

Minutes of the Town Board Meeting held on January 19, 2023 at 7:30PM

Present: Thomas Burke, Supervisor  
Brandon Calore, Kathryn Luciani and Timothy Finnegan, Council  
Absent: Tyler Etzel, Council

Supervisor Burke read a prepared statement that can be seen/heard online:  
<https://www.youtube.com/watch?v=SsVWQXDZpIq>

**Public Comment on Agenda Items:** None were received.

**Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Councilwoman Luciani, seconded by Councilman Finnegan, to accept receipt of the minutes of the meeting held January 5, 2023.

**ADOPTED** AYES 4 Burke, Calore, Luciani, Finnegan  
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Finnegan, seconded by Councilman Calore, to approve Abstract 2 containing vouchers 230041 – 230138 and totaling \$585,737.82.

**ADOPTED** AYES 4 Burke, Calore, Luciani, Finnegan  
NOES 0

c. Budget Modifications to 2022 Budget:

Motion was offered by Councilwoman Luciani, seconded by Councilman Finnegan, to approve the following modifications to the 2022 budget:

- Buildings/Grounds – increasing A1620.452 (Vehicle Maintenance) by \$425, decreasing A1620.425 (Tools) by \$425
- Buildings/Grounds – increasing A1620.402 (Electricity) by \$2214.81, decreasing A1620.475 (Animal Shelter Repairs) by \$2214.81
- Police – increasing B3120.100 (Police Salaries) by \$40,952.01, decreasing B3120.101 (Compensated Absences) by \$8603.21, B3120.102 (SRO Salaries) by \$9330.65, B9015.800 (Police Retirement) by \$23,435.68, increasing B3120.402 (Electricity) by \$417.53
- Senior Center – increasing A7620.405 (Activities) by \$300.50, A7620.411 (Office Supplies) by \$19, A7620.414 (Trips) by \$899.89, decreasing A7620.400 (Contractual Expenses) by \$267, A7620.403 (Heating Oil/Gas) by \$599.94, A7620.469 (Kitchen/Food) by \$352.45
- Police – increasing B3120.463 (Software Maintenance/Consultant) by \$1690, decreasing B3120.418 (Radio Rental) by \$1690

**ADOPTED** AYES 3 Burke, Luciani, Finnegan  
ABSTAIN 1 Calore

Councilwoman Luciani asked about the funds that are being decreased from the repairs to the Animal Shelter. Supervisor Burke explained the amount is from funds not spent in 2022. He noted there are repairs planned at the shelter this year.

d. Appointment of Part-Time Animal Dog Control Officer:

Motion was offered by Councilman Calore, seconded by Councilman Finnegan, to appoint Diane Sherman to the position of part-time (up to 29 hours per week) Animal Dog Control Officer at an hourly rate of \$18.5542 (per UPSEU 2022 Pay Schedule – Grade 1) with a start date of January 23, 2023.

**ADOPTED**      AYES    4            Burke, Calore, Luciani, Finnegan  
                     NOES    0

e. Appointment to Library Board:

Supervisor Burke stated the Town Board has requested a joint meeting to be held with the Library Board on February 2 to discuss and hopefully resolve numerous issues. After discussions held with Attorney McKay last meeting, he was under the impression an appointment to the Library Board of Trustees may not be something the Town Board is permitted to do, which is the reason it was tabled at the last meeting. He also thought the Town Board wanted to discuss the issue with the Library Board when the joint meeting is held. He then asked Councilwoman Luciani if she wanted to add anything to the discuss. Councilwoman Luciani stated she did not.

**Old Business:**

a. Change Order #30 – JPB Pool Renovations:

Motion was offered by Councilman Finnegan, seconded by Councilman Calore, to authorize the Supervisor to sign Change Order 30 for the John P Burke Pool Renovation project totaling \$21,485.09 for miscellaneous electric work to incorporate the well into the irrigation system. Director Gianzero explained in more detailed the work that has been done.

**ADOPTED**      AYES    4            Burke, Calore, Luciani, Finnegan  
                     NOES    0

b. Change Order #1 – OCCD FY2021 – Senior Center Doors:

Motion was offered by Councilwoman Luciani, seconded by Councilman Calore, to authorize the Supervisor to sign Change Order 1 for the OCCD FY2021 Senior Center Door project totaling \$6000 for the additional concrete sidewalk removal and replacement and the addition of ADA tactile warning pads. Director Gianzero explained in more detail the work that has been and still needs to be done.

**ADOPTED**      AYES    4            Burke, Calore, Luciani, Finnegan  
                     NOES    0

**New Business:**

EXTRA ITEM – Senior Citizens Exemption Mailing Requirement:

Supervisor Burke stated that on December 23 the Governor signed into law a new requirement that Towns must send to all senior citizens eligible for a property tax exemption a second copy of the notice 30 days prior to the filing deadline. Working with Assessor Julie Rose, and it was decided it would be most cost effective to engage the services of a processing company at a cost of less than \$3000 to perform this service.

EXTRA ITEM – Completion of 2022 Annual Accounting:

Supervisor Burke announced the annual accounting of the 2022 records, as required pursuant to Section 62 of Town Law, was completed on January 18, 2023. He acknowledged Councilmen Etzel for his assistance in getting this completed. He also thanked all the Department Heads for maintaining records in a very professional manner that proves their accountability to the Town and its residents.

**Department Reports/Committee Minutes:**

a. Supervisor Report – December 2022

Motion was offered by Councilwoman Luciani, seconded by Councilman Calore, to approve the Supervisor’s Report for December 2022 with receipts totaling \$550,370.61 and disbursements totaling \$1,458,980.04.

**ADOPTED**      AYES    4            Burke, Calore, Luciani, Finnegan  
                     NOES    0

b. Town Clerk’s Report – December 2022

c. Animal Control Report – December 2022

d. Police/Communications Report – December 2022

e. Buildings/Grounds Report – December 2022

f. Parks and Recreation Committee Minutes – December 20, 2022

g. Police Commission Minutes – No December meeting held

h. Library Director Report – December 2022

i. Library Board Minutes – December 27, 2022

j. Beautification Committee Minutes – No December meeting held

k. Budget vs. Actual – December 2022 not finalized until FY2022 records closed

**Public Comment:**

The following individuals spoke: Maria Hunter, Thomas Powell, Rachel Bruce. All comments can be heard/seen by watching the meeting on online: <https://www.youtube.com/watch?v=SsVWQXDZplg>

**Board Member/Department Comment:**

The following individuals spoke during Board Member/Department Comments: Maria Hunter (Beautification Committee), Director Gianzero, Councilman Calore, Councilwoman Luciani, Clerk Potvin and Supervisor Burke. All comments can be heard/seen by watching the meeting on online: <https://www.youtube.com/watch?v=SsVWQXDZplg>

**Adjournment:**

With no further business to discuss or comments received, a motion was offered by Councilman Finnegan, seconded by Councilman Calore, to adjourn the meeting at 8:25PM.

**ADOPTED**      AYES    4            Burke, Calore, Luciani, Finnegan  
                     NOES    0

Desiree Potvin, Town Clerk