

TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 18, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Beautification

Chairperson, Maria Hunter has requested the following modification to increase the appropriation for the Beautification Lease by reducing the appropriation for Grounds/Landscaping. This is to provide for the installation, by DLux, of holiday lighting receptacles on 10 utility poles on Route 32 in Highland Mills. This is not an authorization to increase spending; only a reallocation of appropriations in the Adopted 2022 Budget.

Increase:	A8510.445 Beautification/Lease	\$11,600
Decrease:	A8510.425 Grounds/Landscaping	\$11,600

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 21, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Justice Court

Joe Gianzero has requested the following modification to provide for replacement of the water feed pump in the Justice Court. The source of financing will be appropriated fund balance.

Increase:	A1620.478 Justice Court Repairs Only	\$7,000
Increase:	A0599 Appropriated Fund Balance	\$7,000

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 21, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022 and 2023
Buildings & Grounds & General Police Services

During the work sessions for the 2023 Budget, a tire machine/balancer was included as a shared expense in the Building and Grounds Budget and the Police Budget.

If we had this machine now, Joe Gianzero stated that the Town would be able to save money by having the ability, in house, to rotate/change tires on all town vehicles.

If the Town Board agrees, I will provide the modification in the 2022 budget matching the appropriation codes and amounts provided in the Adopted 2023 Budget.

I am also providing the modification to remove the authorization to purchase the tire machine from the 2023 Budget. I will not be able to input the financials with the 2023 modification until next year; however, I am presenting it now, so you are aware the 2023 authorization will be removed if you choose to approve the purchase in 2022. The authorization for the 2022 purchase is not an increase in spending. It is a reallocation of appropriations in the 2022 Adopted Budget.

Modification for the 2022 Budget

Increase:	A1620.463 Tools	\$11,000
Increase:	B3120.453 Vehicle Repairs	\$10,000
Decrease:	A9060.800 Health	\$ 5,000
Decrease:	A9060.801 MVP/HRA	\$ 6,000
Decrease:	B9060.800 Health	\$10,000

Modification for the 2023 Budget

Decrease:	A1620.463 Tools	\$11,000
Decrease:	B3120.453 Vehicle Repairs	\$10,000
Decrease:	A0599 Appropriated Fund Balance	\$11,000
Decrease:	B0599 Appropriated Fund Balance	\$10,000

TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 22, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Justice Court Office Supplies

Court Clerk Carol Garen has requested that the current balance in the miscellaneous appropriation be moved to Office Supplies and Equipment. Correspondence has increased to defendants with plea by mail and more envelopes are needed as well as toner for the printer.

Increase:	A1110.411 Justice Court Office Supplies	\$1,434.31
Decrease:	A1110.448 Miscellaneous	\$1,434.31

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 28, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Building and Grounds

Joe Gianzero has requested an increase to the appropriation for Repairs/Materials. A portion of this request is for work done at the firehouse, which the Village will reimburse to the Town. The remainder is forecasting year end needs for normal O & M and winter supplies. The source of financing this increase is the recognition of the anticipated Village reimbursement for the work done at the firehouse and a reduction to the 2022 Adopted appropriation for Workers Compensation.

Increase:	A2389 Miscellaneous Revenue, Other Governments	\$2,271
Increase:	A1620.462 Repairs/Materials	\$5,271
Decrease:	A9040.800 Workers Compensation	\$3,000

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 28, 2022
TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin
From: Eileen Sutherland
Subject: Budget Modification 2022
Supervisors Office

The following modification is needed to increase the appropriation for the Supervisors Toshiba contract and copies in excess of the monthly allotment. The source of financing this increase is a reduction to the appropriation for Meetings.

Increase:	A1220.412 Service Contracts	\$250
Decrease:	A1220.445 Meetings	\$250

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 28, 2022
TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin
From: Eileen Sutherland
Subject: Budget Modification 2022
Police Vehicle Gas and Uniforms

Chief Watson has requested the following modification to increase the 2022 Adopted Budget for Vehicle Gas and Uniforms.

The increase for Gas is due to the unanticipated cost when the budget was adopted. In 2021, the expenditure for Vehicle Gas was \$37,351. The 2022 Budget provided \$42,000 for Vehicle Gas, but based on year-to-date expenditures, the amount is insufficient. The amount for Uniforms is due to outfitting three new School Resource Officers, which is reimbursed by the Monroe Woodbury School District, as well as officers who may be making 2022 purchases in accordance with the PBA contract.

Increase:	B3120.454 Vehicle Gas	\$11,000
Increase:	B3120.416 Uniforms	\$10,500
Decrease:	B9015.800 Police Retirement	\$21,500

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 29, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Police Labor Attorney

As a result of recent legal matters, the following modification is presented for your consideration. An additional bill has been received for this employee legal matter from Catania, Mahan & Rider requiring the following modification to the 2022 budget.

The source of financing will be a reduction to B9010.800 and B9015.800. This is not an increased authorization to spend. It is a reallocation of appropriations in the adopted 2022 budget.

Increase:	B3120.421 Labor Attorney/Employee Matters	\$21,160
Decrease:	B9010.800 State Retirement	\$ 6,160
Decrease:	B9015.800 Police Retirement	\$15,000

TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: November 29, 2022

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022
Police Heating Oil/Gas

Chief Watson has requested the following modification to increase the appropriation for Heating Oil/Gas. Due to the increased cost, the amount provided in the Adopted 2022 budget will be insufficient. The source of financing this increase will be a reduction to the appropriation for health insurance.

Increase:	B3120.403 Heating Oil/Gas	\$3,368
Decrease:	B9060.800 Health Insurance	\$3,368

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