

Minutes of the Virtual Beautification Committee Meeting held on August 13, 2020 at 6PM.

Present: Robert Anzalone, Joseph Gianzero, Justin Hunter, Maria Hunter and Desiree Potvin
Absent: Ryan Crosby, Diane Marrone, Martha Nask

Acceptance of Minutes:

Motion was offered by Maria, seconded by Justin, to accept the minutes of the meeting held March 5, 2020. All voted in favor of said motion and the motion was unanimously carried.

Budget Update:

The following are the expenses since the last meeting:

- \$323.18 to Orange & Rockland for holiday street lighting
- \$136.00 to Orange Nursery for plants at Oak Clove
- \$49.68 to Home Depot for flags

Motion was offered by Justin, seconded by Robert, to approve the Treasurer’s Report as submitted. All voted in favor of said motion and the motion was unanimously carried.

Annual Report:

A draft of the 2020/2021 annual report was reviewed. Motion was offered by Maria, seconded by Justin, to approve the annual report for submission to the Town Board as required pursuant to Chapter 16-5 of the Town Code. All voted in favor of said motion and the motion was unanimously carried. The annual report is printed at the end of these minutes.

FY2021 Budget Submission:

Motion was offered by Robert, seconded by Justin, to submit to the Town Supervisor and Town Budget Officer a budget for FY2021 showing the following:

A8510.402	Holiday Lighting	\$1000
A8510.425	Grounds/Landscaping	\$2500
A8510.431	Holiday Decorations/Maintenance	\$16,000
A8510.445	Beautification/Lease	\$35,500

All voted in favor of said motion and the motion was unanimously carried.

Old Business:

Winter Wonderland at Earl Reservoir – We received a quote from D Lux to run the electric needed for the Winter Wonderland display \$4950. Maria met with the Highway Department and they will do a saw cut in the road. Orange & Rockland was contacted and granted permission. The work will be done in early September, after the park closes for the season. Joseph stated he thought the pole on the property was going to be used and Justin stated D Lux needs a pole with a transformer on it. Maria stated she will confirm this with D Lux and will also speak to the Highway Department about digging the trench and calling 811. Maria also thanked the Highway Department for accepting delivery and transporting the boxes to the storage container at Earl Reservoir. Joseph stated he will be purchasing the combination lock for the container.

Veteran Memorial Banners – Maria noted that at a Village Board meeting Trustee Giacomazza stated he has put a group together to have the banners erected in Woodbury. She reached out to him telling him that the Committee has already been working on this project and would be happy. He wrote back declining our help. Robert stated he is cousin has one in Suffern and they have them on lamp posts

in parking lots. He feels this was a great idea and it is unfortunate that it was taken away from the Committee. Desiree noted that if by this time next year the banners are still not a realization the Committee should consider taking the lead on it again.

Various Signage:

- Southern Welcome Sign – The Village received a letter from the NYS DOT stating the sign that was erected is in the right-of-way and also straddles a gas line. They want it moved. The sign was put in the exact same location as where the previous sign was. Maria responded to the NYS telling them we look forward to their assistance with moving the sign and installing it in the location they prefer. They have not responded.
- Animal Shelter Sign – The signage was installed but incorrectly. The Buildings/Grounds department moved it but it is still not in the place it was envisioned. The lighting still needs to be installed. Maria will speak to D Lux when she talks to him about the other lighting issues.
- Northern Welcome Sign – Maria will speak to Printing Plus about the status of the sign and Orange Nursery about its location.
- Brickley Field Sign – The sign is done at Printing Plus. Joseph will pick it up and store it in the shed at the Reservoir. He does not want to install it right now because he is afraid that it will be vandalized since the park is not being used at this time.
- Reservoir Sign – Joseph will ask Bobby Blair to get the drawing done so the sign can be made. Maria suggested, as a Plan B, that a resident has been posting on social media very nice photos of the Reservoir and maybe one of them can be used.

Spotlights on American Flags – Joseph will speak to Bobby about getting solar spotlights installed.

Sensory Garden at Earl Reservoir – This is something the Committee feels strong about and would like to see created. Desiree suggested a meeting be held with the Parks Committee to explain what our vision is and discuss our ideas to obtain their input. Justin stated there is a group discussing on Facebook about creating/continuing a community garden at this location. Joseph stated that is not happening and is nothing to worry about.

Area of Concentration:

Oak Clove – The plan is to remove the grass and replace it with a rock garden and a Belgium block border. Maria and Robert planted flowers there and it looks good. Phil from Buildings/Grounds has been doing a great job maintaining it. Robert noted he feels the arch looks like it was damaged further and he asked if there was signage going down Summit to warn the height restriction. Desiree stated there should be. Maria stated she would speak to the Highway Department about it.

Courthouse – Now that the new roof is completed the plantings on either side of the front stairs need to be removed so the concrete slab can be poured and the benches that were purchased can be secured.

Senior Center/Highland Mills Library – Where the tree was removed a cement pad will be poured and benches secured. The two trees along Penie Lane still need to be removed due to their condition. Joseph suggested a site visit be held to see all that needs to be done at this location.

Next Meeting Date: The next meeting is scheduled for 6PM on September 3.

Adjournment:

With no further business to discuss, a motion was offered by Desiree, seconded by Robert, to adjourn the meeting at 6:50PM. All voted in favor of said motion and was carried unanimously.

Respectfully submitted, Desiree Potvin

Town of Woodbury Beautification Committee

Annual Report – August 2020

Pursuant to Chapter 16-5 of the Town Code

Officers: Chairperson – Maria Hunter
 Vice Chairperson – Justin Hunter
 Secretary/Treasurer – Desiree Potvin

Executive Members: Robert Anzalone, Ryan Crosby, Diane Marrone, Martha Nask

Meetings: Regular monthly meetings are held at 6PM on the first Thursday of each month in the Town Clerk's Office. Additional meetings are held when necessary. The meetings are open to the public and are posted on the Town's public access channel and municipal website.

Areas of Concentration:

Victory Park	Perrone Circle	Earl Rez Building
Animal Shelter	Buena Vista Circle	Police Station
Oak Clove Circle	Libraries	Highway

Objectives: To enhance the beauty and character of Woodbury as well as preserve its historic assets.

Activities 2019/2020:

- Holiday Decorations – Lighted ornaments used in areas noted above. Lighted bells, candy canes, drums and holly along Route 32 in both Central Valley and Highland Mills.
- Seasonal plantings for the Memorial Day Parade
- Fall Harvest decorations and seasonal plantings in the areas noted above
- Spring/Fall clean-up and plantings.
- Erected new signage at Animal Shelter, Brickley Field and the north/south entrance into Town

Goals for 2020/2021:

- Inventory holiday decorations and purchase replacement items where necessary
- Continue to enhance the landscaping along the Route 32 corridor on municipal owned properties
- Work with all civic organizations and students that request our assistance
- Continue to work with community service workers
- Install signage at Highland Mills Library, Earl Reservoir and maybe Central Valley Library
- Address property at Victory Park (sinkholes) with Buildings/Grounds
- Buena Vista Circle - create rock garden to beautify southern entrance to Town and add electric
- Work with Parks Committee and Library Board to host "Winter Wonderland" event at Reservoir soccer field area
- Install an electronic charging station along Reservoir walking path by soccer field
- Work with Parks Committee to construct Sensory Garden at Reservoir