

Minutes of the Town Board Meeting held at Town Hall on July 6, 2017 at 7:30PM

Present: David Sutz, Supervisor
Timothy Arone, Robert Hunter and Frank Palermo, Councilmen
Absent: Michael Essig, Councilman
Also Present: Kevin Watson, Police Chief; Dorothy Morris, Library Board; Catherine Imburgia, Acting Library Director; Joseph Gianzero, Parks Director; Tracy Maggio, Clerk to the Supervisor; Sandy Capriglione, Village Planning Board

Oath of Office Ceremony - Two New Police Officers:

The Oath of Office was administered by Clerk Potvin to newly hired Police Officers Nicholas Schust and Jorge Medina. Both Officers were welcomed to our community. The Board members congratulated each officer on their appointment. Sergeant Phillips was recognized for the effort he dedicated during this hiring process. Chief Watson noted he looks forward to working with the new officers and welcomed them to his Department.

EXTRA ITEM - John P Burke Scholarship Winners:

Clerk Potvin presented and introduced the following individuals that were awarded the John P Burke Scholarships this year: Nick Pyzowski, Angelica Padilla, Sarah Leonard and William Coddington. Each were congratulated and wished success in their educational futures.

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to accept the minutes of the meeting held June 1, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Hunter, to accept the minutes of the meeting held June 12, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

b. Approval of Budget Modifications:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to approve a modification to the budget of the Town Board by increasing A2770 (Unclassified Revenues) by \$2200 and increasing A1010.452 (Video/Audio Meetings) by \$2200.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the Woodbury Common BID by decreasing SMB3120.100 (Police Personal Service) by \$3000 and increasing SMB3120.403 (Policing/Other Agencies) by \$3000.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Hunter, to approve a modification to the budget of the Justice Court by increasing A3021 (State Aid, Court Facilities) by \$854 and increasing A1110.200 (Equipment) by \$710, A1110.400 (Cont. Exp) by \$144.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to approve Abstract 12 containing vouchers 20171044 - 20171179 and totaling \$170,870.03.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

d. Acceptance of Resignation - PT Assessor Office Clerks:

Motion was offered by Councilman Palermo, seconded by Councilman Hunter, to accept, with regrets, the resignation of Ellen Ward from the position of part-time Real Property Data Collector effective June 23, 2017 and of Jennifer Potter from the position of part-time Clerk effective July 7, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

The Board recognized both for their time and dedication to the Town. Ellen has been employed since 2009 and Jennifer since 2015.

e. Appointment of PT - Assistant Assessor:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve the appointment of Julie Rose to the position of part-time Assistant Assessor at a rate of \$16.36/hour starting on July 31, 2017. This position will be part-time but will not have a set number of hours each week.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

Julie was congratulated on her appointment and wished the best in her position.

f. Appointment of PT - Library Assistant:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve the appointment of Anita Baumann to the position of part-time Library Assistant at a rate of \$16.36/hour starting on July 18, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

II. Old Business:

a. Acceptance of Bids - Fuel Oil No 2:

The bid notice was printed in the Times Herald Record on May 23, 2017 and the bid opening was held on June 12, 2017. The following bids were received:

H Reynolds and Son, Central Valley, NY -

- 1) *They will deduct \$0.20 per gallon off of the current selling price (which is \$2.499)*
- 2) *They will offer a capped price lock when details are available*
- 3) *They will not charge any sales or petroleum tax*
- 4) *They will supply 24 hour oil/service as per their service agreement at no additional cost*
- 5) *Pursuant to their contract, no additional charges for service contracts (savings are as follows: Police Station \$437.91 plus \$145.96 for separate hot water heater; CV Library \$437.91; Town Hall \$437.91; Animal Shelter \$437.91 plus \$145.96 for separate hot water heater) and an additional deduction of \$0.15 per gallon discount will be given.*

Mirabito Energy Products, Binghamton, NY -

- 1) *They will deduct \$0.25 per gallon off the selling price the day of delivery*
- 2) *They offered a CAP price of \$2.2261 per gallon but it must be accepted by June 19*

- 3) *They will provide their Total Comfort Plan (TCP) at no charge for the furnace, boiler or water heater - savings of \$339 but does not specify if this charge is waived is for all locations.*

Motion was then offered by Councilman Palermo, seconded by Councilman Arone, to award the bid to H Reynolds and Son for the supply for Fuel Oil No 2 July 1, 2017 through June 30, 2018.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

Councilman Palermo noted Reynolds submitted the more comprehensive bid and based on experience he feels business should be kept with them, which the other Board members agreed with. Councilman Hunter asked that the Buildings & Grounds Department be reminded that Reynolds should be called first when service is needed.

III. New Business: *There was no new business to discuss.*

IV. Public Comment:

Director Gianzero reminded all the parks are open and asked motorists to drive slowly entering and exiting the facilities. He then announced some upcoming events at the parks.

V. Board Member Comment:

Councilman Arone asked if there was an update regarding the security cameras for the parks. Supervisor Sutz stated the issue is the bids came in at a cost higher than anticipated. He has spoken with Director Gianzero about installing a simpler system that can be monitored until a more permanent solution is figured out.

Councilman Palermo reminded the public that there are books available at the "Free Library" located at Earl Reservoir, the Dog Park and by the bus stop at the bottom of Timber Trail. He asked all to read, share and donate.

VI. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Palermo, seconded by Councilman Arone, to adjourn the meeting at 7:55PM.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

Desiree Potvin, Town Clerk