

Minutes of the Town Board Meeting held at Town Hall on April 6, 2017 at 7:30PM

Present: David Sutz, Supervisor
Timothy Arone, Robert Hunter and Frank Palermo, Councilmen
Absent: Michael Essig, Councilman
Also Present: Joseph McKay, Attorney for the Town; Kevin Watson, Police Chief; Kevin Phillips, Police Sergeant; Pamela Gambuti, Animal Control Officer; Tracy Maggio, Clerk to the Supervisor; Maria Hunter, Village Planning Board

I. Public Hearing:

a. OCCD FY2018 Grant Program:

A public hearing was held to entertain suggestions for projects to be applied for funding through the FY2018 Orange County Community Development grant program. The public notice was printed in the Times Herald Record on March 28, 2017 and the following comments were received:

Justin Hunter suggested the Town install sidewalk on State Route 32 from Ridge Road (County Route 44) to Brigadoon Blvd. He feels that without sidewalks there it is very unsafe for individuals to walk. He also feels that anything to do with repairs to Town Hall should be applied for as well.

Councilman Palermo added the sidewalks should be extended to Quaker Road. He also suggested a disabled access ramp at the rear entrance to the Highland Mills Library.

Maria Hunter suggested bus shelters be erected along State Route 32 at designated bus stops - specifically one at the entrance to Woodbury Common and on at the corner of State Route 32/Smith Clove Road. She also agreed that anything to fix this building, if the plan is to keep it, should be applied for as well.

With no further project suggestions made, a motion was offered by Councilman Arone, seconded by Councilman Hunter, to close the public hearing.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Supervisor Sutz stated the projects suggested this evening will be forwarded to the Town Engineer for review with the County to see if any will qualify for funding.

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to accept the minutes of the regular meeting held March 16, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

b. Approval of Budget Modification:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to approve a modification to the budget of the Animal Control by increasing A2268 (DCO Other Governments) by \$168 and increasing A3510.431 (Vet Fees) by \$168.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Motion was then offered by Councilman Arone, seconded by Councilman Palermo, to approve a modification to the budget of the Police Department by decreasing B1910.400 (Unallocated Insurance) by \$3792 and increasing B3120.440 (Tasers) by \$3792.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

c. Approval of Abstract:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to approve Abstract 7 containing vouchers 20170504 - 20170621 and totaling \$227,393.60.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

d. Acceptance of Resignation - PT Library Assistant:

Motion was offered by Councilman Arone, seconded by Councilman Palermo, to accept the resignation of Rose-Emma Calabrese from the position of part-time Library Assistant effective March 17, 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

e. Resolution Update - Standard Workday:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to adopt the following Standard Workday resolution:

BE IT RESOLVED, that the Town of Woodbury hereby establishes the following as the standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

| Title | Name | Social Security Number (last 4 digits) | Registration Number | Standard Work Day (hrs/day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Average Days Reported (per month) |
|--------------------------|---------------|--|---------------------|-----------------------------|-----------------------|--|-----------------------------------|
| Elected Officials | | | | | | | |
| Council | Frank Palermo | ████ | ██████████ | 8 | 1/1/2014 - 12/31/2017 | No | 1.31 |

ADOPTED AYES 3 Sutz, Arone, Hunter
ABSTAIN 1 Palermo

f. Appointment of Full-Time Police Officer:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to appoint Ally Thueson to the position of full-time Police Officer starting April 17, 2017 at a rate of \$62,095/year (PBA Contract Step 1 - Starting Police Officer Rate).

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
NOES 0

Supervisor Sutz noted that Councilman Essig wanted it stated that had he been present this evening he would have fully supported this appointment. The Oath of Office was administered.

g. Appointment of Part-Time Animal/Dog Control Officer:

Motion was offered by Councilman Hunter, seconded by Councilman Palermo, to appoint Nichole Woodin to the position of part-time Animal Control Officer starting April 10, 2017 at a rate of \$16.36/hour (UPSEU Contract Grade 1). This position will be 20 hours per week.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo

NOES 0

The Oath of Office was administered.

III. Old Business:

a. Acceptance of Bids - ADA Improvements to Central Valley Library:

A bid opening was held on March 9, 2017 at 10AM (notice printed in the Times Herald Record on February 7, 2017) for the ADA Cornell Public Library - New Lift and ADA Bathroom Renovation project. The following bids were received:

| | |
|--------------------------------------|--------------|
| Barone Construction, Highland, NY | \$225,000.00 |
| Collier Construction, Middletown, NY | \$174,997.00 |

Because part of the funding for this project is through the Orange County Community Development grant, we need to wait for their approval prior to awarding the contract. No communication has been received from them as of yet so this issue will be tabled until the next meeting.

IV. New Business:

a. Advertise for Bids - Bulk Chlorine:

Motion was offered by Councilman Hunter, seconded by Councilman Arone, to authorize the Town Clerk to advertise for bids for bulk chlorine for the 2017 summer season.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

b. Authorize Supervisor to Sign - MOU with Jewish Family Services:

Motion was offered by Councilman Palermo, seconded by Councilman Arone, to authorize the Supervisor to sign the "Memorandum of Understanding" with Jewish Family Services for 2017.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

c. Authority to Represent - Town Prosecutor:

Motion was offered by Councilman Arone, seconded by Councilman Hunter, to impart authority to the Town Prosecutor to represent all local tickets before the Woodbury Justice Court.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

It was noted this authority would alleviate the necessity of a Woodbury Police Officer appearing in court, thus reducing overtime costs and allowing the Officers to stay on the roads patrolling. Both Judges have stated they can see no reason for this to be an issue since the Prosecutor currently handles all State Police tickets for our Court.

d. Discussion - Establishing YouTube® Channel for Meetings:

Supervisor Sutz stated we have been experiencing a tremendous amount of camera and broadcasting issues. It was suggested that YouTube® be utilized instead. He has spoken with our IT consultant and web designer and both feel confident this can be done securely and easily. The camera needed he believes can be purchased for a reasonable amount. He then explained the process of how the recording and equipment would be secured so it cannot be compromised. Councilman Arone stated he feels it sounds like a great idea and asked who would set up the YouTube® channel and Supervisor Sutz stated our web designer. Councilman Hunter added the existing microphones will be fed directly into the camera. Supervisor Sutz added by going this route the Town can cancel the Leightronix program, which will save about \$2250 per year. Meetings will be viewable on YouTube® only and a

direct link will be added to the websites. He has spoken with the Mayor regarding the Village meetings and he agrees this is the most fiscally responsible way to proceed.

Motion was then offered by Councilman Hunter, seconded by Councilman Arone, to discontinue service with Leightronix and utilize YouTube® for the airing of all municipal meetings.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

V. Public Comment:

Sean Murphy asked for further details about the \$5000 fee paid to Jewish Family Services and he was told it was administrative/insurance costs for the Woodbury Friendly Visitors Program. Councilman Arone explained the aspects of program, noting it currently serves about 70 people, 40 of which are on a constant basis.

Chief Watson and Maria Hunter welcomed the Officer Thueson to the community.

VI. Board Member Comment:

The Board congratulated Officer Thueson and ACO Woodin on their appointments. Councilman Palermo added he is happy to see the Town moving forward hiring individuals to work at the shelter.

Councilman Palermo announced the annual "Easter Egg Hunt" will be held at Earls Reservoir this weekend.

Clerk Potvin announced the following events being hosted by the Village Highway Department: Electronic Drop-Off April 28-29; Clean-Up Day May 6; Shredding Day May 13. The ACO/Town Clerk is also hosting a Free Rabies Clinic on June 11 also at the Highway Garage. She then thanked the Firestorm Roller Derby for their \$1000 donation to the shelter.

Supervisor Sutz stated a joint meeting with the Village Board was held on April 3 to discuss our municipal building needs. It was an open forum and there was a good public turnout. It was very interactive and some great ideas were discussed. He believes both Boards agreed to move quickly and efficiently. A second meeting has been scheduled for April 24 at 7PM and all public input is welcomed. He then announced the Woodbury Common is offering a shopping discount day for local residents one day per month. He wished all a peaceful holiday (Easter/Passover). He concluded by stating he just returned late this afternoon from Washington DC where he was lobbying for small businesses. All representatives were very welcoming and he got the feeling that things are moving forward for the country to come together.

VII. Adjournment:

With no further comments received or business to discuss, a motion was offered by Councilman Arone, seconded by Councilman Hunter, to adjourn the meeting at 8:05PM.

ADOPTED AYES 4 Sutz, Arone, Hunter, Palermo
 NOES 0

Desiree Potvin, Town Clerk