

Minutes of the Town Board Meeting held on August 19, 2021 at 7:30PM

Present: Frank Palermo, Supervisor  
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council

Absent: None

Also Present: Joseph McKay, Attorney for the Town; Laurie Tautel, 14<sup>th</sup> District O.C. Legislator; Kevin Watson, Police Chief; Joseph Gianzero, Working Leader for the Parks; Maria Hunter, Beautification Committee; John Smith, Library Board

**I. Public Input:**

O.C. Legislator Tautel gave an update on the sewer meters bid which now is scheduled to be rebid in early October. The County put out an advisory that we are considered “High” COVID and strongly recommending that masks be worn.

**II. Administrative Business:**

a. Acceptance of Minutes:

Motion was offered by Councilman Burke, seconded by Councilman Hunter, to accept receipt of the minutes of the meeting held August 5, 2021.

**ADOPTED** AYES 4 Palermo, Burke, Etzel, Hunter  
NOES 0  
ABSTAIN 1 Hernandez

b. Approval of Abstract:

Motion was offered by Councilman Etzel, seconded by Councilman Hunter, to approve Abstract 16 containing vouchers 21-1146 through 21-1207 and totaling \$381,409.47.

**ADOPTED** AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter  
NOES 0

c. Budget Modifications:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to approve modifications to the budget as follows:

- General Fund – increasing A599 (Appropriated Fund Balance) by \$706 and increasing A7620.466 (Expenditure of Donations) by \$706;
- Animal Control – increasing A3510.466 (Expenditures from Donation Account) by \$940 and increasing A2706 (ACO Donations) by \$940.

**ADOPTED** AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter  
NOES 0

*Supervisor Palermo thanked the Buildings and Grounds Department for the excellent job they did with the Highland Mills Library & Senior Center - replacing the shutters and power washing the entire building. The cost was split between both departments.*

**III. New Business:**

a. Acceptance of Resignation – Daniel Nowicki:

Motion was offered by Supervisor Palermo, seconded by Councilman Burke, to accept, the resignation of Daniel Nowicki from the position of part-time Dispatcher effective June 22, 2021.

**ADOPTED** AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter  
NOES 0

b. Review and Approve Change Order 1 – Pool Piping and Drains:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to approve Change Order 1 for the John P. Burke Memorial Pool for piping and drains totaling \$132,990.57. *Supervisor Palermo explained that the pool is being moved over slightly because of the boring results and additional piping and drainage are needed.*

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

c. Review and Approve Stratagem Parts Replacement due to Lightning Damage:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Burke, to approve Stratagem Parts Replacement for \$2,179.17 due to lightning damage at John P. Burke Memorial Pool. *Supervisor Palermo explained that this was not submitted to insurance since it did not exceed the deductible.*

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

d. Petition of Annexation – Lead Agency Determination:

Motion was offered by Supervisor Palermo, seconded by Councilman Hunter, to consent to allow the Village of Woodbury to be lead agency in the Annexation Petition for 2 Seven Spring Estates, LLC. (SBL 213-1-64.2).

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

**IV. Old Business:**

**Added Item:** Advertise for new Parks’ Committee Member:

*Supervisor Palermo explained that at the last meeting a Parks Committee member resigned, and he originally thought that the Parks Committee could wait until January of 2022 to replace the seventh member of the committee. However, he received an email from Rey Hernandez requesting to move forward with the search and choose a seventh person to eliminate tie votes. Supervisor Palermo polled the board to see if they wanted to have the Deputy Town Clerk advertise for a vacancy with a deadline for letters being September 17<sup>th</sup> at 4:00 pm and then set-up interviews. The Board was all in agreement.*

**V. Department Reports**

a. Supervisor Report:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve the Supervisor’s Report for July 2021 with receipts totaling \$823,851.96 and disbursements totaling \$909,561.52.

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

- b. Town Clerk’s Report – July 2021
- c. ACO Report – July 2021
- d. Police/Communications Report – July 2021
- e. Library Board Minutes – July 27, 2021
- f. Library Director Report – July 2021
- g. Parks/Recreation Committee Minutes – July 20, 2021
- h. Parks, Building & Grounds Report – July 2021
- i. Beautification Committee Minutes – August 5, 2021

**VI. Board Member Comments:**

The Town Board extended their condolences to the family of Steve Lopez. He was icon in our parks, a smile for everyone, loved music, was a DJ for many Woodbury festivities, helped with dog swim, participated in Woodbury Day, Parks Commissioner, and worked for the Parks.

Councilwoman Hernandez spoke about the COVID numbers going up and the importance of wearing masks. She gave updates on the pool explaining that the Town Board actively engaged with contractors, pool engineer, town engineer, and the department of health. The department of health was extremely busy with COVID, retiring employees, and other issues. Contractors are ready to go, boring modifications have been approved, the Pool Engineer John Petroccione met with the department of health, and they are aware of our intentions to begin construction. Now we are waiting for the building department to give their approval. Hopefully, the pool will be ready for Memorial Day weekend. Worst case scenario it may encounter construction/weather delays.

Councilman Hunter noted how busy the Police Department was with their DWI details and Officer Farahvashi doing the commercial vehicle details.

Councilman Burke spoke about the pool construction and another huge project, the Court House restorations which have been taking place. Safety is paramount to us, and we have had scheduling delays because of the backlogged orders. Councilman Burke went onto say what an outstanding job was done this summer by Joe Gianzero, the Buildings and Grounds Department, lifeguards, gate keepers, and camp personnel who work for the Parks Department.

Working Leader Gianzero announced that the last day of Camp Rez is tomorrow with a magic show, balloons, and pizza. He will have his annual summer report for the next meeting.

Supervisor Palermo gave an update on the Court House. He explained that the insulation on the outside of the building was completed today, and the windows were taped up. The contractor filled in cracks and fixed that back wall. They are waiting on the new windows. The steps can only be worked on during the weekend because two ways of egress must always be available to the occupants.

Supervisor Palermo is very happy with the contractors. He also wants to extend a special thanks to Colin Campbell from SSQ for allowing the contractor to use his property, when necessary.

Supervisor Palermo also expanded on the conversation regarding the pool. The previous county pool inspectors for the Department of Health have retired. Therefore, John Petroccione our pool engineer is working with the department of health and showing them each step of the pool process.

**VII. Executive Session:**

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to enter an executive session pursuant to Public Officers Law Section 105 to discuss one item relating to MOA for the PBA Contract.

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

*Supervisor Palermo made note that no decision(s) will be made this evening.*

**VIII. Adjournment:**

With no further business to discuss or comment received, a motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to adjourn the meeting at 8:11 PM.

**ADOPTED**      AYES    5            Palermo, Burke, Etzel, Hernandez, Hunter  
                     NOES    0

Frances Huang, Deputy Town Clerk