

Minutes of the Town Board Meeting held at Town Hall on May 16, 2013 at 7:30PM

Present: John Burke, Supervisor
Frank Palermo and Marilyn Prestia, Councilpersons
Absent: Timothy Arone, Councilman
Also Present: Robert Weyant, Highway Superintendent; Richard Vasquez, Police Chief; Maria Hunter, Village Planning Board; Various Police Personnel

I. Administrative Business:

a. Appointment of Police Sergeant:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to appoint/promote John Bourke to the position of Police Sergeant effective at 12:01AM May 17, 2013.

ADOPTED AYES 3 Burke, Palermo, Prestia
NOES 0

Clerk Potvin administered the Oath of Office to Sergeant Bourke. Chief Vasquez thanked all for attending to show support for the promotion of Sergeant Bourke. He has been with the department for ten months now and this is the third promotion that has been made. The process to promote someone is a difficult one, especially when there are so many qualified and well deserved candidates. Sergeant Bourke has over 17 years of law enforcement experience (2002 – present with Woodbury) and has proven his leadership abilities and dedication to public service. Councilman Palermo and Sergeant Bourke’s father pinned him with his new chevrons and his wife and children presented him with his new shield. The Board members congratulated Sergeant Bourke and his family on his appointment. Sergeant Bourke thanked the Chief and Town Board for the promotion and his family and friends for their support.

b. Acceptance of Minutes:

Motion was offered by Councilwoman Prestia, seconded by Councilman Palermo, to accept the minutes of the regular meeting held May 2, 2013.

ADOPTED AYES 3 Burke, Palermo, Prestia
NOES 0

Motion was then offered by Supervisor Burke, seconded by Councilman Palermo, to accept the minutes of the worksession held May 13, 2013.

ADOPTED AYES 3 Burke, Palermo, Prestia
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve Abstract 9 containing vouchers 130981 – 131082 and totaling \$183,477.19.

ADOPTED AYES 3 Burke, Palermo, Prestia
NOES 0

d. Budget Modification(s):

Motion was offered by Councilwoman Prestia, seconded by Councilman Palermo, to approve a modification to the budget of the General Fund by increasing A599 (Appropriated Fund Balance) by \$708 and increasing A1010.407 (Channel 22 Upgrade) by \$708.

ADOPTED AYES 3 Burke, Palermo, Prestia
NOES 0

Motion was then offered by Councilman Palermo, seconded by Supervisor Burke, to approve a modification to the budget of the General Fund by decreasing A5120.400 (Bridges) by \$3120 and increasing A5120.401 (Roselawn Bridge) by \$3120.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

e. Acceptance of Resignation – Technical Support Assistant:

Motion was offered by Supervisor Burke, seconded by Councilwoman Prestia, to accept, with regrets, the resignation of Dawn McFarland from the position of Technical Support Assistant effective May 10, 2013.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

II. Old Business:

a. Resolution – Authorize Sale of EZ-Passes:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to authorize the Town Clerk to sell EZ-passes in the Clerk's office provided all legal requirements are complied with.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

b. Update – April Electronics Collection Results:

Supervisor Burke stated that on April 12-13 the Town hosted its Spring Electronic Collections event and 19,064 pounds of materials was collected. This brings the total amount since we began this service in August 2011 to 100,286 pounds. The next event will be in October and dates are to be announced.

c. Update – State Comptroller Risk Assessment Evaluation:

Supervisor Burke stated the Office of State Comptroller conducted a risk assessment of the Town during the month of April to assess whether operational improvement opportunities exist and to determine if they should perform further services. The assessment was limited to interviews with Town personnel, observations and inspection of financial records, reports, contracts and various other documents. The results of their assessment disclosed a few minor concerns that they communicated verbally with Town officials, but nothing came to their attention indicating that the Town was in need of further services from them at this time. He feels that this proves that past Boards have adopted great procedures and that the employees perform their duties extremely well. He takes great pride that this evaluation had this result and feels the residents should have confidence in the way the Town has managed tax dollars. Councilwoman Prestia thanked the employees for doing their jobs correctly and recognized Supervisor Burke on his oversight and leadership. Councilman Palermo also congratulated the employees, noting this achievement should not be taken lightly. He also recognized Councilwoman Prestia and past Councilman Amidee Haviland for their work on the past budgets.

d. Authorize Supervisor to Sign and Submit – 211 Waiver:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to authorize the Supervisor to submit a Section 211 waiver for Richard Vasquez to the State Civil Service Commission for its consideration. This is a renewal of the previous waiver that has expired. Supervisor Burke noted that all County Department of Human Resource requirements have been met.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

e. Update – Dog Enumeration:

Supervisor Burke requested Clerk Potvin give an update on the dog enumeration. Clerk Potvin noted that in November an article was printed in the Photo News and the Woodbury Gazette announcing that a dog enumeration would begin on December 1. At that time, 786 dogs were licensed in Woodbury. During the month of November 56 new dog licenses were issued and in December there were 54. Unfortunately, due to an injury, the enumeration was unable to be done during January – March and only 44 dogs were licensed during those three months. In April a second notice was printed in both periodicals reminding the public of the enumeration. April resulted in 69 new dog licenses and so far in May we have issued 22 with 21 notices outstanding. As of May 14 the total number of dogs licensed has increased to 995. Clerk Potvin added she believes this proves the enumeration has been very successful and will continue to bring significant revenue to the Town to offset its cost. Supervisor Burke noted that the primary goal is to ensure that each dog in Town is licensed and vaccinated.

EXTRA ITEM – Change Order – Roselawn Bridge:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to authorize the Supervisor to sign Change Order #1 for the Roselawn Bridge project. The change order results in a reduction of the contract total by \$500 due to the striping work being performed by the Highway Department instead of the contractor.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

III. New Business:

a. Advertise for Bids – Fuel Oil No. 2:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to authorize the Town Clerk to advertise for bids for the purchase of Fuel Oil No. 2 for the 2013/2014 season.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

IV. Department Reports:

a. Supervisor’s Report – April 2013

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to approve the Supervisor’s April 2013 report with receipts totaling \$491,329.74 and disbursements totaling \$1,104,798.78.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

b. Town Clerk’s Report – April 2013

c. False Alarm Report – March 2013

d. Parks/Recreation Minutes – April 8, 2013

e. Animal/Goose Control Report – April 2013

f. Police/Communications Report – April 2013

g. Beautification Commission Minutes – May 9, 2013

h. Library Minutes – April 30, 2013

i. Budget vs. Actual – December 2012 and April 2013

V. Public Comment:

Councilwoman Prestia stated she has noticed that there are many children riding bicycles and scooters without wearing helmets. Being a parent of a child who was in an accident ~~without~~ wearing a helmet, she urged parents to insist their children wear them.

Superintendent Weyant stated this year's Clean-Up day was very successful. Four dumpsters were emptied and 32 tires were collected. There were 127 volunteers and a record number of sponsors. He thanked all the sponsors for all they have done for the program to make it a continued success.

Maria Hunter reminded all that July 6 is the annual Woodbury Firecracker Festival which will include the run/walk, car/bike show, "touch-a-truck", vendors and fireworks. All day events will be at the Middle School.

8:25PM - Executive Session:

Motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to enter into an executive session pursuant to Article 7 of the Public Officers Law to discuss one item of personnel relating to employment in the Police Department (Police Chief evaluation).

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

VII. Adjournment:

With no further business to conduct, a motion was offered by Councilman Palermo, seconded by Councilwoman Prestia, to end the executive session and adjourn the meeting at 9:55PM.

ADOPTED AYES 3 Burke, Palermo, Prestia
 NOES 0

Desiree Potvin, Town Clerk