

Minutes of the Town Board Meeting held at Town Hall on November 7, 2013 at 7:30PM

Present: John Burke, Supervisor  
Timothy Arone, Frank Palermo and Marilyn Prestia, Councilpersons  
Absent: None  
Also Present: Joseph McKay, Attorney for the Town; Robert Weyant, Highway Superintendent; Lorelei Pitt, Budget Officer

**I. Public Hearing:**

a. FY2014 Preliminary Budget:

Town Clerk Potvin stated a public hearing is being held to entertain public comments on the FY2014 Preliminary Budget. The public notice was printed in the Times Herald Record on October 31, 2013 with the salaries of the elected officials posted as follows: Town Supervisor \$53,130; Town Clerk \$55,965; Superintendent of Highways \$75,973; Justices (2) \$29,207; Council (4) \$8,441; Tax Collector \$14,787. He then asked if there were any comments to be made regarding the salaries of the elected officials as proposed and no comments were received. Supervisor Burke stated that portion of the budget hearing was closed. He then stated comments can be received from the public on the 2014 Preliminary Budget as Budget Officer Pitt goes page-by-page. He requested that individuals state which specific line-item or department they wish to comment on when the page is being addressed.

With no comments received, a motion was offered by Councilman Palermo, seconded by Councilman Arone, to close the public hearing.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to adopt the FY2014 budget as printed in the front of the 2014 minute book.

**ADOPTED BY ROLL CALL AS FOLLOWS:**

Supervisor Burke	AYES
Councilman Arone	AYES
Councilman Palermo	AYES
Councilwoman Prestia	AYES

Supervisor Burke recognized the taxpayers for their support over the years. He explained that the budget process begins mid- to late August and there are strict deadline imposed by the State that must be adhered to. The first phase is for each Department Head to submit their tentative budgets and a meeting is held by Department to discuss their submission in detail. He thanked all Department Heads and employees for working with the Board to make a fiscally responsible budget. The Board then holds several budget sessions in October to go over the budget line by line and adjustments are made, which forms the preliminary budget. He then recognized Councilwoman Prestia for the time she dedicated to participate in every phase of the budget preparation. He also recognized Eileen Sutherland who is responsible for keeping the Town within budget on a day-to-day basis and for making sure he stays focused. He recognized Budget Officer Pitt for her dedication over the past several years and for staying on top of the state regulations that must be followed. Councilwoman Prestia agreed that the Department Heads were very fiscally responsible with their budget submissions and thanked everyone involved in the entire process.

**II. Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to accept the minutes of the regular meeting held October 17, 2013.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilwoman Prestia, seconded by Councilman Arone, to accept the minutes of the worksession held November 4, 2013.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Arone, seconded by Councilwoman Prestia, to approve Abstract 20 containing vouchers 20132236 – 20132389 and totaling \$340,331.80.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

c. Budget Modifications:

Motion was offered by Councilwoman Prestia, seconded by Councilman Palermo, to approve a modification to the budget of the Buildings and Grounds Department by decreasing A1620.462 (Repairs/Materials) by \$4292 and increasing A1620.409 (Plumbing) by \$4292.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Animal Control by decreasing A3510.444 (Schools & Dues) by \$440, A3510.448 (Miscellaneous) by \$100, A3510.480 (Vaccinations) by \$500 and increasing A2544 (Dog Licenses) by \$5182, A599 (Appropriated Fund Balance) by \$1678, A3510.100 (Personal Services) by \$5785, A3510.402 (Electricity) by \$1400 and A3510.453 (Gas/Oil/Repairs) by \$715.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Arone, seconded by Supervisor Burke, to approve a modification to the budget of the Buildings and Grounds by decreasing A1620.100 (Personal Services) by \$5000, A1620.426 (Chemical Supplies) by \$9570 and increasing A599 (Appropriated Fund Balance) by \$26,430, A1620.200 (Equipment) by \$41,000.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Palermo, to approve a modification to the budget of the Police Department by decreasing B3120.454 (Vehicle Gas) by \$10,000 and increasing B3120.200 (Equipment Cars) by \$1688, B3120.411 (Office Supplies) by \$1800, B3120.416 (Uniforms) by \$3000, B3120.422 (Dry Cleaning) by \$500 and B3120.453 (Vehicle Repairs) by \$3012.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve a modification to the budget of the Town Board by decreasing A1010.405 (Ethics Committee) by \$38 and increasing A1010.400 (Contractual Expense) by \$38.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Parks Department by decreasing A7110.100 (Parks Personal Service) by \$2700 and increasing A7110.410 (Roller Hockey Rink) by \$2700.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

d. Acceptance of Resignations

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to accept the resignation of Jaimee Hernandez from the position of part-time dispatcher effective September 7, 2013.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Palermo, to accept the resignation of William Morrissey from the position of part-time dispatcher effective October 21, 2013.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Motion was then offered by Supervisor Burke, seconded by Councilman Palermo, to accept, with great regrets, the resignation of Sadie Thompson from the position of Director of the Senior Center effective November 30, 2013. Supervisor Burke noted that Mrs. Thompson has been employed by the Town in this position since March 1, 1990.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

The Board collectively thanked Mrs. Thompson for all her years of hard work.

EXTRA ITEM – Appointment of Part-Time Court Attendant:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to appoint Nancy Diaz to the position of part-time Court Attendant effective November 6, 2013 pending the signing of all town required employment documents. This position is Grade VA, Step IA on the 2013 Non-Union Step/Grade (without contract) schedule and is paid the 2012 rate of \$14.79 per hour.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

e. Proclamation – Girl Scouts Silver Award Honoree:

Motion was offered by Councilwoman Prestia, seconded by Councilman Palermo, to adopt the following proclamation:

**WHEREAS**, the achievement of the rank of “Silver Award” is a pinnacle achievement in Girl Scouting. It is an accomplishment that requires significant effort, dedication and service to one’s home, troop and community.

**THEREFORE, BE IT RESOLVED** that the Town of Woodbury Town Board, at its meeting held November 7, 2013, recognizes and commends the outstanding achievement of Danielle Fischbein as she receives her Silver Award at a ceremony to be held on November 17, 2013.

**ADOPTED** AYES 4 Burke, Arone, Palermo, Prestia  
NOES 0

Councilwoman Prestia noted that the project done by Ms. Fischbein was entitled “Add it Up” which she completed with two other members in her troop. They created four life size calculators on the blacktop at one of the community elementary schools. They felt there was a need to have more for the students to do during their recess period and she hoped the impact was to help the students master their math facts as well as develop their number recognition skills while having fun. They also created a series of math games which they recorded and shared with the elementary school teachers.

**III. Old Business:**

a. Discussion – WPF Street Lighting District:

A petition was received on October 31, 2013 requesting the establishment of a Lighting District for West Point Farms (Montesi Drive and Apisson Trail) consisting of nine unique street lighting poles.

Attorney McKay stated under Town Law the Board is able to create a district within a Village if the petition meets all statutory criteria, the Village Board approves its creation and the Town Board, after a public hearing, finds that it is in the overall public interest to create it. He has reviewed the petition and has some concerns that it may not meet the statutory criteria. He has also reached out to the Village's attorney to determine the Village Board's view on the issue. Supervisor Burke asked if the Town Board could schedule the public hearing to be held at the next meeting or one in December. Attorney McKay stated he feels it would not be fiscally responsible to do so until the issues he stated are addressed.

**IV. New Business:**

a. Advertise for Bids – Purchase of Vehicle for Buildings/Grounds Department:

Motion was offered by Supervisor Burke, seconded by Councilwoman Prestia, to authorize the Town Clerk to advertise for bids for the purchase of a truck for the Buildings and Grounds Department.

**ADOPTED**      AYES    4            Burke, Arone, Palermo, Prestia  
                     NOES    0

**V. Public Comment:**

The Board collectively thanked all the residents that voted this week and congratulated the individuals that were re-elected and newly elected.

Town Clerk Potvin thanked the election inspectors that worked the 16+ hour day and Jay's Deli for sending over pizzas to each polling site. She also noted that the County Board of Elections, not her department, is the entity that is administratively responsible for the way elections are run. She is aware that there were many concerns and complaints that occurred on Tuesday and she will be sure to pass them on to the County.

Robert Hunter thanked all the voters that participated in the process. He stated he looks forward to working with the Board as Councilman beginning next year.

**VI. Adjournment:**

With no further business to discuss or comments received, a motion was offered by Councilman Arone, seconded by Councilman Palermo, to adjourn the meeting at 8:25PM.

**ADOPTED**      AYES    4            Burke, Arone, Palermo, Prestia  
                     NOES    0

Desiree Potvin, Town Clerk