

Minutes of the Beautification Committee Meeting held August 11, 2016 at 5:45PM

Present: Maria Hunter, Chairperson; Desiree Potvin, Secretary/Treasurer
Robert Blair, Justin Hunter, Joseph Telesca,
Absent: Joseph Ingenito, Diane Marrone, Martha Nash

1. Acceptance of Minutes:

Motion was offered by Justin, seconded by Joseph, to accept the minutes of the meeting held July 14, 2016. All voted in favor of said motion and the motion was unanimously carried.

2. Budget Update:

Desiree noted that there was only one expense since the last meeting - \$47.48 at Home Depot to clean-up the front of Town Hall. A discussion was held regarding our budget balance and how to spend our remaining funds. The signage for the Police Department will cost approximately \$5500, the fixtures for the additional street lights to hang more decoration will cost approximately \$3500, new holiday/fall decorations will cost approximately \$3000, the new signage for the Senior Center/HM Library will cost approximately \$10,000.

3. Old Business:

Buena Vista Terrace – A letter was sent to the MW Garden Club thanking them for their service to the community but letting them know that the Committee will assume responsibility for the maintenance of the circle. Maria then thanked the Highway Department for weeding the circle. Desiree stated she spoke with the Justice Court and they have plenty of community service hours but we need to let them know in advanced so they can schedule. It was decided the work will be done in the fall when it is cooler.

Police Department Signage – Justin spoke with Printing Plus and the hope is to have all the kinks worked out and the sign installed by mid-September. Justin will continue to follow-up.

Street Pole Decorations – Desiree contacted Orange & Rockland. As long as no secondary line needs to be installed there will be no charge from them. If a secondary line is needed on the poles selected, the cost will be \$1000 per pole. Justin will go out and obtain the pole numbers that we are interested in having the additional street lights installed on. Bobby will speak to D Lux to find out the cost for him to construct and install the units on each pole.

Annual Report – The annual report was presented to the Committee to approve and then submit to the Town Board. Some edits were made and then a motion was offered by Maria, seconded by Justin, to approve the report for submission to the Town Board. All voted in favor of said motion and the motion was unanimously carried.

4. New Business:

HM Library/Senior Center – Bobby will speak to D Lux Electric about installing power to the island between Route 105 and the parking lot. This will be used for the future sign and holiday decorations.

2017 Budget Submission – Motion was offered by Joseph, seconded by Justin, to submit the 2017 budget to the Town Board with the same figures that we had for 2016. All voted in favor of said motion and the motion was unanimously adopted.

5. Next Meeting Date:

The next meeting will be October 13, 2016 at 5:45PM.

6. Adjournment:

With no further business to discuss, a motion was offered by Justin, seconded by Joseph, to adjourn the meeting at 6:15PM. All voted in favor of said motion and the motion was unanimously adopted.

Desiree Potvin, Secretary

Town of Woodbury Beautification Committee

Annual Report – August 2016

Pursuant to Chapter 16-5 of the Town Code

Officers: Chairperson – Maria Hunter
 Vice Chairperson – Justin Hunter
 Secretary/Treasurer – Desiree Potvin

Executive Members: Joseph Ingenito, Diane Marrone, Martha Nask, Joseph Telesca

Meetings: Regular monthly meetings are held at 5:45PM on the second Thursday of each month at Town Hall. Additional meetings are held when necessary. The meetings are open to the public and are posted on the Town’s public access channel and municipal website.

Areas of Concentration:

Town Hall	Victory Park	Perrone Circle
Animal Shelter	Buena Vista Circle	Police Station
Oak Clove Circle	Libraries	Highway
Village Hall		

Objectives: To enhance the beauty and character of Woodbury as well as preserve its historic assets.

Activities 2015/2016:

- Holiday Decorations – Lighted ornaments used in areas noted above. Lighted bells, candy canes and holly along Route 32 in both Central Valley and Highland Mills. New for 2016 are drums.
- Seasonal plantings for the Memorial Day Parade
- Fall Harvest decorations and seasonal plantings in the areas noted above
- Spring/Fall clean-up and plantings.
- Purchased and Installed town clock at Police Station
- Purchased new rugs/chairs for Town Hall
- Installed electric at Perrone Circle (with Highway Department)

Goals for 2016/2017:

- Inventory holiday decorations and purchase replacement items where necessary
- Continue to enhance the landscaping along the Route 32 corridor on municipal owned properties
- Work with all civic organizations and students that request our assistance
- Continue to work with community service workers
- Purchase signage for Police Department, Animal Shelter and HM Library/Senior Center
- Address property at Victory Park (sinkholes)