

WOODBURY PARKS AND RECREATION

PROPOSAL FORM

It is the mission of The Woodbury Parks and Recreation Committee to create recreational opportunities for growth and enhancement by developing programs that promote citizen involvement and a strong sense of community, while striving to increase the social, cultural, and physical well-being of its resident and in particular its youth.

The committee welcomes new event and program ideas and has provided this form to collect the ideas from as many places as possible. This form is for members of the Parks and Recreation committee as well as the public to use.

To ensure that every idea is given the time and attention it needs, a written proposal is requested. It should be submitted to the Town Board Parks liaison where it will be reviewed. Those ideas that are considered appropriate will be placed on the meeting agenda for a full discussion by the Park and Recreation Committee.

Name of person submitting the idea for a new event or program: _____	
Address: _____	Town _____
Name of any community organization that is involved: _____	
Email: _____	Daytime Phone: _____
	Cell #: _____
Do you have experience working in this particular type of event?	
Would you be directly involved in planning and/or implementing it?	

In the space below, provide a brief description of the event or program you are proposing. Include:

1. Who it is targeted to? _____
2. Age group or demographic most likely to participate in this event. _____
3. Would it be open to everyone in Woodbury?
4. When would this take place?
Season: _____
Is it tied to a specific date? If so, which one? _____
Time: _____
Location: _____
5. Is there a cost associated with it? _____
6. If so, do you have an estimate of costs? _____
7. Would it require added staff? _____