

Minutes of the Town Board Meeting held at Town Hall on April 19, 2018 at 10AM

Present: Frank Palermo, Supervisor
Timothy Arone, Jacqueline Hernandez, and Robert Hunter, Councilmen
Absent: Michael Essig, Councilman
Also Present: Joseph McKay, Attorney for the Town; Christopher Caruso, Police Sergeant; Dorothy Morris and Angela McKeown, Library Board; Sarah Johnson, Library Director; Sandra Capriglione, Village Planning Board

I. Public Hearing:

a. OCCD FY2019 Grant Program:

A public hearing was held to entertain suggestions for projects to be applied for funding through the FY2019 Orange County Community Development Grant Program. The public notice was printed in the Times Herald Record on April 22, 2018 and the following comments were received:

Supervisor Palermo suggested a fourteen passenger bus or van be purchased preferably for the senior center so help residents attend senior events and even events at the library. The point of this bus would be to be used for many things to attend functions all over, including NYC.

With no further project suggestions made, a motion was offered by Councilman Arone, seconded by Councilman Hunter, to close the public hearing.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

Clerk Potvin noted a certified copy of the minutes of this public hearing will be forwarded to the Town Engineer for the application process. Motion was then offered by Councilman Arone, seconded by Supervisor Palermo, to submit its Municipal Grant Eligibility Form for consideration under the Orange County Community Development Block Grant (CDBG) 2019 and that the Supervisor or the Town Engineer is hereby authorized to submit this form. Further, the Board has read and understands the Municipal Grant Eligibility Form, has met all of its applicable requirements and that the information contained in the form is accurate and true to the best of their knowledge.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

II. Public Input: (Agenda Items only)

Library Board Chairperson Dorothy Morris stated, on behalf of the Library Board of Trustees, that condolences are extended to the family of Kelsey Berger. She noted Kelsey brought the community together and Mrs. Morris then recognized Collen Pearce and others for all the fundraising they did for Kelsey. She then announced the CV Library will be reopening on April 30, 8:30AM – 6PM. This will be a "soft" opening and a grand opening/celebration is scheduled for May 19. The Board of Trustees has the responsibility to offer services to all members of the community while meeting the standards and procedures imposed by the NYS Board of Regents. She added that failure to meet these standards and procedures could jeopardize the charter for the library. Bringing the CV Library up to ADA compliance was essential to meet these standards. With the improvements that have been made to the building programs can be scheduled to meet the requirement of the 21st Century, which is made possible due to having the two separate buildings. The CV Library will focus on children and young adults but will also have programs/services there for every adult in the community with the exception of a reference department. The Director has decided to house the reference department in one location to eliminate the duplicate expense. The maximum use of staff will be assessed and they will be educated on technology to be able to meet the standards imposed on the Board of Regents. She thanked the public

for being patient during the transition and then recognized the efforts of the Library Director and members of the Library Board for all of their hard work and dedication during the transition.

John Smith stated he feels it will be very interesting to see what the real cost of the renovations to the CV Library are. He does not understand how the hours were decided for the CV Library to be open, adding he feels the library should be open until 9PM as it had been for year. He feels the hours selected are "off base" and they are not connected with the community.

III. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to accept receipt of the minutes of the meeting held April 5, 2018.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

b. Approval of Abstract:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to approve Abstract #8 containing vouchers 20180640 - 20180719 and totaling \$191,031.57.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

c. Approval of Budget Modification(s):

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve a modification to the budget of the Library Fund by increasing L0599 (Appropriated Fund Balance) by \$73,000 and increasing L7410.420 (Fund Bal Exp/ADA Grant Cornell Branch) by \$73,000.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the Police Department by increasing B0599 (Appropriated Fund Balance) by \$50,000 and increasing B3120.202 (Equipment-Other) by \$50,000.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

Supervisor Palermo explained this modification is to allocate funds to purchase additional IT storage space, upgrade the computer for such and to install the video equipment approved at the last meeting.

Motion was offered by Supervisor Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Town Board by increasing A0599 (Appropriated Fund Balance) by \$1,000 and increasing A1010.406 (Channel 22 Maintenance) by \$1,000.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

Councilman Hunter asked for clarification and Supervisor Palermo explained there is a problem with the servers used to store meeting recordings for airing on Channel 22.

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to approve a modification to the budget of the General Fund by increasing A0599 (Appropriated Fund Balance) by \$2,700 and increasing A3020.400 (Emergency Notification) by \$2,700.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
 NOES 0

Supervisor Palermo noted this modification is to pay for the entire cost of the CodeRed system used by the Town and Village. He added since the town collects the hotel occupancy tax he has approved to pay for the entire bill received.

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the Justice Court by increasing A3021 (State Aid, Court) by \$11,540 and increasing A1110.400 (Justice, Contractual) by \$11,540.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

Supervisor Palermo thanked Justice Court Clerk Carol Garen for successfully securing this grant.

IV. New Business:

a. Resolution Update – Standard Workday:

Motion was offered by Councilman Arone, seconded by Councilwoman Hernandez, to adopt the following Standard Workday resolution:

BE IT RESOLVED, that the Town of Woodbury hereby establishes the following as the standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Average Days Reported (per month)
Elected Officials							
Supervisor	Frank Palermo	██	██████	8	1/1/2018 - 12/31/2019	No	22.19
Town Clerk	Desiree Potvin	██	██████	8	1/1/2018 - 12/31/2021	No	20.23
Town Council	Jacqueline Hernandez	██	██████	8	1/1/2018 - 12/31/2021	No	4.69
Justice	David Hasin	██	██████	8	1/1/2018 - 12/31/2021	No	9.08

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

b. Advertise for Bids – Bulk Chlorine:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Arone, to authorize the Town Clerk to advertise for bids for the purchase of bulk chlorine for the 2018 summer season.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

V. Old Business: *There was no old business to discuss.*

VI. Department Reports:

a. Supervisor’s Report:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve the Supervisor’s Report for March 2018 with receipts totaling \$119,893.87 and disbursements totaling \$845,916.57.

ADOPTED AYES 4 Palermo, Arone, Hernandez, Hunter
NOES 0

b. Town Clerk’s Report – March 2018

