

# TOWN OF WOODBURY SUPERVISOR'S OFFICE

RECEIVED

MAY 06 2022

TOWN OF WOODBURY  
TOWN CLERK

Date: May 6, 2022

TO: Supervisor Thomas J. Burke  
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022  
Building and Grounds

Last night Joe Gianzero and Maria Hunter discussed the Beautification Committee's desire to use some of their funds at the John P. Burke Memorial Pool.

To simplify the actual process, such as scheduling, ordering and payments, Maria has requested a modification to move \$20,000 from the Beautification Landscaping appropriation to the Building and Grounds appropriation for Landscaping.

Increase:	A1620.425 Landscaping	\$20,000
Decrease:	A8510.425 Grounds/Landscaping	\$20,000

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Building and Grounds

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This modification will provide the appropriation for the purchase of the Bobcat from Summit Handling who has the State Bid. Since the \$30,000 under equipment in the ACO budget will not be used, this modification will add that amount to the Building and Grounds Equipment Budget. The modification will also recognize the sale (trade) of the current Bobcat to Summit Handling, which is reducing the State Bid price from \$66,593 by \$34,000. The remaining \$17,407 in the Building and Grounds Budget will be discussed between Joe Gianzero and Village Street Superintendent Rob Weyant regarding the possible purchase of attachments that can be shared between the Village and the Town.

Increase:	A1620.200 Bldg. and Grounds Equipment	\$30,000
Decrease:	A3510.200 Animal Control Equipment	\$30,000
Increase:	A2665 Sale of Equipment	\$34,000

# TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: May 9, 2022

TO: Supervisor Thomas J. Burke  
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification 2022  
Senior Center

Shakine Michel has requested the following modifications to the 2022 Senior Center budget. She has requested that Activities be increased due to the need to purchase and replace board/card games, props, and decor.

The request to increase the Contractual appropriation is for the additional Tuesday instructor in June, art and jewelry programs beginning in May, a DJ for the Senior Day BBQ and for holidays.

The request for an increase to the Equipment Appropriation is to provide for replacement of staff desk chairs and a poker table.

The request to increase Office Supplies is to provide for ink cartridge costs that are more than what was anticipated. There is also the potential need to purchase a calculator. The source of these increases will be reductions to the appropriations for Trips and Kitchen/Food Supplies.

These modifications to the Adopted Budget are not an authorization for additional spending.

Increase:	A7620.405 Activities	\$1,000
Increase:	A7620.400 Contractual	\$4,500
Increase:	A7620.200 Equipment	\$ 500
Increase:	A7620.411 Office Supplies	\$1,200
Decrease:	A7620.414 Trips	\$5,500
Decrease:	A7620.469 Kitchen/Food	\$1,700

# TOWN OF WOODBURY SUPERVISOR'S OFFICE

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Date: May 10, 2022  
TO: Supervisor Thomas J. Burke  
Town Clerk Desiree Potvin  
From: Eileen Sutherland  
Subject: Budget Modification 2022  
Parks

MAY 11 2022  
TOWN OF WOODBURY  
TOWN CLERK

Since we have quite a few new employees for the 2022 season, it was necessary for them to take Lifeguarding for the Professional Rescuer training. This was taught over the course of 4 days and included First Aid, CPR, AED, and lifeguard skills. To pay the instructor, the following modification should be approved.

Increase:	A2027 Lifeguard Class Fee	\$3,750
Increase:	A7110.444 School and Dues	\$5,400
Decrease:	A7110.100 Parks Personal Services	\$1,650

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Parks

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If the Board agrees to purchase the golf cart (Quote #098 which is the State bid price) from Golf Cars Unlimited, Inc. the following modification should be approved. Included in the price is a 2-year warranty on parts and labor and an 8-year battery warranty at no additional cost.

The golf cart will be used by parks security to effectively move around the grounds. In addition, it can be used to assist individuals in need of transportation from one area of the park to another.

The source of financing will be \$10,000 from the General Fund Equipment Reserve and the remainder from Unassigned Fund Balance.

Increase:	A7110.200 Equipment	\$17,308
Increase:	A0599 Appropriated Fund Balance	\$10,000
Increase:	A0599 Appropriated Fund Balance	\$ 7,308