

Minutes of the Beautification Committee Meeting held on January 14, 2016 at 6PM.

Present: Maria Hunter, Chairperson; Desiree Potvin, Secretary/Treasurer
Justin Hunter, Joseph Ingenito, Diane Marrone, Martha Nask, Joseph Telesca
Absent: None

1. Appointment of Officers:

Pursuant to Section 16-3(b) of the Town Code, members of the Committee are required to designate a Chairperson and a Secretary/Treasurer.

Motion was offered by Martha, seconded by Joseph I, to name Maria as Chairperson. All voted in favor of said motion and the motion was unanimously carried.

Motion was then offered by Joseph I, seconded by Justin, to name Desiree as Secretary/Treasurer. All voted in favor of said motion and the motion was unanimously carried.

1. Acceptance of Minutes: Motion was offered by Joseph T, seconded by Diane, to accept the minutes of the meeting held December 10, 2015. All voted in favor of said motion and the motion was unanimously carried.

2. Budget Report: Desiree reported that no money had been spent since the last meeting. However there are significant funds that remain for expenses that were anticipated for 2015 but have not been completed. Therefore, a motion was offered by Diane, seconded by Justin, to request the Town Board to carry over \$10,000 of our 2015 fund balance into 2016 to fund the cost of the new floor mats in Town Hall (\$3000), the new Police Department signage (\$3000) and the six drums for the streetlights (\$4000). All voted in favor of said motion and the motion was unanimously carried.

3. Old Business:

2015 Holiday Decorations – Maria noted that a letter has been received from Dorothy Morris, Chairperson of the Library Board, thanking the Committee for the decorations at both libraries. The Police Department also stated they really liked the decorations used at their location as well. The drums approved at the last meeting will be purchased this month since that is when they are on sale. This year we will assess the costs of erecting decorations further north on Route 32 and possibly down Smith Clove Road. The Highway Department was thanked for their assistance erecting/removing the decorations.

Police Department Front Lawn – Clock/Department Sign –

Clock – The clock is complete and ready to be delivered. Desiree told them not until Spring. Bobby spoke to D Lux Electric and they will be donating their labor to install the electric for the clock. The timeline is tentatively set as follows: March 2016 planting/base install; April 2016 clock install; May 2016 clock reveal.

Police Sign – Justin will finalize the design of the sign with Lieutenant Abbott and have it installed.

Town Hall “Clean-Up” – Desiree and Maria will purchase new window dressing.

4. New Business: *No new business to discuss.*

5. Board Member Comments: *None received.*

6. Public Comments: *None received.*

7. Next Meeting:

The next meeting will be held at 5:45PM on February 11, 2016 at Town Hall.

8. Adjournment:

With no further business to discuss, a motion was offered by Maria, seconded by Justin, to adjourn the meeting at 6:10PM. All voted in favor of said motion and the motion was unanimously carried.

Respectfully submitted,
Desiree Potvin