

**TOWN OF WOODBURY**  
**SUPERVISOR'S OFFICE**

DATE: November 10, 2020  
TO: Supervisor Palermo  
FROM: Eileen Sutherland  
SUBJECT: BUDGET MODIFICATION  
          Building and Grounds  
          Vehicle Maintenance

The following modification will increase the appropriation for Vehicle Maintenance to provide for payment of the insurance deductible for repairs to the 2019 Chevrolet Silverado that was damaged on May 26, 2020.

Increase: A1620.452 Vehicle Maintenance	\$1,000
Decrease: A1620.462 Repairs/Materials	\$1,000

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FROM: Eileen Sutherland  
SUBJECT: BUDGET MODIFICATION  
Custodial Supplies

The following modification will increase the appropriation for Custodial Supplies. The need for PPE throughout the town offices/departments /buildings has resulted in the adopted appropriation being insufficient. After discussion with Joe Gianzero, the following modification is presented for your consideration. This is not an increase in the budget, but a shift from one adopted appropriation to another.

Increase: A1620.405 Custodial Supplies	\$2,300
Decrease: A1620.462 Repairs/Materials	\$2,300

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