

Minutes of the Town Board Meetings held on July 21, 2022 at 7:30PM

Present: Thomas Burke, Supervisor
Tyler Etzel, Timothy Finnegan, Kathryn Luciani, Trustees
Absent: None
Also Present: Joseph McKay, Attorney for the Town; Kevin Watson, Police Chief; Joseph Gianzero, Parks/Buildings/Grounds; Brand Calore, Parks Committee; Cat Schmitt and Beth Zoumas, Library Board; Nicole Young, Deputy Town Clerk

Public Comment on Agenda Items: *No comments were received.*

Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Finnegan, seconded by Councilman Etzel, to accept receipt of the minutes of the meeting held on July 7, 2022.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Etzel, seconded by Councilman Finnegan, to approve Abstract 14 containing vouchers 221183 – 221274 and totaling \$500,981.42.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
NOES 0

c. 2022 Budget Modifications:

Motion was offered by Supervisor Burke, seconded by Councilman Finnegan, to approve the following modifications to the 2022 budget:

- Tax Collector – increasing A1330.430 (Transportation & Travel) by \$309 and decreasing A1330.412 (Postage) by \$179, A1330.448 (Miscellaneous) by \$50, A1330.454 (Advertising) by \$80
- Dog Park – Reversing previously approved modification – decreasing A1620.424 (Dog Park) by \$38,000, A599 (Appropriated Fund Balance) by \$38,000
- Dog Park – Updated modification – increasing CM7989.400 (Other Culture & Recreation) by \$45,000, CM599 (Appropriated Fund Balance) by \$28,000, CM5031 (Interfund Transfer) by \$17,000 and decreasing A8510.445 (Beautification Lease) by \$15,000, A1620.424 (Dog Park) by \$2000, increasing A9901.900 (Interfund Transfer) by \$17,000.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
NOES 0

d. Increase Mileage Reimbursement Rate:

Motion was offered by Councilman Finnegan, seconded by Supervisor Burke, to reimburse members of the Town Government and employees, when on official business or duty for the Town, the rate of \$0.625 per mile for the use of their car (rate includes gas and wear/tear of vehicle) effective July 1, 2022.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
NOES 0

EXTRA ITEM – Cancel August 4 and 18 Town Board Meetings:

Motion was offered by Councilwoman Luciani, seconded by Councilman Finnegan, to cancel the August 4 and 18, 2022 regular Town Board meeting and hold one meeting on August 11, 2022 at 5PM.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

Old Business:

a. Change Order 1 – John P Burke Pavilion Roof:

Motion was offered by Councilman Finnegan, seconded by Councilman Etzel, to authorize the Supervisor to sign Change Order 1 for the John P Burke Pavilion Roof totaling (\$20,210.06) which is to provide for a credit due to unit description/unit price changes and adjustments to material and inspection prices.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

b. Change Order 1 – Courthouse Shades and Doors:

Motion was offered by Supervisor Burke, seconded by Councilman Finnegan, to authorize the Supervisor to sign Change Order 1 for the Courthouse totaling \$25,299.13 to provide new entrance door and window shades throughout the building.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

c. Change Order 2 – Courthouse Reconciliation:

Motion was offered by Councilman Etzel, seconded by Councilman Finnegan, to authorize the Supervisor to sign Change Order 2 for the Courthouse totaling \$65,090.56 to reconcile units in original proposal and closeout the contract.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

EXTRA ITEM – Reschedule Public Hearing – Videoconferencing:

Motion was offered by Councilman Etzel, seconded by Councilwoman Luciani, to reschedule the public hearing that was scheduled on August 4, 2022 to entertain public comment on Introductory Local Law 1 of 2022 entitled “Videoconferencing” to be held on August 11, 2022 at 5PM.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

New Business:

a. Discussion/Vote – Remote Working Policy:

Supervisor Burke stated on March 17, 2020, an emergency declaration was issued relating to the COVID-19 pandemic. At that time, the town entered an era which was unimaginable, and we all worked through the challenges that were thrown at us. One solution during that period was remote working to ensure that government operations continued without interruption. He believes local government needs to be connected to their residents and it is a duty to listen, answer and provide transparency. The Town has reviewed employee policies and the subject of employees that are continuing to work remote needs to be addressed. The Board has discussed this issue and the time has come that remote working is no longer necessary, and all employees should be required to work in person effective immediately.

Motion was offered by Councilman Etzel, seconded by Councilman Finnegan, to no longer permit employees to work remotely effective immediately.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

EXTRA ITEM – Renewal of Energy Rates Lock-In:

The current “lock-in” contract that the Town has for energy rates will expire on September 1, 2022. Our consultant, M & R Energy, has prepared a bid for the Board to review. Based on the results provided, they are recommended the Town sign a 27-month contract with Constellation at a lock-in rate of \$0.12668 per kilowatt hour. Motion was offered by Councilman Finnegan, seconded by Councilwoman Luciani, to authorize the Supervisor to sign a 27-month contract as recommended.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

Department Reports/Committee Minutes:

a. Supervisor Report – June 2022

Motion was offered by Councilman Finnegan, seconded by Councilman Etzel, to approve the June 2022 Supervisor’s Report with receipts totaling \$144,622.59 and disbursements totaling \$1,618,914.62.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

- b. Town Clerk’s Report – June 2022
- c. Animal Control Report – June 2022
- d. Police/Communications Report – June 2022
- e. Buildings/Grounds Report – June 2022
- f. Parks and Recreation Committee Minutes – June 21, 2022
- g. Police Commission Minutes – June 16, 2022
- h. Library Director Report – April May and June 2022
- i. Library Board Minutes – June 28, 2022
- j. Beautification Committee Minutes – June 2, 2021
- k. Budget vs. Actual – June 2022

Public Comment:

Brandon Calore thanked everyone for supporting First Responder Day. He then noted some upcoming events at the Parks. He also noted the Parks Committee meets the third Tuesday of each month at Town Hall.

Cat Schmitt reported record breaking attendance for the library summer reading program. She thanked the Senior Center and Parks Department for helping to accommodate the attendance and all the event planned. She also announced some upcoming event planned at the libraries and urged the public to check their online calendar for more details about all events.

Board Member/Department Comment:

Director Gianzero stated both parks are being used by the public fantastically and the camp is doing great as well. The pool will be open this weekend starting at 10AM since we are experiencing very hot days. Supervisor Burke asked about the cooling center set up for the weekend to which Director Gianzero stated the Community Center will be available Saturday and Sunday 8AM-8PM. He noted there is also a generator there so there is no concern about losing power. Mrs. Schmitt and Mrs.

Zoumas noted the library is also available for a cooling center but neither knew what times the libraries were open this coming weekend. Rachel Bruce looked it up on her cellphone and it was determined the libraries are only open on Saturday for a few hours.

Maria Hunter stated the Beautification Committee has allocated \$15K from their budget to be used to improve the dog park. The Committee is also working with Police on a project at their location. She thanked the Buildings/Grounds staff for their help with the mulch at the courthouse, which was completed in time for the dedication held. Supervisor Burke stated Councilwoman Luciani, Councilman Finnegan and he were at the dedication, as well as Senator Skoufis (who secured the Town a \$300K grant for the renovations). He felt it was a great event to honor a great man.

Councilwoman Luciani agreed the dedication of the courthouse was beautiful and it was nice to meet Judge Kellman's daughter, who was honored that the Town choose to name the building after him.

Supervisor Burke thanked everyone working this summer for the Town at both parks. He agrees the camp is going very well and it has been great to see the kids enjoying themselves. He announced there will be an Ice Cream Social on August 7 at St Patrick's Gym as a fundraiser for Wreaths Across America.

Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Etzel, seconded by Councilwoman Luciani, to adjourn the meeting at 8:00PM.

ADOPTED AYES 4 Burke, Etzel, Finnegan, Luciani
 NOES 0

Desiree Potvin, Town Clerk