

Minutes of the Town Board Meeting held at Town Hall on July 19, 2012 at 7:30PM

Present: John Burke, Supervisor
Timothy Arone, Frank Palermo, Marilyn Prestia and James Skoufis, Councilpersons
Absent: None
Also Present: Robert Weyant, Highway Superintendent; Richard Vasquez, Police Chief; Dorothy Morris, Library Board; Maria Hunter and Richard Cataggio, Planning Board

I. Presentation/Discussion – Jewish Family Services:

Councilman Arone stated he and Councilman Skoufis over the last couple of months have been working with the Village Board and members of the community to explore the Jewish Family Services (JFS) “Friendly Visitors” Program. Doris Rubinsky, from JFS, stated this program is operated by volunteers that would provide at-home visits, grocery shopping, telephone chats, assistance with light household chores and transportation to medical and other types of appoints. The program can be tailored to the needs of the community and be as small or as large as is deemed appropriate. She explained in detail the recruitment process, how volunteers are trained and the assessment that is done on an individual that requests the service. JFS performs all the training to the volunteers and insures them for liability as well, not for their vehicles though. Councilman Arone stated he spoke with Marshall & Sterling and was informed there was no concern with coverage relating to transportation of individuals by volunteers. They were concerned about any labor done on private property (i.e., lawn mowing). Mrs. Rubinsky indicated that Orange County will soon be asking all municipalities to enact a program like this and is glad Woodbury is getting a head start. She noted that the Town of Montgomery started their program with two enrollees, after a year they had 40 and they now currently have 80. Town of Mount Hope/Village of Otisville started with two enrollees and now has 22. Town of Newburgh started with seven enrollees and increased to 30 within the first year. With regards to costs, Mrs. Rubinsky stated the cost to JFS for the training and support is \$5000 per year. The Town can make the program as large or as small as it wishes but will need a coordinator, either volunteer or as a paid employee. She noted the Town of Montgomery hired a part-time coordinator that works ten hours per week. She believes their total budget for the program is \$10,000 - \$15,000. The Town of Newburgh funds their program completely through donations and has a volunteer coordinator. She noted the timeframe for a program to be implemented from start to finish is as early as six months and as long as one year. She stated the first step is to form a committee that would determine what services will be offered. Then the Town Board adopts a resolution creating/establishing the program and volunteers are then solicited. Once the volunteers are trained the service could then be offered to the public. Councilman Arone noted that the Town of Montgomery also has local businesses offer discounted services to the enrollees of the program. Mrs. Rubinsky stated the coordinator would be responsible for organizing that option and would also need to ensure the businesses have the proper insurance before being included in the program and the discount offered must not be less than 10%. After some further discussion, Supervisor Burke stated the next step would be for Councilmen Arone and Skoufis to be forming a committee and then present their findings to the Board at a future meeting.

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Palermo, seconded by Supervisor Burke, to accept the minutes of the regular meeting held July 2, 2012.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to accept the minutes of the worksession held July 16, 2012.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Palermo, seconded by Councilman Skoufis, to approve Abstract 15 containing vouchers #20121454 - #20121572 totaling \$213,843.87.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

c. Budget Modifications:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to approve a modification to the budget of the Justice Court by increasing A599 (Appropriated Fund Balance) by \$100 and increasing A1110.416 (Unclaimed Bail) by \$100.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve a modification to the budget of the Town Clerk's Office/Supervisor's Office by decreasing A1220.100 (Supervisor Personal Service) by \$3000 and increasing A1460.100 (Records Management Salary) by \$3000.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification the budget of the Highway Fund by decreasing DB5110.465 (Blacktop) by \$3500 and increasing DB5110.456 (Disaster Cleanup) by \$3500.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve a modification to the budget of the Parks Department increasing A599 (Appropriated Fund Balance) by \$2500 and increasing A7110.404 (Playground Equipment & Installation) by \$2500.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Supervisor Burke, to approve a modification to the budget of the Parks Department by decreasing A7110.462 (Repairs/Materials Replacement) by \$600 and increasing A7110.415 (Engineering) by \$600.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve a modification to the budget of the General Fund by decreasing A1420.400 (Attorney Contractual Expense) by \$25,000 and increasing A1420.414 (Legal – Annexation) by \$25,000.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Motion was then offered by Councilman Palermo, seconded by Supervisor Burke, to approve a modification to the budget of the Police Department by decreasing B3120.100 (Police Personal Services) by \$47,084 and increasing B3120.101 (Compensated Absences at Retirement) by \$47,084.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

d. Waive Garage Sale Permit Fee – Lions Club:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve the request received from the Lions Club to waive the \$5.00 garage sale permit fee for those that are participating in their annual fundraiser to be held on September 8, 2012, 10AM-3PM, at Saint Patrick's Church.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

e. Appointment of Temporary Clerk – Town Clerk's Office:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to acknowledge the appointment of Jessica McClennan as a temporary Deputy Town Clerk in the Town Clerk's Office beginning July 30, 2012. Ms. McClennan will work approximately ten hours per week at a rate of \$14.79 per hour.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

f. Acceptance of Resignation – Kim Hood:

Motion was offered by Supervisor Burke, seconded by Councilwoman Prestia, to accept the resignation of Kim Hood from the Library Board effective June 25, 2012.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Supervisor Burke stated he will check with the Library Board to see if they want to continue the rest of the year with the existing members or if they want the Board to begin the process of advertising for a replacement sooner.

g. Return Road Opening Permit Fee – Vantage Construction:

Motion was offered by Councilman Arone, seconded by Councilwoman Prestia, to approve the return of a \$500 road opening permit that was posted by Vantage Construction Inc., for a driveway located at 1 Sunset Terrace, as recommended by Superintendent Weyant.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

h. Acceptance of Resignation – Police Sergeant:

Motion was then offered by Councilman Arone, seconded by Councilwoman Prestia, to accept, with regrets, the resignation of Clifford Weeks from the position of Sergeant with the Police Department, effective August 3, 2012.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

Supervisor Burke recognized Sergeant Weeks 9½ years as a Police Officer and twelve years as a Sergeant with the Woodbury Police Department. Sergeant Weeks was commended by the Board for his service to the community.

III. Old Business

There was no old business to conduct/discuss.

IV. New Business

There was no new business to conduct/discuss.

V. Department Reports:

a. Supervisor's Report –

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve the June 2012 Supervisor's Report with receipts totaling \$130,491.70 and disbursements totaling \$1,025,690.68.

ADOPTED AYES 5 Burke, Arone, Palermo, Prestia, Skoufis
 NOES 0

b. Town Clerk's Report – June 2012

c. False Alarm Report – May 2012

d. Parks/Recreation Minutes – June 28, 2012

e. Animal/Goose Control Report – June 2012

f. Police/Communications Report – June 2012

g. Beautification Commission Minutes – June 14, 2012

h. Library Minutes – June 26, 2012

i. Budget vs. Actual – June 2012

VI. Public Comment:

Councilwoman Prestia gave an update on Woodbury Firecracker Festival. Prior to doing so, Maria Hunter noted that as Chairperson of the Firecracker Festival she should be the individual to give a report and felt it was not proper for Councilwoman Prestia to do so. Mrs. Hunter was then given the opportunity to speak but she declined at this time. Councilwoman Prestia stated the event made for an amazing day which began with a 5K run/walk and car show sponsored by Highland Mills Fire Company. The street fair that followed was amazing with live music and free children activities. Many organizations were part of the street fair and all volunteers were great. The "Touch-a-Truck" was a great event and the fireworks were spectacular. She thanked Maria Hunter, Robert Weyant and the committee for an amazing event which was very well organized. She then announced that the Gatehouse celebrated its 100 year anniversary this past weekend and formerly recognized Claire Fitzgerald on her Girl Scouts Gold Award. Kids Day was also held at Earls Reservoir which had over 800 people attend.

Supervisor Burke then stated the Board is granted the opportunity to speak first at meetings prior to the public speaking. He had asked Councilwoman Prestia to prepare a report on behalf of the Board, as liaison to the Firecracker Festival Committee, and feels it was an opportunity for the Board to thank and recognize those that were involved.

Councilman Palermo stated a couple of month ago he brought forward a program that would share books throughout the community. He felt this was a great idea for Woodbury and a pilot program was started at Brian's Hotdog Shop with 50+ books. The books began disappearing and new books appeared quickly. He believes this would be a great addition to the Town parks and a program that gives back to the community. He has purchased a small, three-shelf unit and brought it to Earl's Reservoir. He filled it with books and they are disappearing now as well. He would like to extend this program to the other three parks (CV Pool, Brickley Field, Dog Park). He is asking the residents to donate books by bringing them to Town Hall or contacting him and he will pick them up. He noted that he has specifications and plans for a birdhouse type unit to store books in at the parks. If anyone would like to volunteer their woodworking skills, it would be appreciated.

Superintendent Weyant advised the Board and public of some road construction that will be occurring in the near future. The contract signing for the Roselawn Road Bridge project is occurring tomorrow and a better idea of the timeline will hopefully be established. On July 23 paving of portions of Schunnemunk Road and Summit Avenue will begin.

Chief Vasquez gave an update on the coyote concerns that were stressed at a past meeting. He stated the coyote that was expelled from the pack has been dispatched and was mange. He noted there has been an increase in calls responding to rattlesnake sightings (there have been ten in the last two weeks). Anyone that sees a rattlesnake in residential areas should call the Police Department.

Robin Crouse stated at the July 16 worksession the Board accepted and awarded the bid for the Roselawn Bridge repairs project. At that time it was stated that there is no FEMA money available for the project and unlikely that there would be grant money either. Superintendent Weyant stated he spoke with Engineer Fusco this afternoon and an attempt was being made to secure funds through the County's Community Development program. Councilman Arone also noted that he spoke with Senator Larkin to see if assistance could be provided through his office as well. She asked where the funds would be coming from and Supervisor Burke stated it would be coming from the Capital Reserve for the Highway Fund. Mrs. Crouse asked if Supervisor Burke knew how much money was currently in the fund and he stated he did not know but that the Board will need to seriously consider replenishing the fund during budget time as it is been reduced greatly due to the Estrada Road Bridge project and now the Roselawn Road Bridge project. He then announced that the first check from FEMA was received for approximately \$53,000 that was for four of the nineteen proposals that were submitted. Mrs. Crouse then stated she would like to Board members to individual state their reason and basis of opinion for the appointment made at the July 2 meeting of Police Chief. Supervisor Burke stated the Board followed the civil service procedure exactly and when completed, discussed each individual candidate that applied in executive session. After concluding the discussion, a decision is made and agreed upon. He will not disclose conversation that was held in executive session. Mrs. Crouse stated she thought that would be the answer to her question and that she has spoken with Chief Vasquez about her feelings on his appointment. She has wished him well in the position but feels the Board made a mistake stepping over two highly qualified and high scoring candidates for the position. She anticipates that a lot more resignations will be submitted based on this decision.

John Smith commended Mrs. Hunter on the job she did at the Firecracker Festival. Regarding the CodeRed system he is still not receiving notices when they are sent. Clerk Potvin stated she check to be sure that he is enrolled. He feels that better advertising is needed and suggested putting up signs at the parks. He then asked the Board to address the water restriction issue and explain why it is needed. Supervisor Burke stated the water restriction was imposed by the Village and it would not be fair for the Town to try to explain it.

Richard Cataggio stated he is speaking as Vice-President of the Highland Lake Estates Homeowners Association, member of the Planning Board and a Governor appointee to the MTA Railroad Board. The people of Highland Lake Estates thank Sergeant Weeks for his 21+ years of service. He also thanked Superintendent Weyant for responding to the request to clean up Ridge Road. He informed him that on Ridge Road, going toward County Route 105 at the beginning of the guard rail, the road is caving in and asked that it be looked into. He welcomed Chief Vasquez to the community and stated he would like to speak to him about his development. He then stated the main reason he is speaking this evening is to invite all Board members to the Planning Board meetings to listen to the discussion being held regarding the planned expansion of Woodbury Common. He then thanked Mrs. Hunter for her role in the Woodbury Firecracker Festival.

Maria Hunter, speaking as Chairperson for the Planning Board, stated the Woodbury Common expansion will be discussed at their August 15 meeting but the public will not be able to speak at this

session. The Board will be continuing their review the Draft Supplemental Environmental Impact Statement (DSEIS) and until it is deemed complete, the public cannot comment. After it is deemed complete, a public hearing will be schedule and most likely held at one of the schools. As a listed agency the Town Board was notified by the applicant of the document and all comments are required to be in writing. She explained the scope of the project that is being applied for and noted the DSEIS is on the Village's website for all that want to see it. As Chairperson of the Woodbury Firecracker Festival she thanked and acknowledged all the volunteers and civic organizations that helped to make the event possible. She also thanked the residents for participating in the event.

VII. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Palermo, seconded by Councilman Arone, to adjourn the meeting at 9PM.

ADOPTED	AYES	5	Burke, Arone, Palermo, Prestia, Skoufis
	NOES	0	

Desiree Potvin, Town Clerk