

Minutes of the Town Board Meeting held at Town Hall on March 15, 2018 at 7:30PM

Present: Frank Palermo, Supervisor
Timothy Arone, Michael Essig, Jacqueline Hernandez, Robert Hunter, Councilmen
Absent: None
Also Present: Joseph McKay, Attorney for the Town; Kevin Watson, Police Chief; Kevin Phillips, Police Lieutenant; Jahn Farrell, K9 Officer; Joseph Gianzero, Parks Director; John Smith, Parks Commission; Timothy Egan, Village Trustee; Sandra Capriglione and Maria Hunter, Village Planning Board

1. Swearing in of Police Officers:

Clerk Potvin administered the Oath of Office to the three new police officers appointed at the last meeting: Robert Thomas, Ryan Sinclair and Lawrence Coe. Chief Watson thanked the Town Board for allowing him to hire these individuals which has brought the department back up to staff. He is looking forward to working with all of them. He gave special thanks to Lieutenant Phillips and the other sergeants for assisting him during the long interview process. The Board, again, welcomed the three officers and congratulated them on their hiring.

2. Public Input (Agenda Items only):

Sandra Capriglione, regarding the bids received for the Earl Reservoir building, asked if Verticon submitted a bid the first time the project was put out and Supervisor Palermo stated they did not. Mrs. Capriglione asked if Verticon has done any projects in Woodbury before and Supervisor Palermo stated they have not. Mrs. Capriglione was hoping Engineer Fusco would be present this evening to ask him a few questions - Has he done any project with Verticon before? Is Verticon known for cost overruns? Are there any known problems? Councilwoman Hernandez explained Engineer Fusco has reviewed all the bids that were received and has made his recommendation based on the lowest, responsible bidder. Mrs. Capriglione asked if overrun costs are built into the project and Supervisor Palermo stated he was not sure. Mrs. Capriglione asked if Verticon will be the general contractor for all four contracts and Supervisor Palermo stated they would be for the entire project. Mrs. Capriglione then asked what the construction timeframe is and Supervisor Palermo stated he believes it is two to three months, weather permitting, with an expected start in April. Mrs. Capriglione asked if Contract #1 includes excavating/grading and Supervisor Palermo stated it includes everything as written in the specifications. Councilwoman Hernandez stated the Board wants to make sure the comparison is "apples to apples". Mrs. Capriglione stated her concern is the large cost difference between the bids received.

John Smith stated the Library minutes submitted are missing two items that were discussed. One was expanding the time the Highland Mills Library is open until back to 9PM, which he believes was unnecessarily reduced. He has suggested if the reason for the early closure was due to saving money that instead they open later rather than closing early. He feels there was no reason for the reduction and will not be letting this issue go. Supervisor Palermo stated he spoke with the Library Director and told her he would like to see the library open until 9PM one evening a week. Mr. Smith stated the other issue left out of the minutes was a discussion about the Central Valley Library. He feels this is a money pit that is getting deeper. Previous Supervisors have indicated they would like to see the building closed and he agrees as it is underutilized. He also feels that when one library is closed on a weekend day the other one should be open for the public. He is concerned about the cost of the Central Valley library to the taxpayers and that the library is not very accommodating.

Mark St. Omer stated he feels there are not enough minorities on our Police Department. Supervisor Palermo stated he feels our Police Department has become very diversified and consists of many different nationalities, races and genders, adding minorities have recently been hired. Mr. St. Omer stated none have "darker" skin like his and added he was comfortable with the previous Police Chief. Supervisor Palermo explained the Civil Service process and requirements that must be followed when hiring in Orange County. He added he is very happy with the staffing that exists. Mr. St. Omer then noted our community is comprised of "young, spoiled brats" and feels we can assist in helping our young have stable futures, adding kids need "tough, sweet love". Councilman Arone noted this evening the Board will be accepting bids for the construction of a year round building at one of our parks that will be utilized for programs for the youth of the community. Mr. St. Omer then stated he has noticed a lot of residents from Village of Kiryas Joel walking on Ridge Road. He feels they are going to take over and he has been studying them, adding he has "set a trap and bait". Supervisor Palermo asked Mr. St. Omer to keep his comments to agenda items.

3. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the meeting held March 1, 2018.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve Revised Abstract 4 by voiding voucher 20180249 (check #18863) for \$30. This reduces the total of the abstract to \$439,408.59.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Motion was then offered by Councilman Arone, seconded by Councilwoman Hernandez, to approve Abstract 6 containing voucher 20180408 - 20180523 and totaling \$326,240.10.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

c. Approval of Budget Modification:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve a modification to the budget of the Police Department by increasing B599 (Appropriated Fund Balance) by \$24,575 and increasing B3120.200 (Equipment - Cars/Motorcycles) by \$24,575.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Motion was then offered by Councilman Essig, seconded by Councilman Hunter, to approve a modification to the budget of the Woodbury Common BID by decreasing SMB3120.101 (Officer FT) by \$94,085, SMB3120.102 (Police Dog Services) by \$22,400 and increasing SMB3120.100 (Police Personal Services) by \$116,485.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

EXTRA ITEM - Appointment of Animal/Dog Control Officer:

It was noted that Dana Kucinkas has completed her temporary employment period and ACO Pamela Gambuti is recommending she be hired as a permanent part-time employee. Motion was

offered by Councilman Essig, seconded by Councilwoman Hernandez, to approve the change in status of Dana Kucinkas from temporary to permanent, part-time Animal/Dog Control Officer at an UPSEU Grade 1 at a rate of \$16.36 per hour effective March 26, 2018.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

4. New Business: *There was no new business to discuss.*

5. Old Business:

a. Acceptance of Bids - Earl Reservoir Recreation Building:

Clerk Potvin noted the bid opening was held on March 6, 2018 and the notice was printed in the Times Herald Record on February 13, 2018 and the following bids were received:

Contract #1 - General Construction:

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| Verticon LTD, Monroe, NY | \$249,000 |
| Barone Construction, Highland, NY | \$360,000 |
| Walkill Group, Vernon, NJ | \$378,000 |

Contract #2 - Electrical

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|---------------------------------|----------|
| LKM LTD, Cornwall-on-Hudson, NY | \$38,500 |
| Rotolo Electric, Middletown, NY | \$46,988 |
| Power with Prestige, Newton, NJ | \$48,025 |
| Ray Pantl, Middletown, NY | \$68,000 |

Contract #3 - HVAC

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| Westar Tech Services, Middletown, NY | \$29,975 |
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Contract #4 - Plumbing

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| Westar Tech Services, Middletown, NY | \$101,095 (negotiated from \$109,975) |
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Correspondence has been received from Engineer Fusco recommending the low bidders be awarded the contracts. Motion was then offered by Councilman Arone, seconded by Councilwoman Hernandez, to award the following contracts for the construction of a year-round building at Earl Reservoir:

Contract #1 - General Construction - \$249,000 - Verticon LTD

Contract #2 - Electrical - \$38,500 - LKM LTD

Contract #3 - HVAC - \$29,975 - Westar Tech Services

Contract #4 - Plumbing - \$101,095 - Westar Tech Services

ADOPTED AYES 4 Arone, Essig, Hernandez, Hunter
 ABSTAIN 1 Palermo

Councilwoman Hernandez asked Town Clerk Potvin to explain the bid process from start to finish and Clerk Potvin did so. Councilman Essig asked how much money was in the parkland fees account and Supervisor Palermo stated about \$200K and added money from the Building Reserve fund will be used to cover the cost over and above what is in parkland fees. He also noted there are parkland fees still coming in when a Certificate of Occupancy is issued by the Village Building Department for homes in Woodbury Junction. Councilwoman Hernandez added the purpose of this building is for year-round use for programs that will generate funds to benefit the community. Supervisor Palermo noted he abstained from the vote due to a family member being employed by one of the awarded companies. Councilman Arone thanked Councilman Hunter for review the HVAC and plumbing contracts to ensure it was a fair bid.

Department Reports

a. Supervisors Report:

Motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to approve the February 2018 Supervisor's Report with receipts totaling \$643,862.99 and disbursements totaling \$902,278.93.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

- b. Town Clerks Report - February 2018
- c. Buildings & Grounds - Not Received
- d. ACO Report- February 2018
- e. Police/Communications Report - February 2018
- f. Beautification Committee Minutes - No Meeting Held
- g. Library Minutes - February 20 and 27, 2018
- h. Parks & Recreation Minutes - February 20, 2018
- i. Budget vs Actual - February 2018

Councilman Hunter noted he did not receive a copy of the Police Department report and Supervisor Palermo stated he will send it to the Board members tomorrow. Councilman Hunter then asked about the Buildings & Grounds report not being received and Supervisor Palermo stated he would speak to Robert Blair as well.

6. Board Member Comments:

Councilwoman Hernandez stated she looks forward to working with the Parks & Recreation Department to create children programs, which she feels has been very limited, noting programs will be created for all ages, including teenagers. She believes this will be a great asset to our community. She then thanked everyone that attended the meeting.

Councilman Essig noted what a great job the Village Highway Department did during the recent storms, adding he was even impressed by the State's job on Route 32.

Chief Watson agreed the Village Highway Department did a great job. He also acknowledged the work the Town's Buildings/Grounds Department has done at the police station. He urged all motorists to stay off the roads during inclement weather and stated there are currently two officers that are out on injury as a result of someone traveling on the road that did not need to be doing so. This incident also caused two vehicles to be out of service.

Supervisor Palermo acknowledged Councilwoman Hernandez regarding a grant she informed the Historical Society about that they were successful in being awarded. The grant will do an evaluation of the building to see if any repairs are needed. If some are found, a second grant can then be applied for to fix the repairs identified. He then acknowledged Councilman Essig for starting a "See Something, Say Something" program. He also announced the PBA Easter Egg hunt has been moved to March 31 due to the snow. He concluding by stating he was the guest of honor at the Senior Center St. Patrick's Day lunch and he felt it was a wonderful event, adding Chief Watson and some officers were serving food there to the attendees.

8. Adjournment

With no further business to discuss or comments received, a motion was offered by Councilman Essig, seconded by Councilwoman Hernandez, to adjourn the meeting at 8:30PM.

ADOPTED AYES 5 Palermo, Arone, Essig, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk