

Minutes of the Town Board Meeting held at Town Hall on February 18, 2016 at 7:30PM

Present: David Sutz, Supervisor
Timothy Arone, Michael Essig, Robert Hunter and Frank Palermo, Councilmen
Absent: None
Also Present: Arthur Abbott, Police Lieutenant; Tracy Maggio, Clerk to the Supervisor; Maria Hunter, Village Planning Board

EXTRA ITEM - Presentation of Award:

Loren Pratt, Vice President of Marketing for Comp Alliance and Laurie Noonan, Senior Loss Control Specialist for Wright Rick Management, attended the meeting to present an award to Deputy Town Clerk Frances Huang for the Town of Woodbury. The G Jeffrey Haber Leadership Award is presented by NYS Workers Compensation Alliance to the Town of Woodbury in recognition of our effects to report accidents timely and accurately and to help injured employees return to work expeditiously. Mr. Pratt highlighted some of Mrs. Huang's work efforts as follows:

- She maintains an attendance sheet to track when employees attend the required annual training of workplace violence, sexual harassment, blood borne pathogens, right to know, etc.;
- She meets annually with summer, seasonal employees (about 100) to go over workers compensation reporting and how to keep a safe working environment;
- She timely reports all injuries and logs them as required;
- She follows up with injured employee to ensure they received their treatment and check on their wellbeing;
- She corresponds with Comp Alliance to ensure payments are being processed timely and act as the go between for the employee
- She organizes and runs quarterly safety meetings

Mrs. Huang was congratulated on her work ethic and thanked for efforts in causing Woodbury to receive this honor.

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to accept the minutes of the regular meeting held February 4, 2016.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

b. Approval of Budget Modification:

Motion was offered by Councilman Palermo, seconded by Councilman Essig, to approve a modification to the 2015 budget of the Police Department totaling \$46,600 by decreasing B3120.100 (Police Personal Services) by \$46,600 and increasing B3120.421 (Labor Attorney Employee Matters) by \$46,600.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the General Fund totaling \$2600 by increasing A599 (Appropriated Fund Balance) by \$2600 and increasing A1680.200 (Central Data Processing Equipment) by \$2600.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Hunter, to approve a modification to the budget of the Police Department totaling \$25,000 by increasing B599 (Appropriated Fund Balance) by \$25,000 and increasing B3120.421 (Labor Attorney Employee Matters) by \$25,000.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Essig, seconded by Councilman Hunter, to approve a modification to the 2015 budget of the Police Department totaling \$849 by decreasing B3020.414 (Dispatcher Legal) by \$849 and increasing B3120.415 (Legal/PBA) by \$849.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Hunter, seconded by Palermo, to approve a modification to the 2015 budget of the General Fund totaling \$74,680 by:

- a) decreasing A1330.412 (Tax Collector Postage) by \$71 and increasing A1330.401 (Tax Collector Phone) by \$40, A1330.443 (Tax Bills) by \$31;
- b) decreasing A1410.461 (Records Management) by \$47 and increasing A1410.411 (Office Supplies) by \$35, A1410.425 (Licensing of Dogs) by \$12;
- c) decreasing A1340.444 (Budget Officer School/Dues) by \$140 and increasing A1340.400 (Budget Officer Contractual Expense) by \$140;
- d) increasing A2777 (Flaum Escrow) by \$1153; decreasing A1420.414 (Attorney/Litigation) by \$36,000, A1420.415 (Attorney/HTP) by \$1559 and increasing A1420.400 (Attorney Cont. Exp.) by \$36,000, A1420.416 (Attorney/Caesars) by \$1153, A1440.400 (Engineer Cont. Exp.) by \$1559;
- e) decreasing A1620.403 (Heating Oil & Gas) by \$10,090 and increasing A1620.200 (Equipment) by \$2858, A1620.404 (Water Bills) by \$288, A1620.405 (Custodial Supplies) by \$1694, A1620.409 (Plumbing) by \$2968, A1620.423 (Safety Equip.) by \$492, A1620.462 (Repairs/Materials) by \$1195, A1620.463 (Tools) by \$23, A1620.467 (Animal Shelter Maintenance) by \$572;
- f) increasing A0599 (Appropriated Fund Balance) by \$2351 and increasing A1910.400 (Unallocated Insurance) by \$363, A1930.400 (Judgements & Claims) by \$1988;
- g) increasing A0599 (Appropriated Fund Balance) by \$6,116 and increasing A3510.100 (Control of Animals Pers. Serv.) by \$3443, A3510.402 (Electricity) by \$1273, A3510.406 (Bldg. Maint.) by \$1400;
- h) increasing A1603 (Vital Statistics Fee) by \$220, decreasing A4020.400 (Registrar Vital Statistics) by \$200 and increasing A4020.100 (Registrar Vital Statistics Personal Services) by \$420;
- i) increasing A2001 (Park & Rec Fees) by \$501, A2025 (Day Care Charges) by \$3095, A2027 (Lifeguarding Classes) by \$1925, decreasing A7110.100 (Parks Pers. Serv.) by \$7222 and increasing A7110.402 (Electricity) by \$5365, A7110.419 (Water Bills) by \$1067, A7110.424 (Lifeguarding Classes) by \$1925, A7110.430 (Day Camp Expenditures) by \$3095, A7110.433 (Ticket Issue) by \$501, A7110.462 (Repairs/Material Replacement) by \$790;
- j) decreasing A7520.200 (Historical Equipment) by \$342 and increasing A7520.402 (Electricity) by \$342;
- k) increasing A2089 (Other Culture & Rec Income) by \$721 and increasing A7620.400 (Adult Recreation) by \$51, A7620.411 (Office Supplies) by \$44, A7620.469 (Kitchen/Food Supplies) by \$626;

- l) decreasing A9050.800 (Unemployment) by \$2927 and increasing A9040.800 (Workers' Compensation) by \$2927.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to approve Abstract 4 containing vouchers 20160208 - 20160313 and totaling \$166,067.66.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

II. Old Business

a. Resolution - Withdraw OCCD 2016 Grant for Elevator:

Motion was offered by Councilman Essig, seconded by Councilman Palermo, to authorize the Supervisor to send a letter to the Orange County Department of Community Development informing them that Woodbury is voluntarily returning the \$75,000 grant awarded to install an elevator at Town Hall. Supervisor Sutz noted that by sending this letter it will ensure that Woodbury will remain eligible for funding in the future.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

III. New Business

a. Resolution - Authorizing Supervisor to Sign Agreement and General Release:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to authorize the Supervisor to sign the "Agreement and General Release" between the Town of Woodbury and Richard Vasquez.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

b. Acceptance of Resignation:

Motion was offered by Councilman Hunter, seconded by Councilman Essig, to accept the resignation of Richard Vasquez from the position of Police Chief effective February 15, 2016, pursuant to the "Agreement and General Release".

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

EXTRA ITEM - Authorize Supervisor to Sign - DWI Grant Application:

Motion was offered by Councilman Palermo, seconded by Councilman Essig, to accept and authorize the Supervisor to sign the 2016 STOP-DWI contract with the County of Orange for participation in the program which has an enforcement period beginning on March 14, 2016 and ending January 1, 2017.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

IV. Department Reports:

a. Supervisor's Report:

Motion was offered by Councilman Palermo, seconded by Councilman Hunter, to approve the Supervisor's Report for January 2016 with receipts totaling \$3,854,031.00 and disbursements totaling \$1,372,409.81.

- b. Town Clerk's Report – January 2016
- c. Parks/Recreation Minutes – December 9, 2015; January 20, 2016
- d. Animal/Goose Control Report – January 2016
- e. Police/Communications Report – January 2016
- f. Beautification Committee Minutes – No Meeting Held
- g. Library Minutes – January 26, 2016
- h. Budget vs. Actual - January 2016

V. Board Member Comments:

The Board Members congratulated Lt. Abbott for the assistance the police department provided with Woodbury's SWAT Team during a recent raid in New Windsor. Police along with SWAT teams from Newburgh, officers from New Windsor and Federal Agents all worked together and raided several locations along with making arrests.

Board Members also congratulated Mrs. Huang for a job well done.

Supervisor Sutz updated everyone on what he and the board have been involved with including attending classes at the Association of Towns meeting in NYC; having some new doors installed; in the process of getting a keyfob system for town hall; evaluating and curtailing attorney expenses; and looking into outsourcing payroll are a few of the highlights.

VI. Public Comment:

Lt. Abbott announced that the Woodbury Police Dept. will be hosting a women's self-defense course, free of charge, which will consist of a total of four classes. The first class will meet on Thursday, March 31, 2016 (at the police station) and classes will continue for the next three Thursdays. All classes will be from 6:00-9:00 PM.

Matt Higgins, Highland Mills spoke about wanting the Town, as well as, the Village of Woodbury to write a letter to the DEC against the mining of the south quarry which is part of Highland Sand and Gravel. He feels it is unsafe and could devastate our water supply because the aquifer is under that area. He also went onto complain about the noise, Woodbury Creek, storage bins, and air quality issues all concerning Highland Sand and Gravel.

VII. Adjournment:

With no further comments received or business to discuss, a motion was offered by Councilman Arone, seconded by Councilman Essig, to adjourn the meeting at 8:03 PM.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Frances Huang, Deputy Town Clerk