

Minutes of the Town Board Meeting held at Town Hall on July 7, 2016 at 7:30PM

Present: Frank Palermo, Deputy Supervisor  
Timothy Arone, Michael Essig and Robert Hunter, Councilmen  
Absent: David Sutz, Supervisor  
Also Present: Arthur Abbott, Police Lieutenant; Maria Hunter and Sandra Capriglione, Village Planning Board

**I. Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to accept the minutes of the regular meeting held June 16, 2016.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

b. Approval of Budget Modifications:

Motion was offered by Councilman Essig, seconded by Councilman Arone, to approve a modification to the budget of the Refuse by decreasing SR8160.100 (Personal Services) by \$16,150 and increasing SR8160.400 (Contractual Expenses) by \$16,150.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

Motion was then offered by Councilman Essig, seconded by Councilman Hunter, to approve a modification to the budget of the Library by decreasing L7410.200 (Equipment) by \$688 and increasing L7410.413 (Cornell Improvements) by \$688.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Essig, to approve a modification to the budget of the Town Clerk by increasing A2590 (Permits, Other) by \$1050 and increasing A1410.431 (EZ Pass Sales) by \$1050.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve Abstract 13 containing vouchers 20161028 - 20161162 and totaling \$178,093.51.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

d. Appointment of Clerk's in Assessor's Office:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve the appointment of Angelica Padilla as a part-time, temporary clerk (10-12 hours per week), July 11-September 2, 2016 at a rate of \$13.13 per hour (Grade 1A, Step 1 on the non-union step/grade).

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
NOES 0

Motion was then offered by Councilman Essig, seconded by Councilman Hunter, to approve the appointment of Katelyn McDonnell as a full-time Assessor's Clerk (provisional) beginning July 11, 2016 at a rate of \$16.04 per hour (UPSEU Grade 1A).

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter

**II. Old Business:**

a. Acceptance of Bids - Asbestos Mitigation:

A bid opening was held on June 30, 2016 (public notice printed in the Times Herald Record on June 2, 2016) for the asbestos remediation of buildings located on Town property. The following bids were received:

East Coast Hazmat, Paterson, NJ	\$117,000.00
APEX, Newark, NJ	\$61,200.00
AMAX Contracting, Woodland Park, NJ	\$57,500.00

Based on the recommendation of the Town Engineer, a motion was offered by Councilman Arone, seconded by Councilman Palermo, to award the contract to AMAX contracting in the amount of \$57,500.00.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
 NOES 0

Councilman Hunter asked if the bid includes all three buildings on the property. Deputy Supervisor Palermo stated it includes the buildings that were identified as having asbestos.

**III. New Business:**

a. Advertise for Bids - Security/Monitoring System and Rez/Pool:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to authorize the Town Clerk to advertise for bids for the installation of various security cameras/monitoring equipment at several locations at Earls Reservoir and the John P Burke Memorial Pool.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
 NOES 0

Councilman Essig stated he feels the specifications are missing a couple of items that he thought were to be included and he is unaware as to why they were eliminated. Clerk Potvin stated she will not publish the notice until Councilman Essig and Supervisor Sutz have an opportunity to discuss.

b. Authorize Supervisor to Sign - Agreement with Munistat Financial Advisors:

Motion was offered by Councilman Essig, seconded by Councilman Arone, to authorize the Supervisor to sign a Municipal Advisor Services Agreement with Munistat Services, Inc.

**ADOPTED** AYES 4 Palermo, Arone, Essig, Hunter  
 NOES 0

**IV. Board Member Comments:**

The Board collectively acknowledged all entities that were involved in the planning of the fireworks display for Independence Day. Clerk Potvin noted County Executive Steven Neuhaus secured \$5000 from Orange County Tourism that went to increasing the fireworks display this year.

Deputy Supervisor Palermo noted the weather is very hot outside and if anyone has health issues to please take it easy. He suggested all take advantage of the swimming facilities offered by the Town.

Lieutenant Abbott announced that Kids Day is at Earls Reservoir on July 16. The Police Department will be there to help residents with the installation of car seats Noon - 3PM and it takes approximately 30-40 minutes to properly install a car seat. Two officers were recently certified. In addition, appointments can be made at the Station to have this done there as well.

**V. Public Comment:**

Joe Zlato recognized and thanked the Police Department for the handling of the traffic flow during graduation. He happily reported that no residents of Woodbury Junction had issues and it was greatly appreciated.

**VI. Executive Session** (*if needed*)      *None held.*

**VII. Adjournment:**

With no further business to discuss or comments received, a motion was offered by Councilman Essig, seconded by Councilman Hunter, to adjourn the meeting at 7:45PM.

**ADOPTED**      AYES    4      Palermo, Arone, Essig, Hunter  
                  NOES    0

Desiree Potvin, Town Clerk