

Minutes of the Town Board Meeting held at Town Hall on February 4, 2016 at 7:30PM

Present: David Sutz, Supervisor
Timothy Arone, Michael Essig, Robert Hunter and Frank Palermo, Councilmen
Absent: None
Also Present: Dorothy Morris, Library Board; John Smith, Parks Commissioner, Tracy Maggio,
Supervisor's Clerk; Maria Hunter, Village Planning Board; Sandra Capriglione, Village
Zoning Board

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to accept the minutes of the regular meeting held January 21, 2016.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Essig, to accept the minutes of the worksession held February 1, 2016.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

b. Approve Budget Modifications:

Motion was offered by Councilman Arone, seconded by Councilman Essig, to approve a modification to the budget of the Town Board/Supervisor's Office totaling \$2300 by increasing A599 (Appropriated Fund Balance) by \$2300 and increasing A1010.430 (Transportation/Travel) by \$1800, A1220.430 (Transportation/Travel) by \$500.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Town Board/Supervisor's Office totaling \$2250 by increasing A599 (Appropriate Fund Balance) by \$2250 and increasing A1010.445 (Meetings) by \$600, A1220.445 (Meetings) by \$1050, A1220.448 (Miscellaneous) by \$600.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Essig, to approve a modification to the 2015 budget of the Library totaling \$2450 by decreasing L410.408 (Insurance) by \$2000, L7410.437 (Audio Video) by \$200, L7410.463 (Computer Software) by \$250 and increasing L7410.407 (Legal) by \$500, L7410.429 (Special Programs) by \$800, L7410.430 (Transportation/Travel) by \$650, L7410.435 (Books) by \$200, L7410.465 (Processing Supplies) by \$300.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilman Palermo, to approve Abstract 3 containing vouchers 20160110 – 20160207 and totaling \$290,700.59.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
NOES 0

II. Old Business:

a. Amendment to Procurement Policy:

Motion was offered by Councilman Essig, seconded by Councilman Palermo, to amend Guideline 1 of the procurement policy to read as follows (*amendment highlighted*):

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML 103. "Purchaser" is defined as a Town official, board member, department head or individual assigned by department head to have purchasing authority. Pursuant to GML 104-b, they are listed as follows:

Police	Richard Vasquez, Arthur Abbott
Parks	Joseph Gianzero, Frances Jack
Buildings/Grounds	Robert Blair, Robert Beckley
Library	Jennifer Bradshaw
Court	Alice Confield, Carol Garen
Assessor's Office	Laura Breslin, Margaret Padilla
Town Clerk's Office	Desiree Potvin, Frances Huang
Tax Collector's Office	Carol Herb
Supervisor's Office	David Sutz, Tracy Maggio, Laura Morrissey
ADOPTED	AYES 5
	NOES 0

b. Association of Towns Resolutions:

The following proposed ten resolutions will be voted upon by the Town's designated delegate at the annual Associations of Towns business meeting held on February 17, 2016. These resolutions will be how the Association will lobby the State Legislature to vote on proposed legislation. The resolutions proposed are as follows:

1. Funding for Local Roads and Bridges – Urge the Governor and State Legislature to fully fund and preserve the Dedicated Highway and Bridge Trust Fund (DHBTF) for capital infrastructure expenditures and to phase out noncapital expenditures; increase the Consolidated Local Streets and Highway Improvement Program (CHIPS) and Marchiselli funding in the 2016-17 state budget and provide a stable and sustainable funding stream for local infrastructure to fully address aging local infrastructure; to appropriate a portion of the multibillion dollar legal settlement funds to provide additional funding for local roads and bridges; to explore alternative funding sources to address lower revenue derived from the gas tax due to fuel efficient, hybrid and electric vehicles.
2. Adopt Five-Year Capital Transportation Plan – Urge the Governor, State Legislature and DOT to enact a five-year capital plan with sufficient funding to ensure the rehabilitation and integrity of our local roads and bridges
3. Reform the Tax Cap Formula – Urge the Governor and State Legislature to fund and/or relimitate state mandates, provide meaningful state aid, reform the real property tax system and address cost drivers in the provision of local government services/operations in order to provide lower property taxes for all New Yorkers
4. Strengthening State Relations Mandate Relief and Revenue Sharing – Urge the Governor and State Legislature to enact comprehensive mandate relief legislation that provides permanent and full funding of existing and future mandates and that requires all legislation to include thorough local fiscal impact notes regarding the actual expense of implementing said legislation; to increase revenue sharing, program funding and technical assistance to localities
5. Increase Justice Court Funding – Request legislative action to increase GML 99-I reimbursement fees to assist local taxpayers in funding justice court operational expenses; request legislative action to modify the fine distribution formula set forth in the Vehicle and Traffic Law in an

equitable manner to provide towns with the funding necessary to adjudicate Vehicle and Traffic law violations

6. Amend the Electronic Equipment Recycling and Reuse Act – Urge the Governor, State Legislature and NYSDEC to improve the current law to help alleviate the immediate financial pressures faced by local government by creating a more stable and comprehensive, manufacturer-implemented electronics recycling infrastructure, which can be achieved by strengthening communications amongst stakeholders, clarifying key statutory provisions in their present rulemaking efforts and promoting the adoption of amendments to the Act to provide year-round, no-cost collection of electronics, consistent with convenience standards for both rural and urban populations.
7. Neighborhood Stabilization and Maintenance of Abandoned Homes – Support legislation to address the quality of life and public safety issues associated with abandoned properties
8. Reform the Property Tax System – Urge the Governor and State Legislature to define and enact a uniform, well-defined approach to exemption and taxable status date legislation and provide state funding for any state mandated or encouraged exemption programs and protect local property tax revenues
9. State Assistance Needed for Communities in the Adirondack Park – Urge the Governor and State Legislature to help residents and taxpayers of the Adirondack Park with regulatory relief and financial assistance to help our communities comply with the Tax Cap; to provide funding assistance for the communities within the Blue Line of the Adirondack Park for water, sewer and road infrastructure to help offset the loss of revenue imposed by New York’s Tax Cap which loss is grossly exceeding the cost of supplying such services, particularly within the Blue Line of the Adirondack Park; to provide meaningful regulatory relief to communities within the Blue Line of the Adirondack Park so that actual economic development can take place
10. Preserve and Strengthen Home Rule - Urge the Governor and State Legislature to preserve and strengthen home rule; oppose any state initiative to weaken or eliminate New York’s long-standing tradition of home rule and local government authority.

The Board agreed with all the above resolutions. Motion was then offered by Councilman Arone, seconded by Councilman Palermo, to instruct the Voting Delegate or Alternate Voting Delegate to cast votes of support, on behalf of the Town of Woodbury, on the above issues at the Annual Business Meeting of the Associations of Towns to be held on February 17, 2016.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

c. Advertise for Bids – Vending Machines at Town Parks:

Motion was offered by Councilman Palermo, seconded by Councilman Hunter, to authorize Town Clerk Potvin to advertise for a request for proposals for vending machine services at both municipal parks.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

III. New Business:

a. Renewal of IT Services:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to authorize the Supervisor to sign a contract with PC Surgeon for 80 hours of IT service at a cost of \$6800.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

EXTRA ITEM – Contract for Air Quality Testing:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to authorize the Supervisor to sign a contract with Environmental Management Solutions of New York for them to do sample collection, analysis and report generation for mold sampling services at Town Hall. The cost of this proposal is \$1250. Testing will be done with in the next two weeks, this does not cover remediation if it is deemed necessary.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

IV. Board Member Comments:

Supervisor Sutz provided an update of some issues that the Board has been working on since the last meeting: new telephone system for the Town facilities, Town Hall back door will be replaced due to damage, new key system for town hall and all fire extinguishers have been tested. He also stated that he has visited all departments at their separate location and all has been satisfactory.

V. Public Comment: *There was none received.*

VI. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Palermo, seconded by Councilman Arone, to adjourn the meeting at 7:40PM.

ADOPTED AYES 5 Sutz, Arone, Essig, Hunter, Palermo
 NOES 0

Desiree Potvin, Town Clerk