

Minutes of the Virtual Town Board meeting held March 18, 2021 at 7:30PM

Present: Frank Palermo, Supervisor
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council
Absent: None

I. Public Input: *There were no public comments received.*

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Etzel, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the meeting held March 4, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to approve Abstract 6 containing vouchers 210288 – 210383 and totaling \$278,192.29.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

c. Approval of Budget Modifications:

Motion was offered by Councilman Burke, seconded by Councilman Etzel, to approve the following modification to the 2021 budget:

- Justice – increasing A599 (Appropriated Fund Balance) by \$390,000 and increasing A1620.468 (Justice Court Renovations) by \$390,000;
- Buildings/Grounds – increasing A1620.435 (Salt) by \$4480 and decreasing A1620.402 (Electricity) by \$4480;
- Buildings/Grounds – increasing A1620.471 (Police Station Repairs Only) by \$19,680 and increasing A599 (Appropriated Fund Balance) by \$19,680;
- Buildings/Grounds – increasing A1620.462 (Repairs/Materials) by \$5603 and increasing A599 (Appropriated Fund Balance) by \$5603;
- Tax Collector – increasing A1330.400 (Contractual Expenses) by \$1720 and increasing A599 (Appropriated Fund Balance) by \$1720.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

III. New Business:

a. Authorize Supervisor to sign DWI Agreement with County:

Motion was offered by Councilman Hunter, seconded by Councilman Burke, to authorize the Supervisor to sign DWI Agreement with County.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approve the Town of Woodbury Public Health Emergency Plan:

Motion was offered by Supervisor Palermo, seconded by Councilman Hunter, to approve the Town of Woodbury Public Health Emergency Plan.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

Supervisor Palermo thanked all that was a part of the planning committee to create this plan, which was mandated by the State. Councilman Burke also acknowledged the hard work done by the members.

c. Appointment of Librarian 2 - Alyssa Masotto:

Motion was offered by Supervisor Palermo, seconded by Councilman Burke, to appoint Alyssa Masotto to the position of Librarian 2, full-time (35 hours per week) with a start date of March 19, 2021 at the UPSEU hourly payrate of \$24.6864.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

Councilman Burke stated some of the part-time staff are still working remotely. He has spoken to Sara and the plan is to have everyone working on site by April 1.

EXTRA ITEM – Appointment of Provisional Sergeant:

Motion Councilman Burke, seconded by Councilman Etzel, to appoint/promote Eric Hardin, Christopher Correa and Kristen Potter to the position of Provisional Sergeant effective March 29, 2021, pending graduation on March 26.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

Councilman Hunter thanked the three officers for going to the school to become Sergeants and he wished them good luck on the exam. Councilman Etzel agreed and noted the three were outstanding candidates, all of which are young and will go far within the Department. Councilman Burke noted there were twelve very qualified candidates interviewed for the three Sergeant positions. He feels we have a very strong Police Department with fantastic officers.

IV. Old Business:

- a. Public Hearing for Community Grant Development scheduled for April 1st
- b. Public Hearing on Introductory Local Law 2-2021 title Parades and Motorcades scheduled for April 1st
Supervisor Palermo reminded all that there are two public hearings scheduled for April 1. Both hearings will be held in person at the Community Center.

V. Department Reports:

- a. Supervisor Report – February 2021

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to approve the February 2021 Supervisor’s Report with receipts totaling \$1,653,446.65 and disbursements totaling \$1,141,083.36.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

- b. Town Clerk’s Report – February 2021
- c. ACO Report – February 2021
- d. Police/Communications Report – February 2021
- e. Library – Feb. 23. 2021 Min. and Library Director Feb. Report
- f. Parks Committee - February 16, 2021 Min.
- g. Parks, Building & Grounds – February 2021
- h. Beautification Committee – n/a (meeting moved from 03/04/2021 to 03/11/2021)
- i. B vs. A – February 2021

VI. Board Meeting Comments

Councilman Etzel welcomed Viva Mexican Deli to the community.

Councilwoman Hernandez noted on March 31 at 7PM a Climate Smart Community Task Force meeting will be held and on March 25 at 7PM a Art Council meeting will be held.

Councilman Burke stated this past week there was an incident that was resolved by the Animal Control Officers with assistance from the Police Department. There was a lot of community involvement as well. He was on site during the issue witnessing the departments at work and all was resolved by 10PM. He recognized the efforts of all involved. He then announced if anyone would like to review the plans for the John P Burke Pool renovations, they are available in the Parks Department 9:30AM – 1PM. Supervisor Palermo added the plans are also available at the Town Hall as well and a copy will be on the website soon.

Supervisor Palermo corrected some rumors that have been inaccurate about the dog incident that occurred recently. He noted the Animal Control Officers have all three dogs in custody and there is a court session on Monday to discuss their futures. He stressed they are no longer loose, and they are not back with their owners. He then announced that the Senior Center will no longer be used by assorted groups in the evening due to the litter that has been left behind recently, which he feels is completely unacceptable and a hazard for the employees at this location. He noted the Community Center can be used by these groups, but they need to reserve with Director Gianzero. He noted Town functions will have preferred use.

755PM – Executive Session:

Motion was offered by Supervisor Palermo, seconded by Councilman Etzel, to enter into an executive session to discuss an item of personnel.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

No action was taken in executive session.

Motion was then offered by Supervisor Palermo, seconded by Councilman Etzel, to end the executive session and return to open session at 8:51PM.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

VII. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilman Etzel, seconded by Councilman Burke, to adjourn the meeting at 8:52PM.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk