

Minutes of the Beautification Commission Meeting held on September 8, 2015 at 5:45PM.

Present: Maria Hunter, Chairperson (*arrived late*); Justin Hunter, Vice Chairperson (*arrived late*); Desiree Potvin, Secretary/Treasurer; Joseph Ingenito, Diane Marrone, and Martha Nask
Absent: Joseph Telesca
Also Present: Robert Anzalone and Karen Ungerer

1. Acceptance of Minutes: Motion was offered by Joseph I, seconded by Diane, to accept the minutes of the meeting held August 13, 2015. All voted in favor of said motion and the motion was unanimously carried.

2. Budget Report: There has been only one expense since the last meeting, which was \$400 for the mums purchase, as discussed at the last meeting. It was also noted that the budget request for 2016 was submitted using the same figures as we were approved for in 2015.

3. Old Business:

Police Department Front Lawn – Clock/Department Sign – A site visit with the representative from Verdin was conducted on August 26 and attended by Justin, Joseph I and Diane. A rendering has been prepared by Verdin and is included at the end of these minutes. We will be responsible for the installation of the electric (they provided specifications) and for creating/designing the base the clock will be erected upon. Diane stressed her concerns about the clock being damaged due to snow removal and it was decided that when the front lawn area is redesigned that would be taken into consideration. The Committee then discussed the police department sign and all agreed a design similar to the new Woodbury Common sign would look very nicely with the clock. Justin will obtain some estimates so the Committee can make a decision at the next meeting.

Town Hall Meeting Room Revitalization Project – Diane stated, Robert and Karen agreed, she does not feel that the Committee should be doing work in the Town Hall. She feels our responsibility is to the outside areas of Town and that the Buildings/Grounds Department should be responsible for painting and cleaning the buildings. Martha and Joseph I stated they were okay with doing the meeting room. Desiree explained the workload responsibility of the Buildings/Grounds Department and noted that Town Hall should be a place that is clean/neat/welcoming as it is where residents go to conduct business, pay taxes and vote. Diane said she understands the need is there but added she does not want to see the Committee doing work at other town buildings/offices.

Upcoming Work Events – Desiree reminded the group that there is a work event scheduled for September 12 at 9AM at the Highway Garage to do the fall planting (including the mums) and weeding in preparation for the Firemen's parade on September 26.

4. New Business: *There was no new business to discuss.*

5. Board Member Comments:

Diane stated she feels that working as a group at scheduled work events is okay but feels that each Committee member/volunteer should be assigned an area that they will be responsible for maintaining at all other times. Justin noted that was tried but was not successful as the work was not being done.

6. Public Comments:

Karen stated she has a problem with having to notify a Committee Board member prior to her doing any work (weeding/cleaning). Desiree explained about liability reasons for the notification. Karen was unaware that volunteers are covered under the Town's workers compensation coverage. Karen then asked if work at the sites are supposed to be done as a group why did Maria asked Robert if she and him could do some work at Oak Clove. Justin stated he thinks they were asked because it was brought up in conversation. Robert and Karen stressed their desire to have access to the water pump that was installed at Oak Clove, which requires a key that Justin has. It was decided that Justin will have a second key made and Desiree will have it left at the Police Department with a list of Committee Board members that can have access to it. Karen then asked if the agenda will be posted on the website and Maria stated she will check to see what is required. Robert then stated the top of the flagpole at Oak Clove is rusted.

7. Next Meeting:

The next meeting will be held at 5:45PM on October 8, 2015 at Town Hall.

8. Adjournment:

With no further business to discuss, a motion was offered by Justin, seconded by Maria, to adjourn the meeting at 6:45PM. All voted in favor of said motion and the motion was unanimously carried.

Respectfully submitted,
Desiree Potvin



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	Town of Woodbury NY Highland Mills, NY Model 4Z Black/Silver August 27, 2015 <i>This photo-rendering is an approximation of the Verdin clock on your site and is not intended to be used as final artwork for header text and dial art.</i> PROPERTY OF THE VERDIN COMPANY Cincinnati, OH/800-543-0488/www.verdin.com