

Minutes of the Town Board Meeting held on September 2, 2021 at 7:30PM

Present: Frank Palermo, Supervisor
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council
Absent: None
Also Present: Kevin Watson, Police Chief; Joseph Gianzero, Working Leader for Parks; John Smith, Library Board; Maria Hunter, Beautification Committee

I. Public Input: *No public comment was received.*

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the meeting held August 19, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Supervisor Palermo, seconded by Councilman Hunter, to approve Abstract 17 containing vouchers 211208 – 211272 totaling \$55,894.84.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

c. Budget Modification(s):

Motion was offered by Councilwoman Hernandez, seconded by Councilman Burke, to approve modification to the 2021 budget as follows:

- Dog Park – increasing A1620.424 (Dog Park) \$965 and decreasing A1620.404 (Water Bills) by \$65, A1620.444 (Schools & Dues) by \$900
- ACO – increasing A3510.466 (Expenditures from Donation Account) by \$3421, A2706 (ACO Donations) by \$677, A599 (Appropriated Fund Balance) by \$2744
- Library – increasing L7410.400 (Contractual Expenses) by \$1500 and decreasing L7410.437 (AV Equipment/Videos) by \$1500.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

III. New Business:

a. Resolution – IMA with MWCSO for the School Resource Officer Program:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to adopt the following resolution authorizing the Supervisor to execute an intermunicipal agreement with the Board of Education of the Monroe Woodbury Central School District for the School Resource Officer Program:

WHEREAS, the Board of Education of the Monroe-Woodbury Central School District (“School Board”) and the Town of Woodbury (the “Town”) have been parties to Inter-Municipal Agreements for several years concerning the School Resource Officer Program, which provides for the safety and wellbeing of town school children; and

WHEREAS, the Town and School Board wish to continue the School Resource Officer Program; and

WHEREAS, the Town Board and the School Board have negotiated an Inter-municipal Agreement that sets forth their respective rights and/or obligations concerning the Town’s continuation of services under the SRO Program (the “Agreement”) for the period of September 1, 2021 through June 30, 2022;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board hereby authorizes the Town Supervisor and/or Deputy Supervisor to execute the Inter-Municipal Agreement by and between the Town and the School Board.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

b. Memorandum of Agreement – Amending PBA Dispatcher – Article 5:

Motion was offered by Supervisor Palermo, seconded by Councilman Burke, to approve and authorize the Supervisor to sign the August 12, 2021 Final Memorandum of Agreement with the PBA (for all full- and part-time Dispatchers) amending Article 5 – Workday, Workweek and Work Schedule.

NOTE – the agreement was signed by all parties on August 22, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

c. Authorizing Grant Submission - JCAP Grant:

Motion was offered by Councilman Hunter, seconded by Councilman Burke, to authorize the Town of Woodbury Justice Court to apply for a JCAP grant in the 2021-2022 grant cycle up to \$30,000, or the exact amount being requested.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

d. Appointment of Full-Time Dispatcher – J Seymour:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to approve the appointment of John Seymour to the position of full-time Dispatcher on the “D” line with a start date of September 9, 2021, consisting of the following hourly rates: “B” Line at \$30.4365 and “C” Line at \$30.9691. Supervisor Palermo stated the workday for this position will be 11AM – 7PM.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

e. Appointment of Part-Time Clerk – A Arriaga:

Motion was offered by Councilman Etzel, seconded by Councilwoman Hernandez, to approve the appointment of Alexandria Arriaga as part-time Clerk, working up to twenty hours per week, at an hourly rate of \$18.0138 (UPSEU Grade Level 1) with a start date of September 9, 2021 at the Senior Center.

ADOPTED AYES 4 Palermo, Burke, Etzel, Hernandez
 NOES 1 Hunter

EXTRA ITEM – Supervisor to Sign - OCCD Grant FY2021:

Motion was offered by Councilman Etzel, seconded by Councilwoman Hernandez, to adopt the following a resolution for the Community Development Block Grant 2021:

WHEREAS, the Town Board of the Town of Woodbury has applied for a FY2021 Community Development Block Grant Program Funding for the Senior Center and Library ADA improvements; and

WHEREAS, the County of Orange has accepted our application and has delivered contracts to the Town of Woodbury.

NOW THEREFORE, BE IT

RESOLVED by the Town Board of the Town of Woodbury hereby authorizes the Supervisor of the Town to sign documents; and be it

FURTHER RESOLVED the Town Engineer is hereby authorized to prepare contract documents for competitive bidding and supervise the construction.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

Councilman Etzel asked Supervisor Palermo to explain what the grant was for. Supervisor Palermo thanked Councilman Burke and Engineer Fusco for representing the Town at the onsite meeting. The grant is for \$125,000 and it will be to install ADA accessible doors (electronic push button doors) for the Senior Center and the main entrance to the building.

IV. Old Business:

a. Update – John P Burke Pool Renovation Project:

Councilman Burke stated the contractor has begun working and the digging has started. The area is being cleared and work is being done Monday – Thursday, ten-twelve hours each day. The progress is going very well and the pool has been marked out. He believes they are doing a strong and good job. The timeline is being worked on and he feels it should be in good shape for spring. Supervisor Palermo stated a slide has been decided and selected. There will be another meeting in the future discussing the issue.

V. Board Member Comments

Councilwoman Hernandez acknowledged all those affected by Hurricane/Tropical Storm Ida. She congratulated all the students that have returned to in-person school and hope they have a wonderful year. She noted the Friendly Visitors program is continually looking for volunteers and there are upcoming training sessions scheduled. She also noted the Town Board is seeking volunteers for the Parks Committee as well. She ended by stating September is Child Cancer awareness month.

Councilman Etzel wished all a happy Labor Day weekend.

Councilman Hunter sent his condolences to the family of Scott McClennan Sr, who passed away earlier this week. Scott is a former Town employee in the Water/Sewer Department and a former Fire Chief. He also reminded all about the upcoming 9/11 Memorial at the Highland Mills Firehouse.

Councilman Burke sent his condolences to the McClennan family as well.

Supervisor Palermo sent his condolences to the McClennan family too. He then noted the FY2022 budget process began today. Public workshops will be held on October 6 (A Fund), October 14 (B Fund) and October 18 (Library and all other funds). No time was provided but the meeting will be held in the meeting room of Town Hall.

Maria Hunter encouraged all to attend the 9/11 memorial service. She thanked Joe from Orange Nursery for donating solar lights that will be placed at the memorial and for his help with the welcome sign that will be installed at the north end of Town, which will match the one at the south end.

She was told the Village will be maintaining Buena Vista Circle so the Beautification Committee will not be doing that. She also has a mockup for the new signage at the Reservoir.

Director Gianzero stated the grant for the doors at the Senior Center/Library comes at a great time as the ones there are in very bad shape. The last day the park will be open for swimming is Monday, adding there will be no swimming on Saturday as there are no lifeguards that can work. Security will remain at the park through October. Refunds for camp are still being worked on. Supervisor Palermo noted he asked that the Reservoir be lowered prior to the recent storm which he believes helped to alleviate some flooding. Director Gianzero noted the generator at the Community Center is working as it should. Councilman Hunter asked what could be done to repair the valve at the Reservoir and Director Gianzero stated he does not know, adding if it is opened it may not be able to be closed. Supervisor Palermo stated he will speak to Engineer Fusco about it. Councilman Burke asked Director Gianzero to speak about lifeguard staffing needs for next year when both parks will be open. Director Gianzero stated the parks will need to employ 45-50 lifeguards, or maybe more, as it will depend on the number of chairs required to be erected. He suggests opening the pool Memorial Day weekend instead of the Rez. He noted the school will be offering two lifeguard training classes this year and the town may have one as well if needed. Positions will be advertised earlier in the year in the hopes that staffing will not be an issue.

Chief Watson thanked the Board for approving the two agreements that relate to his department.

VI. Adjournment:

With no further business to conduct or comments received, a motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to adjourn the meeting at 8PM.

ADOPTED	AYES	5	Palermo, Burke, Etzel, Hernandez, Hunter
	NOES	0	

Desiree Potvin, Town Clerk