



Auctioneer Services

1.0 Qualifications:

A. ABSOLUTE AUCTIONS & REALTY, INC. (AAR) was founded in 1989 by Robert and Susan Doyle to handle all facets of a professional auction and appraisal business. AAR's Mission Statement is:

“To Professionally Serve Our Clients and Customers with the Acquisition and Disposition of Real and Personal Property through the Transitions of Life.”

(Note: Please see our website, www.AARauctions.com for the complete company history, list of professional affiliations, company values, staff profiles, etc.)

B. Professional Staff Members

Susan A. Doyle, President, Auctioneer

Robert A. Doyle, Secretary/Treasurer, Auctioneer

Philip Gableman, Vehicle & Personal Property Coordinator, Auctioneer

Jennifer Mensler, Office Administrator, Auctioneer

Jessica Meyer-Booth, Marketing Coordinator

Evette Jimenez, Office Assistant

John Santiago, Gallery Manager

Paul Gableman, Gallery Assistant-Manager

Taylor Robinson, Gallery Assistant

Clint McCoach, Gallery Assistant

Kimberly Doyle, Social media promoter

C. New York State municipal clients for whom Absolute Auctions & Realty, Inc. has provided service:

Arlington Central School, Lagrangeville NY: Personal Property

Chemung County, NY: Real Property

City of Beacon, NY: Real & Personal Property

City of Newburgh, NY: Real & Personal Property

City of Poughkeepsie, NY: Real & Personal Property

Clinton County, NY: Real Property

Dutchess County, NY: Real & Personal Property

Dutchess Community College, Poughkeepsie NY: Personal Property

Franklin County, NY: Real Property

Greene County, NY: Real Property

Madison County, NY: Real Property

NYS Bridge Authority: Personal Property

Orange County, NY: Personal Property

Putnam County, NY: Personal Property

Sparkill-Palisades Fire District, Sparkill NY: Personal Property

Sullivan County, NY: Real & Personal Property

Town of East Fishkill, NY: Personal Property

Town of Fallsburg, NY: Personal Property

Town of Fishkill, NY: Personal Property

Town of North Castle, NY: Personal Property

Town of Orangetown Police Department, NY: Personal Property
Town of Pleasant Valley, NY: Personal Property
Town of Poughkeepsie, NY: Personal Property
Town of Red Hook, NY: Personal Property
Town of Rhinebeck, NY: Personal Property
Town of Wappingers, NY: Personal Property
Town of Yorktown, NY: Personal Property
Ulster County, NY: Personal Property
Ulster County, NY BOCES: Personal Property
Wallkill Central Schools, Wallkill NY: Personal Property
Westchester County, NY: Personal Property

D. References:

Heidi Seelbach, Commissioner of Finance, Dutchess County, NY- 845-486-2033
Nancy Buck, Treasurer, Sullivan County, NY- 845-807-0200
Steve Connor, Fleet Manager, Westchester County, NY- 914-995-4961
Dwayne Doughty, Captain, Town of East Fishkill Police- 845-221-2111

2.00 REQUIREMENTS

- A. ABSOLUTE AUCTIONS & REALTY, INC. (AAR) is a professional auction company, licensed, bonded, certified and insured.
- B. AAR is ready, able and willing to produce and distribute a listing of the items or lots to be auctioned. AAR has a large mailing list of proven buyers. The entire listing will be made available on AAR's website and emailed to over 45,000+ qualified buyers.
- C. AAR will advertise in the Craigslist.com, AuctionZip.com and the AAR website at no charge to the seller. The entire online catalog shall be spidered out from the AAR website to many other websites attracting buyers. In addition, AAR can provide a postcard mailing service on a per request basis for specialty assets (paid for by the seller.)
- D. AAR can handle the auction/sale without additional manpower from the seller. AAR will photograph, catalog and format all data to be posted on our proprietary Dynamic Online Only platform. The auction would be search engine optimized (SEO) by item and run for a duration of time (10-14 days) at the seller's discretion. The auction would begin closing at a set time, predetermined with the seller. Each lot would close 30 seconds apart and have a dynamic ending to allow bidding as long as bidders are willing to pay more. AAR will invoice all successful bidders and include pickup instructions that are predetermined to work best for the seller.
- E. AAR can handle the auction/sale of any personal property that the seller would like to dispose of during the course of the year under the same terms of no commission or advertising costs to the seller.
- F. Seller will have the right to accept or reject bids from the auction. Results will be sent to the seller the following morning for approval, and a response from the seller will be returned to AAR by 1pm the same day to allow AAR to invoice buyers in a timely fashion. AAR understands that the seller may be required on occasion to remove a vehicle from auction in order to put back in service.

a. **Name of contact for bid approval:** _____

b. **Email Address to send report for approval:** _____

c. **Phone number for contact person:** _____

G. The seller covenant and agrees that is has good marketable title and the right to sell all items to be sold and that assets are free and clear from all liens or encumbrances unless indicated otherwise on inventory provided by the seller to AAR.

H. This is an online auction. AAR will collect funds on the seller's behalf and remit payment to the seller. The seller will handle the transfer of title, if any, at time of pick-up. The seller will supply AAR with their Federal ID# if applicable to be used on the invoices to which will be used as Bill of Sales. AAR can also collect sales tax and remit the amount collected for sales tax in a separate check to the seller. The seller will be responsible for filing NYS Sales Tax Returns. NOTE: This may not apply to some entities such as towns and villages.

a. The seller shall provide auctioneer with information pertaining to payment as to how check shall be made payable to and the mailing address to which payment and reconciliation shall be sent to.

i. **Pay to the order of:** _____

ii. **Address to where check should be sent:** _____

3.0 COMPENSATION

ABSOLUTE AUCTION & REALTY, INC. will not charge the seller any commission or advertising expenses (except for additional requested advertising by the seller). AAR will receive as their sole compensation a 10% Buyer Premium on top of the highest bid to be paid by the buyer at the time of the auction.

a. Any additional specialty advertising expense chosen by the seller and marketed by Auctioneer, such as targeted postcard mailing, shall be deducted directly from proceeds of said auction.

4.0 AGREEMENT

AAR understands and is willing to provide auctioneer services under this agreement with the seller for Auction Services.

5.0 INSURANCE REQUIREMENTS

AAR maintains Workers Compensation coverage on all employees. In addition, AAR has General Liability Insurance Coverage to comply with multiple municipality requirements.

SELLER

CONTRACTOR

Selling agency or representative

Absolute Auctions & Realty