

Below is a list of the proposed changes to the Town of Woodbury Employee Handbook:

Handbook Section:	Change:	Explanation:
306, 807 & 808	Added "Cannabis" under the list of substances whose use and possession is prohibited on Town property	In New York State cannabis is no longer illegal. However, given the fact that the Town receives federal funding, and its CDL drivers are covered under the federal DOT, the Town must still prohibit the possession, use and sale of cannabis on Town property.
403	Breaks for Nursing Mothers to Express Milk	Based on the NYS Nursing Mothers in the Workplace Act, the Town has new responsibilities with regard to providing breaks to nursing mothers to express milk. These responsibilities are detailed in the policy.
508	Use of COVID-19 Paid Sick Leave	The Town continues to have a responsibility to provide paid leave to employees that test positive for COVID-19. This policy details what an employee is entitled to in the event that they test positive.
701	Holidays – Juneteenth added	Juneteenth has been added as a paid Town holiday.
803	Pregnant Workers Fairness Act	This policy details the Town's responsibilities to reasonably accommodate a pregnant employee. It mirrors the provisions of the pregnant workers fairness act.
805	Rights to a Harassment and Discrimination Free Workplace	New York State recently updated its model sexual harassment policy. This new policy mirrors the new NYS model.
903	Public Employer Health Emergency Plan	The Town is required to allude to the existence of their Public Employer Health Emergency Plan in the employee handbook. It is not required to insert this policy in the handbook. This language satisfies what is required.
1001	Required Postings and Notifications	The Town is now required to electronically post/distribute all federal and state labor law postings, in accordance with Section 201 of NYS Labor Law.