

Minutes of the Town Board Meeting held at Town Hall on October 19, 2017 at 7:30PM

Present: David Sutz, Supervisor
Timothy Arone, Michael Essig, Robert Hunter and Frank Palermo, Councilmen
Absent: None
Also Present: Kevin Watson, Police Chief; Joseph Gianzero, Parks Director; Tracy Maggio, Clerk to the Supervisor; John Smith, Martha Nask, Thomas Burke and Denise DeCunha, Parks Commissioners; Timothy Egan, Village Trustee; Maria Hunter, Village Planning Board

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to accept the minutes of the meeting held October 5, 2017.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

b. Approval of Budget Modification:

Motion was offered by Councilman Essig, seconded by Councilman Palermo, to approve a modification to the budget of the Town Clerk's Office by increasing A2590 (Permits, Other) by \$1050 and increasing A1410.431 (EZ Pass Sales) by \$1050.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilman Essig, to approve Abstract 18 containing vouchers 20171770 - 20171844 and totaling \$273,023.93.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

d. Acceptance of Resignation - Senior Library Clerk:

Motion was offered by Councilman Palermo, seconded by Councilman Hunter, to accept, with regrets, the resignation of Teresa Strong from the position of Senior Library Clerk effective November 17, 2017. It was noted Teresa has served the residents of the Town of Woodbury since July 1999.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

e. Appointment of Police Sergeant(s):

Motion was offered by Councilman Arone, seconded by Councilman Essig, to appoint the following individuals to the position of Police Sergeant:

Michael Bauer effective November 14, 2017 at a base salary of \$96,883 per PBA contract
Christopher Caruso effective November 15, 2017 at a base salary of \$96,883 per PBA contract
Scott Sheehan effective November 16, 2017 at a base salary of \$96,883 per the PBA contract

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

f. Reduce Number of Board Members - Library Board - Nine to Seven:

Correspondence was received from the Library Board advising the Town Board that they have revised/updated their By-Laws. One of the changes they are making is reducing the number of Board

members from nine to seven. Clerk Potvin has research the Town Codebook and there is nothing in it that dictates the Library Board membership. However, she does suggest that if the Board agrees to the reduction, then the terms should be altered to reflect seven year terms similar to the Parks Commission. Motion was offered by Councilman Hunter, seconded by Councilman Arone, to approve the Library Board's recommendation to reduce their members from nine to seven and to make their term lengths seven years when their current terms expire.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

II. Old Business:

EXTRA ITEM - Approve of Auction Bids - Sale of Various Surplus Equipment:

Clerk Potvin noted the auction closed on October 17 and the following were the high bids received:

1997 Honda ATV	\$2600	1998 BMW Bike	\$5800
2001 Yamaha ATV	\$2900	1998 BMW Bike	\$3200
	Various office equipment/furniture	\$80	
	Various audio/visual equipment	\$25	
	Score Board	\$225	

Motion was offered by Councilman Palermo, seconded by Councilman Essig, to accept the highest successful bidder for the sale of the items as listed.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

EXTRA ITEM - Receipt of Bids - Earl Reservoir Building:

Clerk Potvin noted the bid opening was held on October 5, 2017 and the public notice was printed in the Times Herald Record on September 8, 2017. The following bids were received:

Contract 1 - General Contracting	
APS Contracting, Paterson, NJ	\$649,000.00/Alt \$83,000.00
Butler Construction, Montgomery, NY	\$344,210.00/Alt \$12,500.00
Nurzia Construction, Fishkill, NY	\$431,044.00/Alt \$26,000.00
Pearl River Plumbing, Pearl River, NY	\$488,282.00/Alt \$49,240.00
Standback GC, New Windsor, NY	\$588,150.00/Alt \$17,940.00
Walkill Group, McAfee, NJ	\$395,000.00/Alt \$39,000.00
Contract 2 - Electric	
All Bright Electric, West Nyack, NY	\$57,214.00
Olympic Electric, Walden, NY	\$58,644.00
Harry Rotolo & Son, Middletown, NY	\$34,256.00
Contract 3 - HVAC	
DJ Heating/A/C, Marlboro, NY	\$111,400.00
Pearl River Plumbing, Pearl River, NY	\$118,118.00
Westar Tech Services, Middletown, NY	\$98,975.00/Alt \$81,985.00
Contract 4 - Plumbing	
Areo Plumbing/Heating, Great Meadows, NJ	\$146,246.00
Pearl River Plumbing, Pearl River, NY	\$213,732.38/Alt \$38,260.20
Westar Tech Services, Middletown, NY	\$119,975.00/Alt \$109,985.00

Correspondence has been received from the Town Engineer, Al Fusco, stating the bids came in significantly over budget, with the exception of the electric bid. He suggests the Board either rejects all bids or reject all but the electric bid (but not award the electric bid). He will then re-bid the project with

a modified version of the bid packet. Motion was offered Councilman Arone, seconded by Councilman Hunter, to reject all bids, as recommended by the Town Engineer.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Councilman Arone asked if there was a timeframe of when the revised bids would be let. He believes the Parks Commission is anxious to move forward with this project. Supervisor Sutz stated Engineer Fusco has begun working on revisions and Councilman Hunter has offered his expertise in the plumbing/HVAC sections. Councilman Hunter stated he believes that Engineer Fusco needs to communicate with the Board to discuss the entire project. Supervisor Sutz agreed and he will schedule a meeting. The Board collectively agreed to not authorize the re-advertising for bids at this time and opted to wait until the revised specifications were completed.

III. New Business:

a. Schedule Public Hearing FY2018 Preliminary Budget:

Motion was offered by Councilman Arone, seconded by Councilman Essig, to schedule a public hearing to be held on November 2, 2017 at 7:30PM to entertain public comments on the FY2018 Preliminary Budget. Copies of the preliminary budget are available for public inspection and on the website.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Supervisor Sutz thanked all the department heads and Eileen Sutherland for their work in creating a sound budget. The Board reviewed it after the last meeting during a budget worksession.

b. Authorize Supervisor to Sign - 2018 Dental Renewal:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to authorize the Supervisor to sign the FY2018 dental insurance renewal with Empire Blue Cross/Blue Shield. It was noted there was no change in the premium costs.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

c. Authorize Supervisor to Sign - O&R Energy Saving Plan for Various Town Facilities:

Clerk Potvin stated recently a representative from Orange & Rockland inspected the Town Hall and Police Station to investigate energy savings alternatives. They are recommending the replacement of bulbs and ballasts with upgraded LEDs. Orange & Rockland pays 66% of the cost for the upgrades to Police Station (\$7382.61) and 44% of the cost for Town Hall (\$1961.62). The total cost to the Town for these upgrades would be \$6306.07 (or 5% less if a lump sum payment is made). By doing this upgrade, the estimated annual savings at the Police Station is \$9410 and at Town Hall is \$1710. Councilman Arone asked if replacement bulbs will need to be purchased from O&R and Supervisor Sutz stated they would not. Councilman Essig noted there are a lot more important repairs needed at the Police Station and Supervisor Sutz stated they are being addressed by the Buildings/Grounds Department. Motion was offered by Councilman Palermo, seconded by Councilman Hunter, to authorize the Supervisor to sign the proposal with Orange & Rockland to upgrade the lighting at Town Hall and the Police Station and to make the lump sum payment.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

IV. Department Reports:

a. Supervisor's Report - September 2017

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to approve the Supervisor's Report for September 2017 with receipts totaling \$157,402.88 and disbursements totaling \$1,273,595.61.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

- b. Town Clerk's Report - September 2017
- c. Buildings/Grounds Report - September 2017
- d. Animal/Goose Control Report - September 2017
- e. Police/Communications Report - September 2017
- f. Police Commissioners Minutes - September 25, 2017
- g. Beautification Committee Minutes - No Meeting Held
- h. Library Minutes - September 26, 2017
- i. Parks/Recreation Minutes - None Received
- j. Budget vs. Actual - September 2017

V. Public Comment:

John Smith commended Maria and Justin Hunter on the decorations they erected at the Highland Mills Library. He feels it was a lot of hard work and they should be recognized for all they do for the community. He added that he was puzzled after the last Board meeting where Councilman Palermo said he would like to see the Central Valley Library remain open. During the past few meetings he has brought to the Board the issue that the HM Library now closes at 8PM instead of 9PM. He feels this is something that needs to be reinstated. He knows some members of the Board feel that the CV Library is obsolete and not sure if the investment of upgrading it will be worth it.

Thomas Burke thanked the Board for continuing the process of the expansion of the Earl's Reservoir Building. He agrees the project needs to be done and he thanked Councilman Hunter for making himself available by adding his experience to the review of the specifications. He feels it will be nice to be able to service the public year round. Councilman Palermo noted when the building was first erected it was meant to be built in stages and believes this is something that really needs to be looked into. He feels if we cannot afford the size building that we want now we should phase it so we can get what we want eventually.

Trustee Egan thanked the Board for moving forward with the Orange & Rockland project. He has worked with this program in the past and feels it is well worth the investment. He noted Orange & Rockland offers this program because it saves them money on infrastructure by reducing the demand for electric.

Maria Hunter thanked Mr. Smith for his kind words. She noted they decorate the Town for the children and we all enjoy them. She then announced the Beautification Committee met this evening and offered to help decorate at the Halloween Party at Earl Reservoir.

Chief Watson reminded that there is a curfew imposed for October 30 and 31. He also noted his Department will be participating at both events schedule for Halloween this year.

Clerk Potvin announced some upcoming events scheduled in the community.

VI. Board Member Comment:

Councilman Hunter congratulated the officers that were promoted this evening. He noted they all have a lot of years on the force and experience. Seven officers were interviewed and all were very impressive. Supervisor Sutz added the interviews began at 9AM and finished about 6PM that evening. All candidates were well prepared.

Councilman Arone agreed that the Beautification Committee has done a nice job with the decorations. He also added it was a pleasure participating in the interview process for Sergeant and congratulated those promoted.

Councilman Palermo stated he was unable to attend the interviews but congratulated all three officers on their promotion.

Councilman Essig also congratulated the three officers. He added it was an honor to meet with the candidates and witness their respect for the job and community. He commended Chief Watson, Lieutenant Phillips and Sergeant Burke for their assistance in the selection process.

Supervisor Sutz thanked the Village Highway Department for hosting the electronic collection event scheduled for this weekend. He then asked all to drive carefully and be aware of your surroundings as it is getting darker earlier with the season changes.

VII. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Arone, seconded by Councilman Essig, to adjourn the meeting at 8:00PM.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Desiree Potvin, Town Clerk