

Minutes of the Beautification Commission Meeting held on October 8, 2015 at 5:45PM.

Present: Maria Hunter, Chairperson; Justin Hunter, Vice Chairperson; Desiree Potvin, Secretary/Treasurer; Diane Marrone and Joseph Telesca

Absent: Joseph Ingenito and Martha Nask

Also Present: Robert Anzalone, Karen Ungerer and Thomas Tshinkel

**1. Acceptance of Minutes:** Motion was offered by Justin, seconded by Joseph, to accept the minutes of the meeting held September 8, 2015. All voted in favor of said motion and the motion was unanimously carried.

**2. Budget Report:** There has been only one expense since the last meeting, which was \$6,659 for the clock, which was half the cost that was required in advanced.

**3. Old Business:**

Police Department Front Lawn – Clock/Department Sign – The clock has been ordered. The next phase is to construct the base and run electric per the specifications provided by Verdin. Justin obtained a quote from Printing Plus to update the sign which was \$2579. The new sign will be approximately 48.735” high, 61” wide and 10.5” deep. It will be two sided, illuminated with four bulbs internally. The 4x4x6 wood supports will be replaced with pressure treated lumber. After six months, they will need to be painted with an oil base gloss paint, which is not included in the quote. The box will be a mill finish aluminum painted either black or white. There will be two hinge doors to get inside the box to replace the acrylic face or any electrical items. The acrylic panels come with a nine year life. It will take approximately three weeks to produce and install. For the electric, they recommend wiring from the ground lamp to be continued and run-up the side of the column and to be connected to the box. He suggested DeGeorge Electric and the price quoted did not include this work. Motion was offered by Joseph, seconded by Desiree, to accept the quote received from Printing Plus for the new signage for the Police Department. All voted in favor of said motion and the motion was unanimously carried.

Town Hall Meeting Room Revitalization Project – It was agreed this project will be postponed to Spring 2016.

**4. New Business:**

Fall/Holiday Décor – Halloween decorating/Shed clean-up will be at 9AM on October 10. Concentration will be on the Highland Mills Library and a little at the Police Station. Justin reminded the Committee that Bobby Blair wanted to create some vintage decorating out of wood similar to what was used in the olden times. We will discuss this further at our next meeting. Justin added he would also like to outline the library roof with rope lights that can be left up all year long. Holiday decorating has been scheduled for November 21 at 9AM. The library will be done first since there is a Women of Woodbury Craft Fair scheduled there for November 28. Street poles – Desiree will speak with the Highway Department to see if they will be able to erect the decorations for us this year. If not, then Justin or Maria will find someone to do the work for us. Justin asked if power has been installed to Perrone Circle yet and Desiree stated she will find out.

**5. Board Member Comments:**

Diane asked where all the mums that were purchased ended up and Maria state at the firehouse for their parade/anniversary celebration.

**6. Public Comments:** *None received.*

**7. Next Meeting:**

The next meeting will be held at 5:45PM on November 12, 2015 at Town Hall.

**8. Adjournment:**

With no further business to discuss, a motion was offered by Desiree, seconded by Maria, to adjourn the meeting at 6:30PM. All voted in favor of said motion and the motion was unanimously carried.

Respectfully submitted,  
Desiree Potvin