

Minutes of the Town Board Meeting held at Town Hall on December 3, 2015 at 7:30PM

Present: Ralph Caruso, Supervisor
Timothy Arone, Robert Hunter, Frank Palermo and Marilyn Prestia, Councilpersons
Absent: None
Also Present: Robert Weyant, Highway Superintendent; Lt. Arthur Abbott, Police Department; Joseph McKay, Attorney for the Town; David Sutz, Supervisor Elect; Sandra Capriglione, Village of Woodbury ZBA

I. Administrative Business:

a. Acceptance of Minutes

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to accept the minutes of the regular meeting held November 19, 2015.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was then offered by Councilman Hunter, seconded by Councilman Arone, to accept the minutes of the preliminary meeting held November 23, 2015.

ADOPTED AYES 4 Caruso, Arone, Hunter, Palermo
NOES 0
ABSTAIN 1 Prestia

Councilwoman Prestia stated that she did not attend the November 23, 2015 meeting.

Motion was then offered by Councilwoman Prestia, seconded by Councilman Arone, to accept the minutes of the preliminary meeting held November 30, 2015.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

b. Approval of Budget Modifications:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to approve a modification to the budget of the Senior Center by increasing A2089 (Other Culture & Recreation Income) by \$11,658, decreasing A7620.100 (Personal Services) by \$5903, A7620.200 (Equipment) by \$1207, A7620.448 (Miscellaneous) by \$733 and decreasing A2705 (Gifts and Donations) by \$8000, increasing A7620.400 (Adult Recreation) by \$8545, A7620.401 (Telephone) by \$796, A7620.411 (Office Supplies) by \$560, A7620.469 (Kitchen/Food Supplies) by \$1600.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilwoman Prestia, seconded by Councilman Hunter, to approve a modification to the budget of the Assessor's Office by decreasing A1355.430 (Transportation/Travel) by \$300 and increasing A1355.44 (School and Dues) by \$300.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilwoman Prestia, seconded by Councilman Hunter, to approve a modification to the budget of the Buildings/Grounds Department by decreasing A1620.428 (HVAC) by \$800 and increasing A1620.424 (Dog Park) by \$800.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the Supervisor's Office by decreasing A1220.100 (Personal Services) by \$1995 and increasing A1220.101 (Compensated Absences) by \$1995.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilman Arone, seconded by Councilwoman Prestia, to approve a modification to the budget of the Town Clerk by decreasing A1410.430 (Transportation/Travel) by \$30 and increasing A1410.444 (Schools/Dues) by \$30.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Highway Department by increasing DB599 (Appropriated Fund Balance) by \$4927 and increasing DB9010.800 (State Retirement) by \$4927.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve a modification to the budget of the Highway Department by decreasing DB5110.100 (Personal Services) by \$45,000, increasing DB599 (Appropriate Fund Balance) by \$30,000 and increasing DB5110.465 (Blacktop) by \$75,000.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to approve a modification to the budget of the Highway Department by decreasing DB5110.472 (Sidewalks) by \$32,123, DB5130.449 (Diesel) by \$15,132 and increasing DB5110.425 (Grounds/Weed Control) by \$6000, DB5110.469 (Drainage Pipe) by \$24,481, DB5130.454 (Oils/Lubes) by \$533, DB5130.417 (Flares/Oxygen) by \$287, DB5142.200 (Equipment/Snow) by \$822, DB5110.452 (Sand/Gravel) by \$5132, DB5130.447 (Repairs/Materials) by \$10,000.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to approve Abstract 22 containing vouchers 20152747 – 20152833 and totaling \$1,244,785.61.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

d. Adoption of Holiday Schedule:

Motion was offered by Councilman Arone, seconded by Councilwoman Prestia, to approve the 2016 Holiday Calendar for non-Union employees as follows: January 1 (New Year's Day), January 18 (Martin Luther King, Jr. Day), February 15 (President's Day), May 30 (Memorial Day), July 4 (Independence Day), September 5 (Labor Day), October 10 (Columbus Day), November 11 (Veteran's Day), November 24 (Thanksgiving Day), November 25 (Day After Thanksgiving), December 26 (Christmas Day Observed), Floating Holiday and Birthday.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

e. Acceptance of Resignation – FT Groundskeeper:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to accept the resignation of Robert Clerico from the position of full-time Groundskeeper effective December 31, 2015.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

f. Acceptance of Resignation – Library Board Member:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to accept the resignation of Karen DeLuca from the Library Board effective December 31, 2015. Mrs. DeLuca (nee McKenzie) has served on the Library Board for the past two years.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

g. Appointment of PT Library Clerk:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to appoint Geraldine Walls to the position of part-time Library Clerk beginning January 3, 2016 at an UPSEU Grade of IIA (\$17.11 per hour).

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

h. Payment of Unused Earned Vacation Leave:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve the “selling back” of unused vacation leave time to the following UPSEU employees, as permitted in Article 16, Section 2, Paragraph E of their contract: Richard Hazekamp, Highway Department - Five days; Maxine Saracino, Supervisor’s Office – Four days; Robert Blair, Buildings/Grounds Department - Five days; Eileen Sutherland, Supervisor’s Office - Six days.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

i. Changes to Positions on Step/Grade:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve the following changes to the Step/Grade schedules effective January 1, 2016:

UPSEU Exhibit “A” – Account Clerk “B” from IXA to XIA; Court Clerk “A” from XA to XIA; Account Clerk “A” from XIA to XIIA

Non-Union Exhibit “A” – Deputy Town Clerk from VIIIA to IXA

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

II. Old Business:

a. Schedule Interviews – Upcoming Vacancies on Various Boards:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to schedule interviews to be held on December 28, 2015 beginning at 7PM.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

b. Advertise for Auction – Surplus Equipment:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to declare 36 chairs used in the Town Hall meeting room as surplus and authorize the Town Clerk to advertise them for auction.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
NOES 0

III. New Business:

IV. Board Member Comments:

Councilman Hunter thanked Rob Clerico for his 20 years of service to the Town of Woodbury and wished him and his family the best of luck in their new endeavors. He also thanked the Beautification Commission and Highway Department for all the holiday decorating that they have done and said it looks very festive and nice driving throughout town.

Councilman Arone echoed Councilman Hunter’s comments.

Councilman Palermo thanked Lorelei Pitt, Budget Officer for all the fine work she did again this year. He went onto express what an asset Lorelei is to the Town and apologized that he did not mention this at the last two meetings while she was in attendance.

Councilwoman Prestia wished everyone a Happy Chanukah and also mentioned that if you are in the market for a Christmas tree to please buy locally from one of our two Woodbury Fire Departments. She also announced that on December 11th, 12th, and 13th the Highland Mills Ladies Auxiliary will be receiving a portion of the profits from customers eating at Pizzeria Uno - Chicago Grill. She said there will be coupons available throughout Woodbury as well as on social media.

Deputy Town Clerk Huang announced that the Park’s Department was having their Holiday Party on December 12th at the Senior Center from 4-6 PM. Information is on Channel 22.

Lieutenant Abbott told Councilman Hunter that it’s great to see him back on his feet again. He apprised the Board of the Black Friday weekend police activities throughout Woodbury. He also spoke about the serious hunting accident that occurred on Thanksgiving afternoon and went into details about the timeline. He expressed how well all the different entities involved (Police, Fire Dept., EMS, Medevac, Mobile Life) worked together and what a great job Sgt. Watson did in applying the tourniquet on the young man which may have saved a limb.

Supervisor Caruso mentioned that he received a letter from the Department of Public Service which offers information about financial assistance and energy efficiency, if you go to their website (consumer.outreach@dps.ny.gov). He also thanked the Assessor, Laura Breslin, Ellen Ward, Appraiser and the Attorney for the Town for the work done on the SCAR (Small Claims Assessment Review) this year. Seventeen properties were looking for a reduction in their assessments. Of those 17 cases, 13 were dismissed and 1 was settled, the remaining 3 are ongoing.

V. Public Comments:

Tom Burke, Central Valley complimented the beautiful decorations that Beautification and the Highway Department put up. He thanked everyone who participated in the 2nd Annual John Burke Pasta Dinner. The funds will be used for scholarships for graduating seniors for their continuing education. He thanked the committee for all of their work. Mr. Burke also spoke about the unfortunate incident at the Woodbury Pool and feels that the power that be will handle the situation appropriately. He thanked several people that provided assistance during this incident. He announced that the next fundraiser for the John P. Burke Memorial will be on Super Bowl Sunday – a pancake breakfast at the Highland Mills Firehouse. Mr. Burke also thanked Supervisor Caruso and Councilwoman Prestia along with other officials who attended a recent meeting.

VI. Adjournment:

With no further comments received or business to discuss, a motion was offered by Councilman Arone, seconded by Councilman Palermo, to adjourn the meeting at 8:07 PM.

ADOPTED AYES 5 Caruso, Arone, Hunter, Palermo, Prestia
 NOES 0

Frances Huang, Deputy Town Clerk