1545 and increasing B3120.440 (Tasers) by \$1545.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Chief Watson noted the amount budgeted for 2018 was not sufficient to cover the lease responsibility which is the reason for the modification.

Motion was then offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the General Fund by increasing A599 (Appropriated Fund Balance) by \$250 and increasing A7550.400 (Celebrations) by \$250.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Supervisor Palermo noted the amount budgeted for the July 4 fireworks was \$5000 but the invoice came in for \$5500. He noted the Board will be sure to not overspend in the future. Clerk Potvin noted she was informed that \$5500 was budgeted for the fireworks which is why that was the amount spent. Supervisor Palermo then noted there was another expense that was charged to this line-item and that was the reason for the modification.

Motion was then offered by Councilman Essig, seconded by Councilwoman Hernandez, to approve a modification to the budget of the General Fund by increasing A599 (Appropriated Fund Balance) by \$16,657 and increasing A1620.445 (Community Center/Rec Building) by \$16,657.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Motion was then offered by Councilman Hunter, seconded by Supervisor Palermo, to approve a modification to the budget of the General Fund by increasing A599 (Appropriated Fund Balance) by \$1140, increasing A1910.400 (Unallocated Insurance) by \$1140 and a modification to the Police Fund by increasing B599 (Appropriated Fund Balance) by \$11,000, increasing B1910.400 (Unallocated Insurance) by \$11,000.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

3. New Business:

a. Approval of Al Fusco Engineers to draw up proposals for rental space at 615 Rt. 32 and to move the courts to the 1st Floor at Town Hall:

Motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to authorize the Supervisor to sign two proposals from Fusco Engineering: (1) totaling \$9500 for them to provide engineering/building services for the proposed Town office being relocated to the Woodbury Professional Building; (2) totaling \$5000 for them to provide engineering/building services for the renovation of the existing Town Hall into a courthouse.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

b. Approval: Sale of auction surplus items:

The auction for the sale of surplus equipment closed the evening of September 5, 2018 and the following were the results:

Lot #		Type	Qty	LotPrice
Sold (5)				
1	2007 Dodge Durango SLT 4x4. Mileage: 70,331. Body: SUV 4D. Engine: 4.7L V8 MPI. VIN#: 1D8HB48NX7F578264. Runs & drives. A/C needs repair. Title & keys available.	One Lot	1	3,200.00
2	2007 Dodge Charger. Mileage: 104,734. Body: Police/Sedan 4D. Engine: 5.7L V8 SFI. VIN#: 2B3KA43H37H673287. Runs & drives. Needs wheel alignment. Title & keys	One Lot	1	3,200.00
3	Two Panasonic video cameras incl 1998 Panasonic video camera recorder; Model: AG-456UP; S/N: F8HB00243 & Panasonic video camera recorder; Model: AG- DVC7; S/N:	One Lot	1	40.00
4	Computer monitors incl (3) Dell 1704FPTt monitors & one 2004 Dell E173FPc; CN# 0F5035-64180-4B9-1CSS.	One Lot	1	1.00
5	Brother printer Model: MFC-8950DW; S/N: U63090F3N452330. Also incl two Brother TN-350 toner cartridges. Logitech K330 keyboard S/N: 1601SY0418Z8, &	One Lot	1	20.00

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to accept the results as presented and to approve the sale.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

c. Approval to allow Supervisor to sign agreement with MWCSO for SRO Police Officer:

Motion was offered by Councilman Arone, seconded by Councilman Essig, to authorize the Supervisor and Police Chief to sign an agreement with the Monroe-Woodbury Central School District for the School Resource Officer (SRO) program beginning July 1, 2018 and ending December 31, 2018. The agreement may be renewed upon mutual consent for additional one year periods. There will be an amendment on the total cost once the PBA contract is finalized.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

d. Motion to have a public Hearing on Law #3 Piggy Backing:

Motion was offered by Councilman Hunter, seconded by Councilman Essig, to adopt the following resolution of the Town Board of the Town of Woodbury setting a time and place for a public hearing on Introductory Local Law 3 of 2018 entitled "Procurement":

WHEREAS, the Town Board wishes to set a time and place for a public hearing to consider a proposed local law that would establish best value in competitive bidding pursuant to Section 103 of the New York State General Municipal Law; and

WHEREAS, the Town Board hereby determines that it will be the lead agency with respect to the review of the proposed local law (the "project") in accord with New York State Environmental Quality Review Act ("SEQRA") and part 617 of the regulations implementing SEQRA, since there are no other agencies that have the authority to approve the project; and

WHEREAS, the Town Board hereby preliminary classifies the action as an unlisted action under SEQRA;

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, that a public hearing shall be held by the Town Board in order to receive comments and suggestions regarding the proposed local law and to review any potential adverse environmental impacts of the proposed local law, on September 20, 2018 at 7:30PM at the Town Hall located at 511 Route 32, Highland Mills, New York; and it is further

RESOLVED, that the office of the Town Clerk is authorized and directed to cause public notice of said hearing to be given as provided by law.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

e. Approval to hire Ellen Ward Consultant to the Assessor's office not to exceed \$5,000.00 for Sketches:

Motion was offered by Councilman Essig, seconded by Councilman Hunter, to approve the hiring of Ellen Ward as a consultant to the Assessor's Office for sketches at a cost not to exceed \$5000.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

f. Appointment of Jewels Akins to the position of Clerk, UPSEU Grade 1 to the Assessor's office for up to 20hrs per week @ 16.36 per hr.

Motion was offered by Councilman Essig, seconded by Councilman Hunter, appoint Jewels Akins to the position of part-time Clerk in the Assessor's office. This position is for up to 20 hours per week and is paid \$16.36/hour pursuant to the UPSEU contract.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Supervisor Palermo noted Ms. Akins will take the County test and when she passes her status will change to full-time. The Board collectively congratulated her on the appointment.

EXTRA ITEM - Schedule Public Hearing - Tax Cap Override:

Motion was offered by Councilman Essig, seconded by Councilman Hunter, to adopt the following resolution of the Town Board of the Town of Woodbury setting a time and place for a public hearing on Introductory Local Law 4 of 2018 entitled "Tax Cap Override":

WHEREAS, the Town Board wishes to set a time and place for a public hearing to consider a proposed local law that would override the tax cap limit pursuant to Section 103 of the New York State General Municipal Law; and

WHEREAS, the Town Board hereby determines that it will be the lead agency with respect to the review of the proposed local law (the "project") in accord with New York State Environmental Quality

Review Act ("SEQRA") and part 617 of the regulations implementing SEQRA, since there are no other agencies that have the authority to approve the project; and

WHEREAS, the Town Board hereby preliminary classifies the action as an unlisted action under SEQRA;

NOW, THEREFORE, LET IT BE HEREBY

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RESOLVED, that the office of the Town Clerk is authorized and directed to cause public notice of said hearing to be given as provided by law.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

4. Old Business:

a. Effective immediately Russell J Sircable turned down employment at Woodbury Police Department.

Supervisor Palermo noted that Russell Sircable has decided to not accept the position of Police Officer that was approved at the last meeting.

b. Parks & Recreation Summer Report:

Director Gianzero thanked the Town Board for supporting the Parks Department. He informed the board that the John P Burke Memorial Pool had an attendance of 15,629 this year, compared to 15,344 last year. Earl's Reservoir had an attendance of 14,633 this year, compared to 13,023 last year. He reminded all that Camp Rez is fully funding by enrollees and does not cost taxpayers any money. This year 108 participated in the first session (last year 122) and 90 in the second session (91 last year). He then thanked all the departments for assisting in making the Parks Department a success this year. He is excited about the "dog swim" that is scheduled for this weekend at the John Burke Pool. He added the end of summer party is this weekend as well. Supervisor Palermo and the Board thanked the Parks Department for the great job they did this year. Supervisor Palermo added the camp operated under budget as well. He also thanked the members of the community for utilizing our parks system.

5. Board Member Comments:

Councilwoman Hernandez wished everyone has great new school year.

Councilman Essig commented on the traffic experiences that occurred with Labor Day weekend.

Councilman Arone asked that the policy for public comments be revisited. He likes and agrees that it should be held at the beginning of the meeting but feels that it should not be limited to agenda items only. Supervisor Palermo stated the item can be discussed.

Chief Watson reminded the public that schools are now open and asked all to drive with caution during bus route times.

Supervisor Palermo thanked the Board for supporting his vision for the future of our municipal offices. He believes this will be a good temporary improvement to our current situation. He also asked motorists to drive carefully and yield to the school buses, especially when they have the blinking red lights. He then noted the new website is moving along well and is very excited for it to go live, which will be very soon.

7. Adjournment

With no further business to discuss, a motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to adjourn the meeting at 8:30PM.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk

The Board entered into an attorney/client meeting with Attorney McKay after adjournment.